

Pecyn Dogfennau



Wendy Walters
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

DYDD MAWRTH, 28 IONAWR 2020

AT: HOLL AELODAU'R BWRDD GWEITHREDOL

YR WYF DRWY HYN YN EICH GALW I FYNYCHU CYFARFOD O'R **BWRDD GWEITHREDOL** A GYNHELIR YN **SIAMBR, NEUADD Y SIR, CAERFYRDDIN. SA31 1JP. AM 10.00 YB, DYDD LLUN, 3YDD CHWEFROR, 2020** ER MWYN CYFLAWNI'R MATERION A AMLINELLIR AR YR AGENDA SYDD YNGHLWM

Wendy Walters

PRIF WEITHREDWR



AILGYLCHWCH OS GWELWCH YN DDA

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Y BWRDD GWEITHREDOL AELODAETH - 10 AELOD

Cynghorydd	Portffolio
Cynghorydd Emlyn Dole	Arweinydd Arweinyddiaeth a Strategaeth Gorfforaethol; Cadeirydd y Bwrdd Gweithredol; Cynrychioli'r Cyngor ar CLILC; Datblygu Economaidd; Yn cynrychioli'r Cyngor ar Ranbarth Dinas Bae Abertawe; Cydweithio; Marchnata a'r Cyfryngau; Penodi Aelodau o'r Bwrdd Gweithredol; Penderfynu ar bortffolios ABG; Cyswllt â'r Prif Weithredwr; Bwrdd Gwasanaethau Cyhoeddus
Cynghorydd Mair Stephens	Dirprwy Arweinydd Rheolwr Busnes y Cyngor; Adnoddau Dynol; Rheoli Perfformiad; Archwilio Cymru; Hyfforddiant; T.G.Ch; T.I.C. Cynllunio strategol
Cynghorydd Glynog Davies	Addysg a Phlant Ysgolion; Gwasanaethau Plant; Anghenion Addysgol Arbennig; Diogelu; Cartrefi Seibiant; Gwasanaeth Gwella Ysgolion Integredig Rhanbarthol; Dysgu Oedolion yn y Gymuned; Gwasanaethau Ieuencid; Gwasanaethau Arlwy Ysgolion, Aelod Arweiniol dros Blant a Phobl Ifanc; Llysgennad Ieuencid
Cynghorydd Cefin Campbell	Cymunedau a Materion Gwledig Materion Gwledig ac Ymgysylltu â'r Gymuned; Diogelwch Cymunedol; Yr Heddlu; Deddf Gwrthderfysgaeth a Diogelwch 2015; Trechu Tlodi; Llesiant Cenedlaethau'r Dyfodol; Cyswllt y Trydydd Sector; Cydraddoldeb, Strategaeth Newid yn yr Hinsawdd.
Cynghorydd Hazel Evans	Amgylchedd Sbwriel; Clanhau Strydoedd; Gwasanaethau Priffyrdd aThrafnidiaeth; Cynnal a Chadw Tiroedd; Gwasanaethau Adeiladu; Gofalu; Clanhau Adeiladau; Cynlluniau Argyfwng; Llifogydd
Cynghorydd Linda Evans	Tai Tai - Cyhoeddus; Tai - Preifat; Heneiddio'n dda
Cynghorydd Peter Hughes Griffiths	Diwylliant, Chwaraeon a Thwristiaeth Llysgennad Cynghorau Tref a Chymuned; Datblygu'r Iaith Gymraeg; Theatrau; Chwaraeon; Canolfannau Hamdden; Amgueddfeydd; Llyfrgelloedd; Parciau Gwledig; Twristiaeth, Hawliau Tramwy Cyhoeddus.
Cynghorydd Philip Hughes	Diogelu'r Cyhoedd Safonau Masnach; Iechyd yr Amgylchedd. Gorfodaeth Amgylcheddol; Gorfodaeth Cynllunio; Gwastraff Didrwydded; Gwasanaethau Parcio; Bio amrywiaeth
Cynghorydd David Jenkins	Adnoddau Cyllid a'r Gyllideb; Effeithlonrwydd Corfforaethol; Rheoli Eiddo / Asedau; Caffael; Budd-daliadau Tai; Refeniw; Gwasanaethau Statudol (Crwneriaid, Cofrestryddion, Etholiadol, Arglwydd Rhaglaw); Hyrwyddwr y Lluoedd Arfog; Canolfannau Cyswllt a Chanolfannau Gwasanaethau Cwsmeriaid
Cynghorydd Jane Tremlett	Gofal Cymdeithasol ac Iechyd Gwasanaethau Cymdeithasol i Oedolion; Gofal Preswyl; Gofal Cartref; Anableddau Dysgu; Iechyd Meddwl; Cyswllt / Cydweithio / Integreiddio â'r GIG; Gwasanaethau Arlwy Cartefi Gofal, Pencampwr Gofalwyr; Llysgennad Anabledd; Pencampwr Gofal Dementia

AGENDA

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2. DATGAN BUDDIANNAU PERSONOL.
3. LLOFNODI FEL COFNOD CYWIR COFNODION CYFARFOD Y BWRDD GWEITHREDOL A GYNHALWYD AR Y 20FED IONAWR, 2020 5 - 10
4. CWESTIYNAU Â RHYBUDD GAN YR AELODAU
5. CWESTIYNAU A RHYBYDD GAN Y CYHOEDD
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Mae'r dudalen hon yn wag yn fwriadol

BWRDD GWEITHREDOL

Dydd Llun, 20 Ionawr 2020

YN BRESENNOL: Y Cyngorydd L.M. Stephens (Cadeirydd)

Y Cynghorwyr:

C.A. Campbell, G. Davies, H.A.L. Evans, L.D. Evans, P.M. Hughes, P. Hughes-Griffiths, D.M. Jenkins, L.M. Stephens and J. Tremlett

Hefyd yn bresennol:

Y Cynghorwyr: D.M. Cundy, D. Jones and K. Madge

Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod:

W. Walters, Prif Weithredwr

J. Morgan, Cyfarwyddwr y Gwasanaethau Cymunedau

C. Moore, Cyfarwyddwr Gwasanaethau Corfforaethol

Mrs R. Mullen, Cyfarwyddwr yr Amgylchedd

L.R. Jones, Pennaeth Gweinyddiaeth a'r Gyfraith

P.R. Thomas, Prif Weithredwr Cynorthwyol (Rheoli Pobl a Pherfformiad)

I. Jones, Pennaeth Hamdden

J. Jones, Rheolwr Eiddo a Phrosiectau Mawr

S. Pilliner, Pennaeth Priffyrdd a Thrafnidiaeth

A. Rees, Pennaeth Cwricwlwm a Llesiant

D. Hockenull, Rheolwr y y Cyfryngau a Marchnata

L Morris, Senior Press Officer

K. Thomas, Swyddog Gwasanaethau Democrataidd

Siambr, Neuadd y Sir - 10.00 - 10.50 yb

1. YMDDIHEURIADAU AM ABSENOLDEB.

Cafwyd ymddiheuriad am absenoldeb gan y Cyngorydd E. Dole (yn absennol yn sgil mater arall yn gysylltiedig â gwaith y Cyngor).

2. DATGAN BUDDIANNAU PERSONOL.

Y Cyngorydd	Rhif y Cofnod	Y Math o Fuddiant
G. Davies	12 – Penodi Llywodraethwr Awdurdod Lleol	Personol

3. LLOFNODI FEL COFNOD CYWIR COFNODION CYFARFOD Y BWRDD GWEITHREDOL A GYNHALWYD AR Y 6ED IONAWR 2020

PENDERFYNWYD YN UNFRYDOL Iofnodi cofnodion cyfarfod y Bwrdd Gweithredol a gynhaliwyd ar 6 Ionawr 2020, gan eu bod yn gywir.

4. CWESTIYNAU Â RHYBUDD GAN YR AELODAU

Dywedodd y Cadeirydd nad oedd dim cwestiynau â rhybudd wedi cael eu cyflwyno gan yr Aelodau.

5. CWESTIYNAU A RHYBYDD GAN Y CYHOEDD

Dyweddod y Cadeirydd nad oedd dim cwestiynau wedi dod i law gan y cyhoedd.

6. CANOLFAN IECHYD A LLESIANT GYMUNEDOL CROSS HANDS

Bu'r Bwrdd Gweithredol yn ystyried adroddiad ar gynigion i'r awdurdod brynu 50% o fuddiant ei Gyd-bartneriaid o ran 3 erw o dir ar hen safle West Tip yn Cross Hands i'w werthu wedyn i Fwrdd Iechyd Prifysgol Hywel Dda er mwyn darparu Canolfan Iechyd a Llesiant Cymunedol (fel y manylir yn y cynllun yn Atodiad 2 yr adroddiad). Petai'n cael ei gymeradwyo, roedd y gost o gaffael yn £315k gyda'r swm dilynol o ran gwerthu tir i'r Bwrdd Iechyd, gan gynnwys llog presennol y Cyngor o 50%, yn £630k.

Dyweddwyd wrth y Bwrdd Gweithredol y byddai gwerthu'r tir i'r Bwrdd Iechyd yn amodol ar gymeradwyaeth Llywodraeth Cymru i achos busnes amlinellol, a llawn, y Bwrdd Iechyd ar gyfer cael cymorth ariannol i ddarparu'r Ganolfan arfaethedig ynghyd â'r caniatâd cynllunio ar gyfer y datblygiad arfaethedig. Er y nodwyd y byddai rhywfaint o risg i'r Cyngor wrth symud ymlaen â'r broses o gaffael y tir ar y sail uchod, nodwyd bod y risg wedi'i lliniaru o ran yr amod cynllunio gan fod y tir yn rhan o'r Cynllun Datblygu Lleol ar gyfer y defnydd arfaethedig, a phe na bai'r cynllun arfaethedig yn mynd yn ei flaen, er bod hynny'n annhebygol, byddai'r Cyngor yn gallu defnyddio'r tir at ddefnydd arall, yn amodol ar ganiatâd cynllunio.

Cyfeiriodd yr Aelod o'r Bwrdd Gweithredol dros Adnoddau at y datganiad uchod ynghylch y Bwrdd Iechyd yn ceisio caniatâd cynllunio ar gyfer y datblygiad arfaethedig a dywedodd, yn dilyn dosbarthu'r agenda ar gyfer y cyfarfod, fod caniatâd cynllunio amlinellol wedi'i ganiatáu.

Dyweddod y Prif Weithredwr fod y Cyngorydd D. Jones, un o aelodau lleol y ward, wedi cysylltu â hi cyn cychwyn y cyfarfod, ac er ei bod yn cefnogi'r cynllun, roedd wedi gofyn i gael siarad â swyddogion i gael mwy o wybodaeth am y cynnig. Cadarnhaodd y byddai'r trefniadau hynny'n cael eu gwneud.

PENDERFYNWYD YN UNFRYDOL bod y Cyngor yn cytuno i brynu buddiant ei Bartner Menter o 50% yn y tir uchod ar hen safle West Tip yn Cross Hands am £315,000 a bod swyddogion yn cael eu hawdurdodi i symud ymlaen ar yr un pryd i werthu'r tir cyfan i Fwrdd Iechyd Prifysgol Hywel Dda

7. PROTOCOL AR GYFER Y WASG A'R CYFRYNGAU

Bu'r Bwrdd Gweithredol yn ystyried adroddiad ar gynigion i ddiweddarau a chryfhau Protocol presennol y Cyngor ar gyfer y Wasg a'r Cyfryngau, a fabwysiadwyd gan y Cyngor ym mis Mehefin 2015. Roedd y protocol newydd, pe bai'n cael ei fabwysiadu, yn adlewyrchu'r newidiadau ym maes y cyfryngau a byddai'n cynorthwyo'r Tîm Marchnata a Chyfryngau i reoli'r cysylltiadau a'r berthynas â'r wasg a'r cyfryngau ar ran y Cyngor, gan ddarparu ar yr un pryd ganllawiau i'r holl staff a'r aelodau. Byddai hefyd yn cynorthwyo'r Cyngor i ddarparu gwybodaeth, hyrwyddo ei wasanaethau a datblygu ei ddelwedd fel sefydliad agored a thryloyw sy'n atebol i'r gymuned leol.

PENDERFYNWYD YN UNFRYDOL ARGYMELL I'R CYNGOR y dylid mabwysiadu'r Protocol y Wasg a'r Cyfryngau.

8. ADRODDIAD MONITRO CYLLIDEB REFENIW Y CYNGOR

Bu'r Bwrdd Gweithredol yn ystyried adroddiad monitro'r gyllideb refeniw a oedd yn rhoi'r wybodaeth ddiweddaraf am y sefyllfa gyllidebol fel yr oedd ar 31 Hydref 2019, o ran 2019/2020, o ran blwyddyn ariannol 2019/2020.

Yn gyffredinol, roedd yr adroddiad monitro yn rhagweld y byddai gorwariant diwedd blwyddyn o £3,512k ar gyllideb refeniw net yr Awdurdod ac y byddai gorwariant o £5,035k ar lefel adrannol. Roedd y Cyfrif Refeniw Tai yn rhagweld tanwariant o £33k i ddiwedd y flwyddyn.

Dywedwyd wrth y Bwrdd Gweithredol mai un o'r cyllidebau gyda gorwariant mawr, sef swm o £3m, oedd Cyllidebau Dirprwyedig Ysgolion a bod Cyfarwyddwyr Gwasanaethau Corfforaethol ac Addysg a Phlant, ynghyd â swyddogion eraill, yn gweithio'n agos gyda Phenaethiaid a Llywodraethwyr yr ysgolion yr effeithir arnynt i gyflwyno mesurau i fynd i'r afael â'u diffygion.

Yn sgil y rhagolwg presennol o orwariant sylweddol posibl ar lefel adrannol, roedd yr adroddiad yn argymhell y dylai Prif Swyddogion a Phenaethiaid Gwasanaeth barhau i adolygu eu sefyllfa gyllidebol yn feirniadol a gweithredu camau lliniaru priodol i ddarparu eu gwasanaethau o fewn y cyllidebau a ddyrannwyd iddynt fel mater o frys.

PENDERFYNWYD YN UNFRYDOL:

- 8.1 bod Adroddiad Monitro'r Gyllideb Refeniw yn cael ei dderbyn;**
- 8.2 bod y Prif Swyddogion a'r Penaethiaid Gwasanaeth yn parhau i adolygu eu sefyllfaoedd cyllidebol yn feirniadol ac yn cymryd y camau priodol ac angenrheidiol i ddarparu eu gwasanaethau yn unol â'r cyllidebau a ddyrannwyd iddynt fel mater o frys.**

9. DIWEDDARU RHAGLEN GYFALAF 2019-20

Bu'r Bwrdd Gweithredol yn ystyried adroddiad a oedd yn rhoi'r wybodaeth ddiweddaraf o ran sefyllfa ddiweddaraf y gyllideb ar gyfer rhaglen gyfalaf 2019/20 ar y 31 Hydref, 2019.

Yn adrannol rhagwelwyd gwariant net o £63,753k o gymharu â chyllideb net weithredol o £64,304k gan roi £551k o amrywiant. Roedd y gyllideb net wedi'i hailbroffilio o £4.848 miliwn 2019/20 i'r blynyddoedd sydd i ddod er mwyn ystyried y wybodaeth a ddiweddarwyd yn y proffil gwariant. At hynny, roedd lithriant y gyllideb o 2018/19 hefyd wedi'i gynnwys o fewn y ffigurau a atodwyd i'r adroddiad.

Yn ogystal, nododd y Bwrdd Gweithredol fod ymarfer ailbroffilio o ran y Gyllideb Addysg a Gwariant Cyfalaf yn cael ei gynnal ar hyn o bryd i adlewyrchu cynnydd y cynlluniau o fewn y rhaglen gyfalaf 5 mlynedd sy'n rhan o'r Rhaglen Moderneiddio Addysg.

PENDERFYNWYD YN UNFRYDOL dderbyn yr adroddiad diweddarau ynghylch y rhaglen gyfalaf.

10. YSTYRIED GWRTHWYNEBIADAU I ORCHYMYN CYDGYFNERTHU SIR GAERFYRDDIN (MANNAU PARCIO ODDI AR Y STRYD) (AMRYWIOL FEYSYDD PARCIO, SIR GAERFYRDDIN) (AMRYWIAD RHIF 4)

Dywedwyd wrth y Bwrdd Gweithredol bod yr Aelod o'r Bwrdd Gweithredol dros yr Amgylchedd mewn Cyfarfod Penderfyniadau a gynhaliwyd ar 10 Mai 2019 wedi ystyried cynigion ar gyfer cyflwyno'r Gorchymyn Parcio uchod. Yn y cyfarfod hwnnw, penderfynwyd cymeradwyo rhan o'r Gorchymyn mewn perthynas â'r meysydd parcio oddi ar y stryd yng Ngogledd Parc Myrddin, Caerfyrddin, Cofrestrwyr Parc Myrddin, Caerfyrddin, Selwyn Samuel, Llanelli a Rhes Dafen, Llanelli a bod y cynigion mewn perthynas â'r meysydd parcio canlynol yn destun ystyriaeth bellach:

- a) Harbwr Porth Tywyn
- b) Coetir, Porth Tywyn
- c) Y Draethlin, Porth Tywyn
- d) Meysydd Gŵyl, Llanelli
- f) Rotary Way, tu allan i Barc Gwledig Pen-bre
- g) Coetir Mynydd Mawr, Y Tymbl
- h) Coetir Mynydd Mawr, Cefneithin
- c) Doc y Gogledd, Llanelli
- d) Parc Dŵr y Sandy, Llanelli
- f) Llyn Llech Owain
- g) Pentywyn
- h) Y Bynea

Yn hynny o beth bu'r Bwrdd Gweithredol yn ystyried canlyniad yr ymgynghoriadau ar y cynigion ar gyfer y meysydd parcio uchod a'r gwrthwynebiadau a ddaeth i law ynghyd ag argymhellion y swyddogion mewn ymateb i'r gwrthwynebiadau hynny, fel y manylir yn yr Adroddiad.

PENDERFYNWYD YN UNFRYDOL

- 10.1 Bod y meysydd parcio y cyfeirir atynt ym mharagraffau 3.4.1 (Maes Parcio'r Draethlin, Porth Tywyn), 3.7.1 (Maes Parcio Coetir Mynydd Mawr, y Tymbl) a 3.8.1 (Maes Parcio Coetir, Cefneithin) yr adroddiad yn cael eu dileu o'r Gorchymyn Parcio Oddi ar y Stryd arfaethedig a bod y sefyllfaoedd yn y meysydd parcio hyn yn cael ei fonitro;**
- 10.2 ac eithrio'r meysydd parcio y cyfeirir atynt ym mharagraffau 3.4.1, 3.7.1 a 3.8.1 yng nghrynodeb yr adroddiad, bod y cynigion fel y'u disgrifir yn y Gorchymyn Drafft y manylir arno yn Atodiad 1 mewn perthynas â'r meysydd parcio sy'n weddill a nodir ym mharagraffau 1 (i) a (ii) o'r Crynodeb o'r Adroddiad, yn cael eu gweithredu.**

11. GWASANAETH TALU A THEITHIO AR FWS YSGOL

Derbyniodd y Bwrdd Gweithredol adroddiad diweddar ar Wasanaeth Talu a Theithio ar Fws Ysgol y Cyngor ac effaith y newid yn neddfwriaeth y llywodraeth ar ddarpariaeth cludiant bysiau ysgol y Cyngor, gan gynnwys ei bolisi seddi gwag. Cyfeiriodd yr Aelod o'r Bwrdd Gweithredol at y tri argymhelliad yn yr adroddiad a oedd yn cael eu cyflwyno i'r Bwrdd eu hystyried, a chynigiwyd y dylid gwella argymhellion 1 a 3 i ddarllen fel a ganlyn:

- 1) Gwelliant i Bolisi Seddi Gwag yr Awdurdod i hepgor y tâl blynyddol cyfredol o £50, o 1 Medi, 2019 ymlaen.
- 3) Sefydlu Panel Ymgynghorol i'r Bwrdd Gweithredol sy'n cynnwys 6 aelod, ar sail drawsbleidiol, ynghyd ag Aelod o'r Bwrdd Gweithredol dros yr Amgylchedd, i edrych ar yr holl faterion sy'n ymwneud â Chludiant o'r Cartref i'r Ysgol er mwyn adrodd yn ôl i'r Bwrdd Gweithredol

Cyfeiriwyd at raglen newyddion ddiweddar pan ddywedodd Lee Waters A.C. fod Cyngor Sir Caerfyrddin wedi dehongli deddfwriaeth y Llywodraeth yn wahanol i awdurdodau lleol eraill a cheisiwyd eglurhad ar gywirdeb y datganiad hwnnw. Cadarnhaodd y Pennaeth Trafnidiaeth a Phrifyrdd nad oedd yr Awdurdod wedi dehongli'r ddeddfwriaeth yn wahanol i unrhyw awdurdod lleol arall.

Cyfeiriodd y Cyngorydd D. Cundy, yn unol â Rheol Gweithdrefn y Cyngor 11, at yr effaith yr oedd y newid mewn deddfwriaeth yn ei chael ar tua 500 o ddisgyblion yn Sir Gaerfyrddin a gofynnodd "A fyddai'r Aelod o'r Bwrdd Gweithredol yn cytuno â mi y dylai'r adolygiad y cyfeirir ato fel argymhelliad yn yr adroddiad ddechrau ar unwaith gan ymgynghori a'r holl gynghorwyr a gweithio gyda'n gilydd, yn cefnogi rhieni ym mha bynnag ward i gael effaith ar unwaith a sicrhau ein bod yn dileu'r llwybrau anniogel ac yn helpu i ddarparu cludiant addas a diogel yn ogystal ag edrych i'r dyfodol o'r newydd o ran darparu cludiant mewnol i'n holl blant"

Mewn ymateb, atgoffwyd y Bwrdd gan yr Aelod o'r Bwrdd Gweithredol dros yr Amgylchedd am hanes y sefyllfa bresennol o ran y gwasanaeth talu a theithio ar fws ysgol, a oedd wedi codi o ganlyniad i benderfyniad yr Adran Drafnidiaeth i ddileu'r eithriad llawn o ran cydymffurfio â'r Ddeddf Gwahaniaethu ar sail Anabledd a'r Rheoliadau Mynediad i Gerbydau'r Gwasanaeth Cyhoeddus ar gyfer cerbydau cludiant ysgol, a'r ymdrechion sydd ar waith yn genedlaethol ac yn lleol i Lywodraeth Cymru a'r Adran Drafnidiaeth i adfer yr eithriad yn llawn. Cyfeiriodd hefyd at ei gwelliant i'r adroddiad yn gofyn am sefydlu panel ymgynghori i'r Bwrdd Gweithredol i edrych ar yr holl faterion sy'n ymwneud â Chludiant o'r Cartref i'r Ysgol a fyddai'n adrodd yn ôl i'r Bwrdd Gweithredol.

PENDERFYNWYD YN UNFRYDOL, pe bai'r drafodaeth barhaus rhwng Cymdeithas Llywodraeth Leol Cymru a Llywodraeth Cymru yn methu ag arwain at ailgyflwyno'r eithriad llawn presennol o ran cydymffurfio â'r Ddeddf Gwahaniaethu ar sail Anabledd/Rheoliadau Mynediad i Gerbydau'r Gwasanaeth Cyhoeddus ar wasanaethau cludiant i'r ysgol, bod y Cyngor yn cymeradwyo'r mesurau canlynol:-

1. Gwella Polisi Seddi Gwag yr Awdurdod i hepgor y tâl blynyddol cyfredol o£50, o 1 Medi 2019;
2. Bod yr Awdurdod yn parhau i fynd ar drywydd Llywodraeth Cymru a'r Adran Drafnidiaeth i newid y defnydd o'r Rheoliadau Mynediad i Gerbydau'r Gwasanaeth Cyhoeddus er mwyn caniatáu i weithredwyr

bysiau barhau i ddefnyddio bysiau ar lwybrau bysiau ysgol a weithredir ar sail fasnachol;

- 3. Bydd Panel Ymgynghorol y Bwrdd Gweithredol yn cael ei sefydlu, gan gynnwys 6 aelod, ar sail drawsbleidiol, ynghyd ag Aelod o'r Bwrdd Gweithredol dros yr Amgylchedd, i edrych ar yr holl faterion sy'n ymwneud â chludiant o'r Cartref i'r Ysgol gan adrodd yn ôl i'r Bwrdd Gweithredol.**

12. PENODI LLYWODRAETHWR ALL

[NODER: Roedd y Cynghorydd G. Davies wedi datgan buddiant yn yr eitem hon yn gynharach]

Dywedwyd wrth y Bwrdd, yn unol â pholisi penodi'r Awdurdod Lleol ar gyfer Llywodraethwyr yr Awdurdod Lleol, lle mae swyddi gwag Llywodraethwyr Awdurdod Lleol yn bodoli neu ar fin codi, gwahoddir enwebiadau gan Gadeirydd y Corff Llywodraethu, y Pennaeth a'r Aelod Etholedig lleol. Yn dilyn hynny, mae'r holl enwebiadau yn cael eu hystyried gan yr Aelod o'r Bwrdd Gweithredol dros Addysg a Phlant, sydd yn y pendraw yn penodi.

Dywedwyd bod enwebiadau wedi dod i law yn ddiweddar ar gyfer swyddi gwag yn Ysgol Brynman a gan mai'r Cynghorydd Glynog Davies, sef yr Aelod o'r Bwrdd Gweithredol dros Addysg a Phlant, oedd un o'r enwebiadau a dderbyniwyd, ac yntau yn Aelod Etholedig lleol ac yn Gadeirydd presennol Llywodraethwyr Ysgol Brynman, ni fyddai'n briodol iddo ystyried yr enwebiadau hynny. Yn unol â hynny, byddai angen i'r Bwrdd Gweithredol benderfynu ar yr enwebiadau a ddaeth i law. Nodwyd hefyd y cyfeirir yn yr adroddiad at Mr Pedrick, sef un o'r enwebeion, fel cynghorydd cymuned, roedd hyn yn anghywir gan mai Clerc Tref oedd ef.

PENDERFYNWYD YN UNFRYDOL, er mwyn bodloni'r rhwymedigaethau statudol i lenwi swyddi gwag ar Gyrrff Llywodraethu Ysgolion, bod y Cynghorydd Sir Glynog Davies a Mr A Pedrick yn cael eu penodi'n llywodraethwyr yn Ysgol Brynman.

13. UNRHYW FATER ARALL Y GALL Y CADEIRYDD OHERWYDD AMGYLCHIADAU ARBENNIG BENDERFYNU EI YSTYRIED YN FATER BRYS YN UNOL AG ADRAN 100B(4)(B) O DDEDDF LLYWODRAETH LEOL, 1972.

Nid oedd dim materion brys i'w trafod.

CADEIRYDD

DYDDIAD

**CYFARFOD Y BWRDD GWEITHREDOL
3 CHWEFROR 2020**

**CWM Environmental Ltd
Gofyniad Cyllid Benthyciadau**

Diben yr adroddiad hwn yw sicrhau cyfleuster cyllido priodol i CWM Environmental Ltd at ddibenion ariannu symud swyddfa'r Cwmni i Nant-y-caws, talu unrhyw daliadau diwedd prydles a allai fod yn daladwy yn sgil gadael y swyddfa bresennol yng Nghillefwr ynghyd â chaffael tir ychwanegol ger safle Nant-y-caws.

Yr argymhellion / penderfyniadau allweddol sydd eu hangen:

Cytuno ar gyfleuster cyllido fel a ganlyn:

1. Cyfanswm y cyfleuster benthyciad - £800k
2. Hyd y trefniant – 10 mlynedd ar gyfer caffael y tir, 5 mlynedd ar gyfer costau cysylltiedig â'r adeiladau.
3. Llog o 1% yn uwch na'r gyfradd a bennwyd gan y Bwrdd Benthyciadau Gwaith Cyhoeddus am 10 mlynedd a 5 mlynedd yn y drefn honno gan adlewyrchu'r diogelwch a fydd ar gael i'r Cyngor.
4. Cyfleuster cyllido i'w weithredu fel trefniant tynnu i lawr - arian i'w ddefnyddio pan fo angen yn unig.
5. Mae cymeradwyo rhyddhau cyllid i'w ddirprwyo i **Gyfarwyddwr y Gwasanaethau Corfforaethol** ar y cyd â'r Aelod o'r Bwrdd Gweithredol dros Adnoddau, a bydd y cyfleuster i'w weinyddu fel a ganlyn:
 - a) Rhyddhau cyllid dim ond:
 - i) Ar ôl iddo gael ei gymeradwyo gan Fwrdd y Cwmni a chan grŵp Cyfranddalwyr CWM Environmental Ltd.
 - ii) Pan fydd Gyfarwyddwr y Gwasanaethau Corfforaethol yn fodlon y darperir ar gyfer ad-daliadau'r benthyciad yng Nghynllun Busnes y Cwmni a'u bod yn fforddiadwy.
 - b) Bydd yr elfennau terfynol ynghylch y cytundeb benthyciad manwl yn cael eu dirprwyo i Gyfarwyddwr y Gwasanaethau Corfforaethol.

Rhesymau

Cytuno ar y cyfleuster cyllido er mwyn galluogi'r cwmni i fynd ati i symud.

Angen ymgynghori â'r Pwyllgor Craffu perthnasol Nac Oes

Angen i'r Bwrdd Gweithredol wneud penderfyniad OES

Angen i'r Cyngor wneud penderfyniad OES

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:- Y
Cynghorydd David Jenkins, yr Aelod o'r Bwrdd Gweithredol dros Adnoddau, y Cynghorydd Hazel
Evans, yr Aelod o'r Bwrdd Gweithredol dros yr Amgylchedd

Cyfarwyddiaeth: Y
Gwasanaethau Corfforaethol

Swyddi:

Rhif Ffôn: 01267 224121
Cyfeiriadau E-bost:

Enw'r Cyfarwyddwr:
Chris Moore

Cyfarwyddwr y Gwasanaethau
Corfforaethol

CMoore@sirgar.
gov.uk

EXECUTIVE SUMMARY
EXECUTIVE BOARD
3RD FEBRUARY 2020

CWM ENVIRONMENTAL LTD – LOAN FUNDING REQUIREMENT

CWM Environmental Ltd which is a wholly owned subsidiary of the authority has requested a loan facility to enable it facilitate the following:

1. In May 2020 the 15 year lease for the former MRF Unit, and the current office accommodation, occupied by CWM Environmental Ltd (CWM) at Alltynap Road, Johnstown expires and in preparation for this accommodation needs to be provided for some 12 office based staff at the Nantycaws site.
A number of options have been explored by the CWM Board, including the modification and extension of the existing weighbridge offices, with the preferred economically viable option being the installation of refurbished modular buildings at Nantycaws.
2. In addition to the cost of developing the accommodation at Nantycaws, further costs are likely to be incurred in surrendering the current lease.
3. An opportunity has now arisen to acquire the freehold of an additional 58 acres of land that immediately adjoins its site at Nantycaws, which secures the land for the future development of the company.

Funding specifics:

- Total loan facility £800k
- Duration of arrangement – 10 years for the land acquisition, 5 years for the buildings related costs.
- Interest at 1% above the rate set by the PWLB for 10 and 5 years respectively reflecting the security that will be available to the Council.
- Funding facility to be operated on a draw-down arrangement – funds only drawn when required.
- Approval for the management of the loan arrangement and the release of funding is to be delegated to the Director of Corporate Services in conjunction with the Executive Board member for Resources, with the facility to be administered as follows:
 - a) Release of funding only when
 - i) approved by the Company Board and endorsed by the CWM Environmental Ltd Shareholder group.
 - ii) Director of Corporate Services satisfied that the loan repayments are provided for within the Company's Business Plan and are affordable.

b) The conclusion of the detailed loan agreement to be delegated to the Director of Corporate Services.

DETAILED REPORT ATTACHED ?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Chris Moore

Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NO	YES	YES	NO	NO	NO	NO

2. Legal

CWM Environmental Ltd is a wholly owned subsidiary of CCC established under the requirements of the 1990 EPA act.

s. 68(6)(f) Local Government and Housing Act 1989 enables the authority to lend money for the purpose of enabling the company to acquire fixed assets.

3. Finance

The loan will be for £800,000 with interest charged at 1% above the rate set by the PWLB for 10 and 5 years.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below
Signed: Chris Moore Director of Corporate Services

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

None

4. Relevant Partners

None

5. Staff Side Representatives and other Organisations

None

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
CWM Environmental Ltd 2019 Business Plan		www.carmarthenshire.gov.uk

Y BWRDD GWEITHREDOL DYDDIAD: 3 CHWEFROR, 2020

PWNC:

AILDDATBLYGU ORIEL MYRDDIN

YR ARGYMHELLION / PENDERFYNIADAU ALLWEDDOL SYDD EU HANGEN:

Ystyried opsiynau o ran ailddatblygu Oriel Myrddin a dyrannu cyllid cyfalaf i alluogi'r cynllun i symud yn ei flaen.

RHESYMAU:

1. Mae pedwar opsiwn wedi'u hystyried ar gyfer ailddatblygu Oriel Myrddin. Opsiwn 1 yw'r opsiwn a argymhellir sef ailddatblygu'r oriel fel cyrchfan twristiaeth ddiwylliannol yn Heol y Brenin gan ddefnyddio'r adeilad a brynwyd yn 26/27 Heol y Brenin a fydd yn gwella gwelededd yr Oriel. Roedd opsiwn 2 a 3 yn ystyried cyd-leoli â'r Hwb, fodd bynnag, roedd y gost a'r diffyg lle yn golygu bod hyn yn afresymol. Opsiwn 4 yw'r opsiwn olaf, sef "gwneud dim";
2. Mae Cyngor Celfyddydau Cymru wedi rhoi grant o £1m i gefnogi'r cynllun a amlinellir fel opsiwn 1. Mae'r cyllid wedi'i gadarnhau ar yr amod bod Cyngor Sir Caerfyrddin yn rhoi arian cyfatebol;
3. Ym mis Mai 2018 derbyniodd Llywodraeth Cymru, a oedd yn gweithio mewn partneriaeth â Chyngor Celfyddydau Cymru ac Amgueddfa Genedlaethol Cymru, astudiaeth ddichonoldeb ragarweiniol a oedd yn ystyried datblygu Oriel Celf Gyfoes Genedlaethol Cymru. Y dull a ffeirir yw datblygu model gwasgaredig drwy gysylltu (tua 9) oriel ranbarthol a fydd yn derbyn cymorth adnodd canolog ac yn addas i arddangos gwaith o'r safon uchaf o'r casgliad cenedlaethol. Mae opsiwn 1 yn golygu bod yr Oriel yn cyfateb â'r weledigaeth, drwy'r weledigaeth ar gyfer ei lleoedd a'i swyddogaethau, ar gyfer Oriel Gelf Gyfoes Genedlaethol Cymru. Mae ei chynnwys yn y rhwydwaith yn rhoi'r potensial i ddenu cefnogaeth weithredol a chyllid ychwanegol yn y dyfodol a thrwy ddatblygu opsiwn 1 byddai Oriel Myrddin yn y sefyllfa orau i gael ei hystyried yn rhan o'r broses hyn;
4. Os caiff opsiwn ailddatblygu 2 neu 3 ei ddewis, byddai'n rhaid cael trafodaeth bellach â'r Ymddiriedolaeth a Chyngor Celfyddydau Cymru i benderfynu a ellid sicrhau cefnogaeth deiran;
5. Mae'r dyraniad cyfalaf ac amseriad cyflwyno'r cynllun yn dibynnu ar yr opsiwn a ddewisir.

Angen i'r Bwrdd Gweithredol wneud Penderfyniad

OES – 3 Chwefror, 2020

Angen i'r Cyngor wneud penderfyniad

Nac Oes

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-
Y Cyngorydd Peter Hughes Griffiths (Deiliad y Portffolio Diwylliant, Chwaraeon a Thwristiaeth)

Y Gyfarwyddiaeth: Cymunedau Enw Pennaeth y Gwasanaeth: Ian Jones Awdur yr Adroddiad: Jane Davies	Swydd: Pennaeth Hamdden Uwch-reolwr y Gwasanaethau Diwylliannol	Manylion Cyswllt: IJones@sirgar.gov.uk 01267 228309 JaneDavies@sirgar.gov.uk 01554 742180
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EXECUTIVE SUMMARY

EXECUTIVE BOARD

3rd FEBRUARY 2020

REDEVELOPMENT OF ORIEL MYRDDIN GALLERY

SUMMARY OF PURPOSE OF REPORT.

1. Background

In July 2019 the Arts Council Wales (ACW) made a conditional offer of grant of £1m to support the redevelopment of OMG subject to a review of the business model. The business plan was refined and at its meeting in October 2019 ACW confirmed the grant funding subject to confirmation of match funding from CCC.

CCC is yet to agree to support the scheme and the level of priority for funding awarded to the scheme at the meeting of SASG in August 2019 was “could / would” but with no financial commitment.

Considering the assessment by SASG and the need to develop a sustainable plan for the Gallery four options have been considered with the intention of accommodating the Carmarthen Hwb into the design. The high-level benefit of this was primarily seen as being to increase footfall to both services and diversify audiences broadening access to hard to reach audiences in the arts.

During the development period it has become apparent that there are significant additional benefits aligned with the selection of option 1 – to develop the gallery as a standalone artistic and cultural hub. The gallery in this format would have the potential to apply to become part of the development of the National Contemporary Art Gallery Wales with the opportunity to attract curatorial support and exhibitions from the national collection.

The outcome of the design review has led to the following options for consideration:

- i. Progress with the existing RIBA stage 3 design proposals for the redevelopment of the Gallery, the preferred option;
- ii. Co-locate with the Carmarthen Hwb in the existing buildings;
- iii. Co-locate with the Carmarthen Hwb on King Street through the purchase / lease of adjacent buildings to provide the required space;
- iv. Maintain the status quo

2. The Options

The following table is a high-level overview of the options considered:

Oriel Myrddin Redevelopment Options

	Capital Requirement	Timescale	Added Value to Carmarthenshire
Option 1 RIBA Stage 3 Approved by ACW	£445k 2020-21	Dec-21	£1m external funding raised Aligns the gallery for inclusion as a potential venue for a dispersed "National Contemporary Art Gallery for Wales" Improving 1 listed building and 2 derelict buildings on King St. Developing the Cultural quarter / Cultural Tourism £ Opportunity for improved collaboration with ACGC on the impact of the arts on mental health and wellbeing
	£445k 2021-22		
	£890k Total		
Option 2 Co-locate with Hwb (Existing property)	£445k 2020-21	Mar-22	Possible £1m external funding raised Improving 1 listed building and 2 derelict buildings on King St.
	£445k 2021-22		
	£890k Total	(+3m)	Developing the Cultural quarter
Option 3 Co-locate with Hwb (Adjacent property)	890k as above	Sep-22	Possible £1m external funding raised Aligns the gallery for inclusion as a potential venue for a dispersed "National Contemporary Art Gallery for Wales" Improving 1 listed building and 2 derelict buildings on King St. Developing the Cultural quarter
	750k est no 25		
	1640k Total	(+9m)	
Option 4 Do nothing	£100k Est for essential maintenance	Immediate	None

a. Option 1 – The original scheme and preferred option

In May 2018 the Welsh Government working in partnership with ACW and National Museum Wales, received a preliminary feasibility study considering the development of a National Contemporary Art Gallery Wales. The current positioning within ACW on the development of the national gallery is that a dispersed model is the most likely way forward. That is a dispersed model of galleries across Wales, around 9 we understand, working collectively with a central hub and as the National Contemporary Art Gallery Wales.

In due course ACW and its partners will be looking to explore future potential investment in the network of galleries, with investment to ensure that they are equipped to exhibit high value works from the National collection. Those galleries will also be considered in terms of the operational support they require. Having considered the detail of the model in the feasibility study the principles upon which the development of the gallery is based in option 1 are highly compatible with the vision for the model in Wales and we believe that this option aligns with those development plans in the current configuration. As such we can be aspirational about the possibility of inclusion, by way of expression of interest to become part of the National Gallery.

The business model for the gallery has focussed on broadening access to the arts and Carmarthenshire as a tourism destination. The opening hours are geared towards the night-time social economy with late evening and weekend opening and arts and craft workshops working in partnership with local hospitality businesses that would be marketed as a cultural tourism opportunity. With the added possibility of national collections within our grasp, Oriel Myrddin is established as a real cultural destination.

A public, schools and artists consultation on the redevelopment of the gallery in June 2017 concluded that 98% of respondents to the public survey believed that the redevelopment of the gallery would benefit Carmarthen town.

This option requires an investment of £445k per year for two years, 2020-21 and 2021-22 however early discussions with ACW have suggested that their funding can be applied flexibly, and timescales could be managed to deliver the most appropriate fit for the capital program albeit requiring early progress on the project.

b. Options 2 and 3 – Co-locate with Hwb

One of the key challenges is the width of the frontage at 26/27 King Street. Both facilities have an obvious need for street presence, one of the fundamental principles of the gallery development is to improve access, both visual and disability, and create an inviting entrance to do this. The Hwb has an equal requirement for visibility and as a customer service point requires its own branding and access arrangements.

The outcome of the design review was that the space appears too limited to deliver meaningful benefits from the co-location of the Hwb and gallery which then presents the risk that both Trustees and ACW would not support the scheme.

Option 3 therefore considers additional space on either side of 26/27 King Street and the narrative on this is contained within the table above. This would result in an additional funding requirement roughly estimated at £750k for the purchase and development of an adjacent property – both of which are listed. It would also add a minimum of 9 months onto the program for delivery.

c. Option 4 – Status Quo

The status quo is not without its challenges as a maintenance liability (est. at £100k) will have to be covered together with the likely negative impact on the sustainability of the gallery in its current format and especially without the opportunity to align with national developments.

3. Next Steps

Four options have been presented for consideration with the capital requirement, timescale and added value noted above and the strengths and weaknesses explored in the detailed report attached.

Unfortunately, the existing space appears too limited to accommodate the Hwb and gallery with meaningful benefits for each however option 1 aligns with national developments in contemporary art and could attract additional support as a result thereof. Option 1 is therefore the recommended option.

The decision is therefore whether CCC are in a position to invest £890k, over two years, to deliver this scheme which aligns with aspirations to become part of a dispersed National gallery, to develop the cultural quarter at the end of King Street, drive the night time social economy, create Oriel Myrddin as a real cultural tourism destination in the County and draw down a minimum of £1m match funding from ACW into Carmarthenshire.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Ian Jones

Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NO	YES	YES	NO	NO	NO	YES

Legal

Executive Board considered the governance of the Trust at it's meeting of 23rd September and confirmed the appointment of independent Trustees. The recommendations of the Governance Roadmap produced by VWV and the transitional arrangements will be further considered and implemented as the project progresses. This will extend to claw back arrangements, leases, operational agreements and so forth.

S P Murphy

Finance

The project requires funding of £890k from the CCC capital programme in order to progress. County Council considers and endorses the Five Year Capital Programme on an annual basis as part of Budget setting procedures (2020/21 to 2024/25 in March 2020).

The Authority is required to approve a rolling capital programme each year as part of the budget process. This facilitates forward planning, is consistent with the requirements of the Prudential Code in terms of financial planning and funding, and assists officers in bidding for external funding.

A sustainability review has been undertaken by ACW as part of its due diligence.

R Hemingway

Physical Assets

If the scheme does not progress alternative options for 26/27 King Street will have to be considered.

H Humphrys

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Ian Jones

Head of Leisure

1. Scrutiny Committee

Not at this stage.

2. Local Member(s)

Those members who are trustees of the existing scheme are party to the proposals

3. Community / Town Council

Carmarthen Town Council are represented through member involvement on the Board of OMT.

4. Relevant Partners

ACW are regularly consulted as key stakeholders in the project and attend project steering group meetings.

The Oriel Myrddin Trust is fully briefed through its regular Trust meetings, the last one of which took place on 1st November.

5. Staff Side Representatives and other Organisations

HR and unions are aware of the potential for the development.

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Feasibility study and public consultation		Oriel Myrddin Gallery
Minutes of Oriel Myrddin Trust Meetings		Oriel Myrddin Gallery
CCC Arts Strategy 2018 - 2022		Oriel Myrddin Gallery
CCC Strategic Regeneration Plan 2015 - 2030		Transformations - Strategic regeneration Plan for Carmarthenshire
Carmarthen Town Regeneration Masterplan 2014 - 2030		Carmarthen Town Council

Oriel Myrddin

Redevelopment Options

18th November 2019

Oriel Myrddin

Redevelopment Options

1. Background

Oriel Myrddin Trust (OMT) submitted redevelopment plans to CCC and Arts Council Wales (ACW) in March 2019. CCC has agreed to lead on the redevelopment project on behalf of OMT should enough funding be secured.

ACW considered the redevelopment proposals in July 2019 and made a conditional award of grant of £1m. Supplementary information to support the conditional award was considered by ACW at their October funding meeting and the grant was awarded subject to allocation of match funding by CCC.

CCC is yet to agree to support the scheme and the level of priority for funding awarded to the scheme at the meeting of SASG in August 2019 was "could / would" but with no financial commitment.

Considering the assessment by SASG and the need to develop a sustainable plan for the Gallery the project team together with colleagues from the corporate team responsible for the development of the Carmarthen hwb have sought to consider whether co-location would be feasible.

2. Brief

The architects plan for the redevelopment of the gallery has been developed to RIBA stage 3 affording the opportunity to consider the spaces to include the hwb services.

The architects were given the following brief

"Design input is required to the existing stage 3 plans to establish the feasibility of co-locating the operations sympathetically to the overall ambience and development of the gallery whilst being of sufficient profile to the hwb. The business planning process for the gallery has reinforced the need for it to be enterprising in nature with flexible spaces and a focus on a relaxed and inviting cultural environment where visitors want to dwell. The visibility from King Street is key.

There are two existing hwb premises one in Llanelli and the second in Ammanford – plan attached. This is the Council's customer service access point on the "high street" where customers can drop in to access council services primarily based around housing / training / employment opportunities and to date payment facilities."

3. Redevelopment Options

The redevelopment options under consideration are therefore as follows:

- i. Progress with the existing RIBA stage 3 design proposals for the redevelopment of the Gallery;
- ii. Co-locate with the Carmarthen Hwb in the existing buildings;

- iii. Co-locate with the Carmarthen Hwb on King Street through the purchase / lease of adjacent buildings to provide the required space;
- iv. Maintain the status quo

During the development period it has become apparent that there are significant additional benefits aligned with the selection of option 1 – to develop the gallery as a standalone artistic and cultural hub. The gallery in this format would have the potential to apply to become part of the development of the National Contemporary Art Gallery Wales with the opportunity to attract curatorial support and exhibitions from the national collection.

4. Outcome - Floorplans & Sketches

Appendix 1 – Existing floorplans & sketches – Gallery only;

Appendix 2 – Floorplan accommodating Gallery and Hwb;

Appendix 3 – Sketches accommodating Gallery and Hwb;

Appendix 4 – Floorplan demonstrating an expanded Hwb space at 96m².

5. Assessment of the options

Each of the four options is considered by reference to

- Defining the model
- Capital investment required
- Operational components
- Partners
- Timelines
- Value Added
- Strengths
- Weaknesses

A summary of the output of the review is contained in the following tables:

Oriel Myrddin Redevelopment Options

	Timescale	Added Value to Carmarthenshire	Strengths	Weaknesses
Option 1 RIBA Stage 3 Approved by ACW	Dec-21	<p>£1m external funding raised</p> <p>Aligns the gallery for inclusion as a potential venue for a dispersed "National Contemporary Art Gallery for Wales"</p> <p>Improving 1 listed building and 2 derelict buildings on King St.</p> <p>Developing the Cultural quarter / Cultural Tourism £</p> <p>Opportunity for improved collaboration with ACGC on the impact of the arts on mental health and wellbeing</p>	<p>Supported by public consultation May 2017</p> <p>Unlocks potential to become a part of a "National Contemporary Art Gallery for Wales"</p> <p>Investing in existing infrastructure</p> <p>Building on existing operating model</p> <p>Easier to attract and retain skilled independent trustees</p> <p>Aligned to the Carmarthen Town Masterplan</p> <p>Opportunity to deliver classes and workshops with measureable social impact.</p>	<p>Significant upscaling requires careful management</p>
Option 2 Co-locate (existing property)	Mar-22 (+3m)	<p>Possible £1m external funding raised</p> <p>Improving 1 listed building and 2 derelict buildings on King St.</p> <p>Developing the Cultural quarter</p>	<p>Footfall from Hwb on site</p> <p>Sharing property based costs & limited capital outlay for the hwb</p> <p>Efficient agile staff accommodation in shared facilities</p> <p>Proximity to Carmarthen library</p>	<p>Not clear that ACW or OMT will support the revisions</p> <p>Hwb space would be approx 50% of requirement, OR</p> <p>OMG would lose street presence & therefore likely ACW support</p> <p>Loss of exhibition wall space and disabled ramp access for OMG</p> <p>Segregation / privacy is paramount which has an impact on what can be achieved through the designs.</p>
Option 3 Co-locate (adjacent property)	Sep-22 (+9m)	<p>£1m external funding raised</p> <p>Aligns the gallery for inclusion as a potential venue for a dispersed "National Contemporary Art Gallery for Wales"</p> <p>Improving 1 listed building and 2 derelict buildings on King St.</p> <p>Developing the Cultural quarter</p>	<p>Unlocks potential to become a part of a "National Contemporary Art Gallery for Wales"</p> <p>Aligned to the Carmarthen Town Masterplan</p> <p>Footfall from Hwb on site</p> <p>Efficient agile staff accommodation in shared facilities</p> <p>Proximity to Carmarthen library</p>	<p>Additional funding required</p> <p>Extended timescale arising from the need to purchase adjacent accommodation</p>
Option 4 Do nothing	Immediate	None	None	<p>Strategic importance of the gallery to ACW would likely be reconsidered.</p> <p>Potential implications on future revenue funding from ACW</p> <p>Increasing the financial burden on the Trust.</p> <p>Reputational risk - where a sizeable grant is available to consolidate OMG's position as key to the arts infrastructure Wales</p> <p>Essential maintenance costs of est £100k</p>

6. Outcome of the Design Review

Several sets of proposals were submitted by the architects in response to the brief with the most favourable included at Appendices 2 and 3.

One of the key challenges is the width of the frontage at 26/27 King Street. Both facilities have an obvious need for street presence, one of the fundamental principles of the gallery development is to improve access, both visual and disability, and create an inviting entrance to do this. The Hwb has an equal requirement for visibility and as a customer service point requires its own branding and access arrangements. Should the redesign prove successful it would be necessary to demonstrate to ACW that the fundamental principles of the original gallery scheme were being delivered with the enhanced offering of the additional footfall and broadening access. On this basis the wider frontage of 26 King Street was allocated to the gallery however this then compromised the space available to the Hwb to such a degree that the space could not accommodate the Hwb's minimum requirements.

If the Hwb were to be allocated the wider frontage then that would compromise the retail space available to the gallery with an impact on sustainability. Neither is it clear that either the Trust or ACW would support such a compromise.

By way of example the Ammanford Hwb occupies a space of approx. 96m² and this has been drawn as the red line on the plan attached at Appendix 4 to demonstrate the compromise. In short, the space appears too limited to deliver meaningful benefits from the co-location of the Hwb and gallery and presents the risk that both Trustees and ACW would not support the scheme.

This resulted in the development of option 3 which is to look for additional space on either side of 26/27 King Street and the narrative on this is contained within the table above. This would result in an additional funding requirement roughly estimated at £750k for the purchase and development of an adjacent property – both of which are listed. It would also add a minimum of 9 months onto the program for delivery.

7. Option 1 – The original scheme and preferred option

In May 2018 the Welsh Government working in partnership with ACW and National Museum Wales, received a preliminary feasibility study considering the development of a National Contemporary Art Gallery Wales. The feedback on the development of the national gallery is that a conclusion has been drawn that a dispersed model is the most likely way forward. That is a dispersed model of galleries across Wales, around 9 we understand, working collectively as the National Contemporary Art Gallery. In due course ACW and its partners will be looking to explore future potential investment in the network of galleries, with investment to ensure that they are equipped to exhibit high value works from the National collection. Those galleries will also be considered in terms of the operational support they require. Having considered the detail of the model in the feasibility study the principles upon which the development of the gallery is based in option 1 are highly compatible with the vision for the model in Wales and we

would expect that we could align with those development plans in the current configuration and be aspirational about an expression of interest to that scheme.

The business model that has been developed for the gallery has focussed on broadening access to the arts and Carmarthenshire as a tourism destination. With that in mind the opening hours are geared towards the night-time social economy with late evening and weekend opening and arts and craft workshops working in partnership with local hospitality businesses that would be marketed as a cultural tourism opportunity. With the added possibility of national collections within our grasp, Oriel Myrddin is established as a real cultural destination. The full detail of the business plan which includes an indicative artistic program for years 1 and 2 is included at appendix 5.

A public, schools and artists consultation on the redevelopment of the gallery was undertaken in June 2017. 98% of respondents to the public survey stated that the redevelopment would benefit Carmarthen town with support for practical demonstrations in the arts and creative workshops and the idea of an informal meeting place for networking by the public and artists alike. 61% of artists were interested in a club or social meeting place to gather and have a sense of belonging. Schools would be interested in creative workshops and collaborations between artists and pupils and the relevance of enhanced educational opportunities has been further compounded by the development of the National Curriculum for Wales, and locally for Carmarthenshire.

8. Next Steps

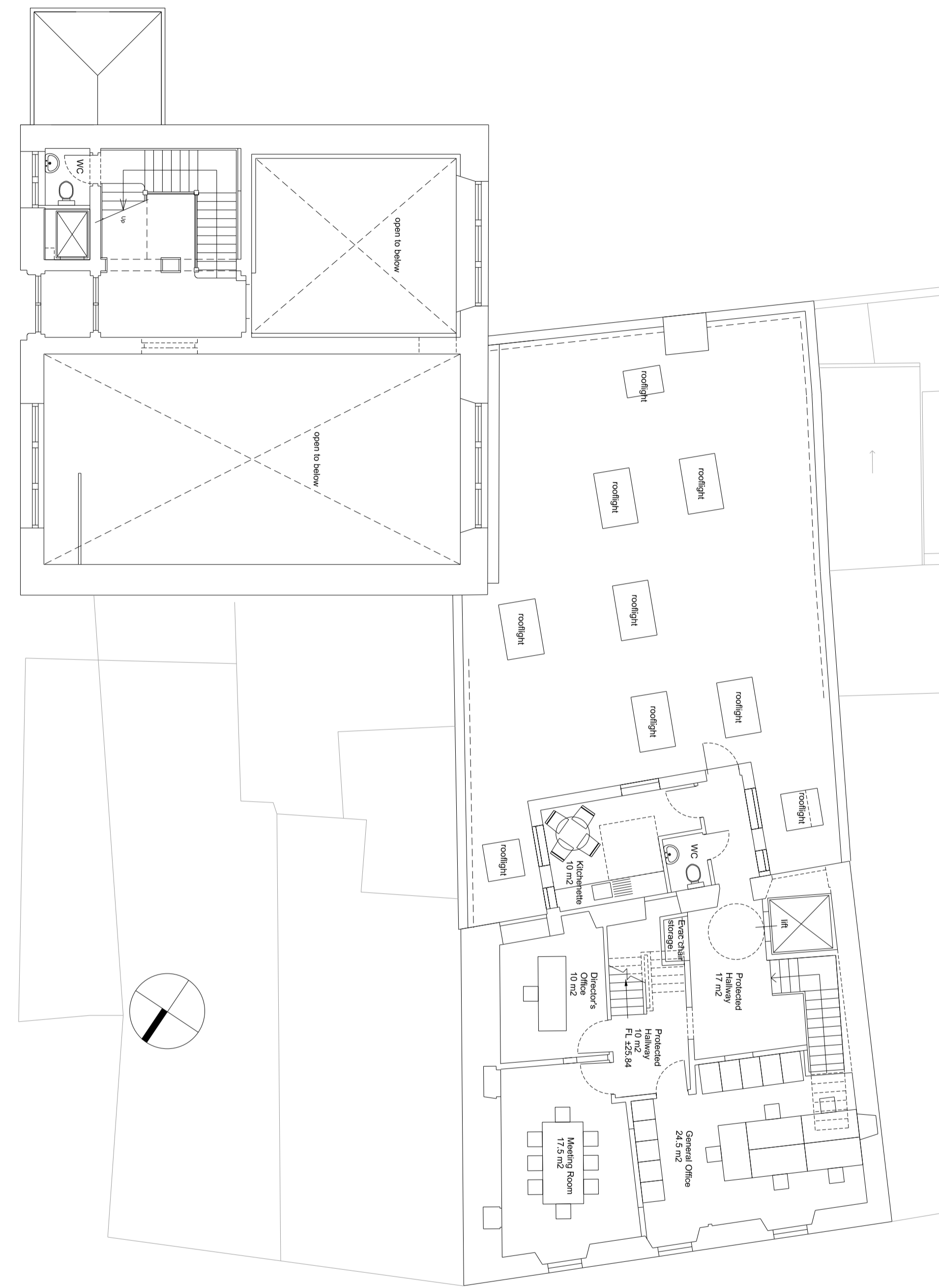
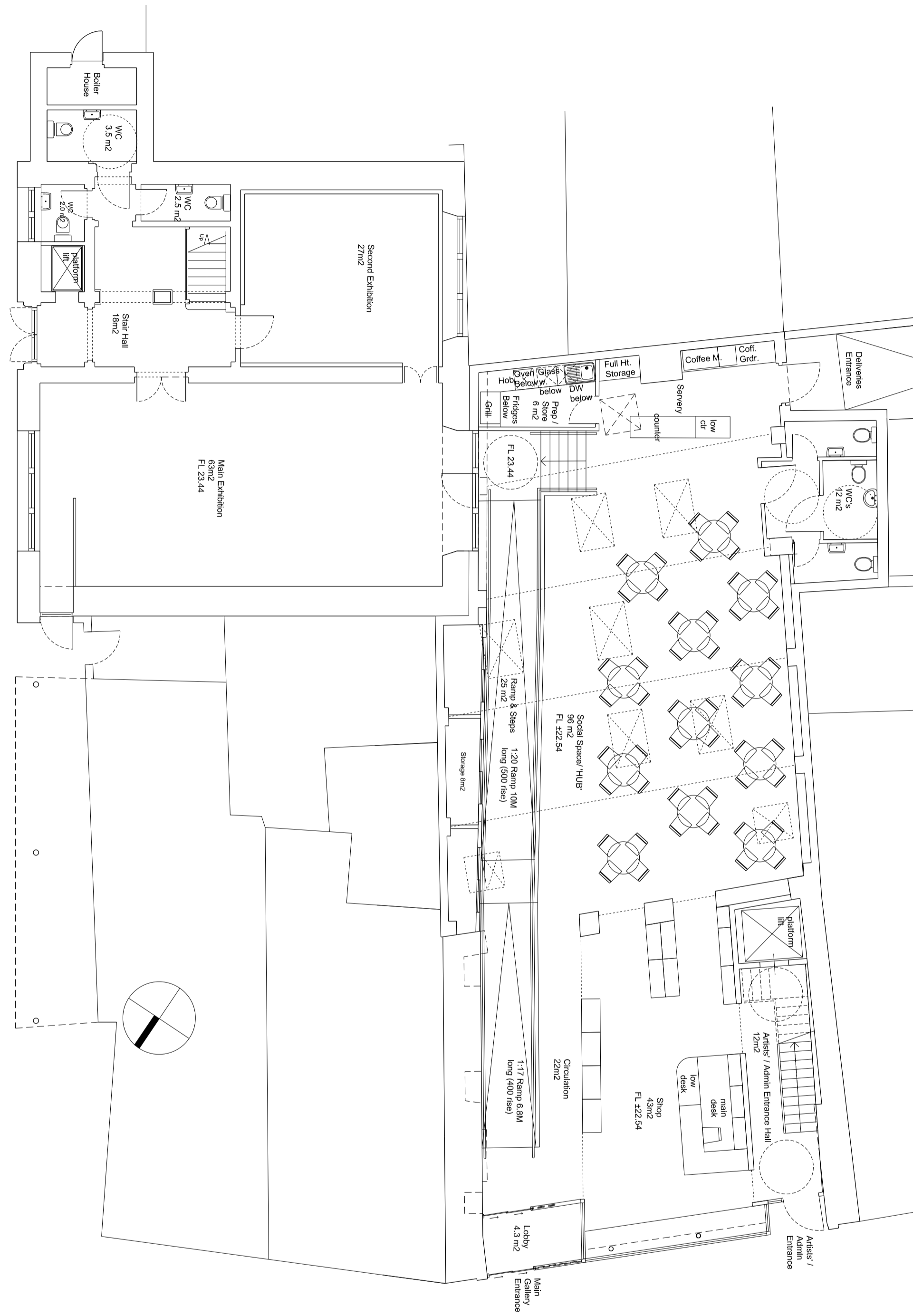
Four options have been presented for consideration with the capital requirement, timescale, partners, added value and strengths and weaknesses associated with each as previously outlined in the table above. The status quo is not without its challenges as a maintenance liability will have to be covered together with the likely negative impact on the sustainability of the gallery in its current format and especially without the opportunity to align with national developments.

Unfortunately, the existing space appears too limited to accommodate the Hwb and gallery with meaningful benefits for each however option 1 aligns with national developments in contemporary art and could attract additional support as a result thereof. Option 1 is therefore the recommended option.

The decision is whether CCC are in a position to invest £890k, over two years, to deliver this scheme which aligns with the opportunity to become part of a dispersed National gallery, to develop the cultural quarter at the end of King Street, drive the night time social economy, create Oriel Myrddin as a real cultural tourism destination in the County and draw down a minimum of £1m match funding from ACW into Carmarthenshire.

DRAFT

CURRENT - RAMP



1 PROPOSED GROUND FLOOR PLAN
SCALE 1:100 @ A1

2 PROPOSED FIRST FLOOR PLAN
SCALE 1:100 @ A1

2 PROPOSED SECOND FLOOR PLAN
SCALE 1:100 @ A1

REV DATE	DESCRIPTION	BY	CHKD
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Tudalen 33

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96-100 Turnmill Street
London EC1M 5QP
T 020 7336 0100
mail@dematosryan.co.uk

TITLE
PROPOSED
GROUND & FIRST FLOOR PLANS
CURRENT - RAMP

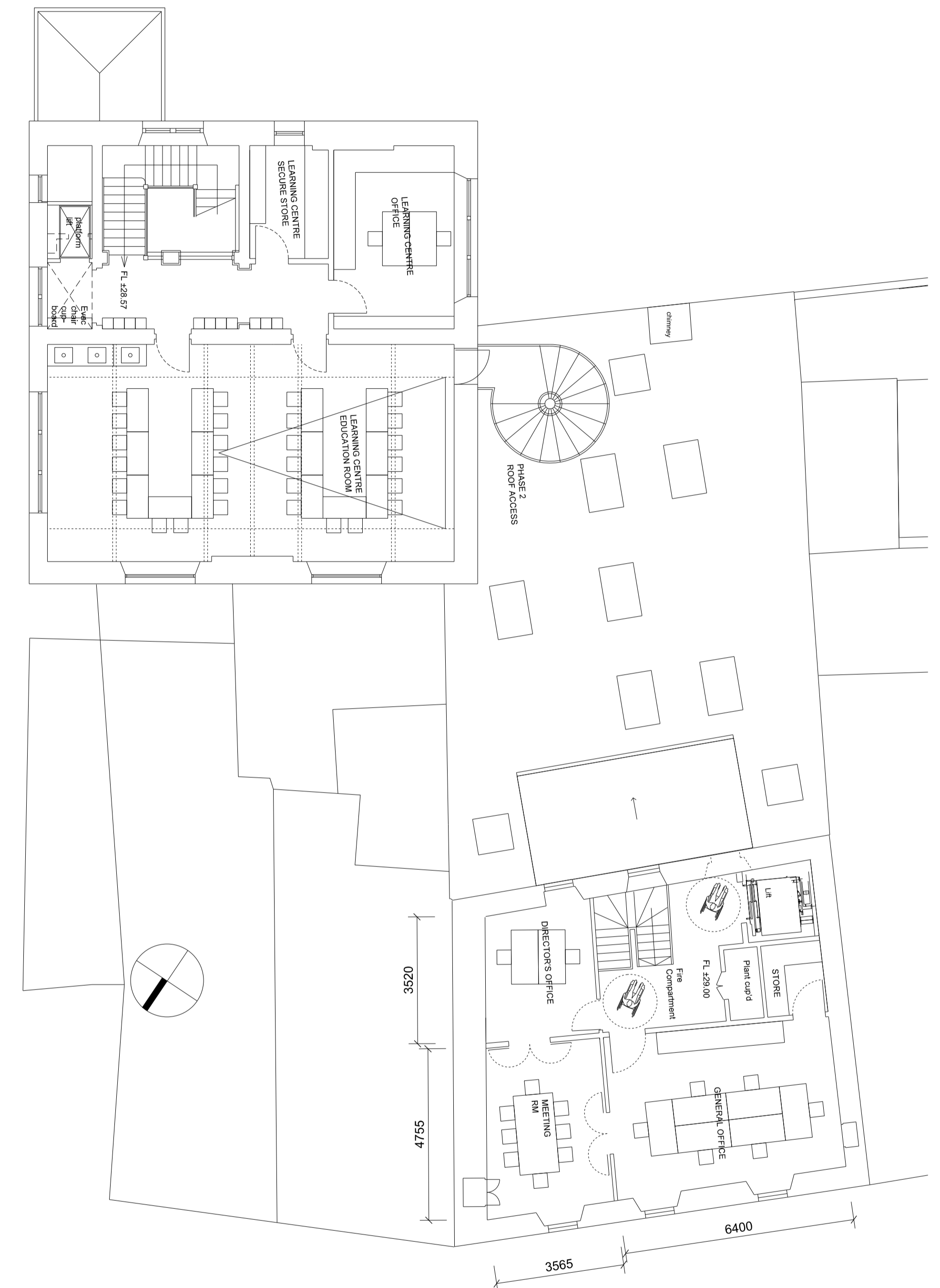
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1:200 @A3			

STATUS
INFORMATION

DOCUMENT No.	REV
588_A_DRW_10_020	--

Mae'r dudalen hon yn wag yn fwiadol

OPTION 7



1 PROPOSED GROUND FLOOR PLAN
SCALE 1:100 @ A1

2 PROPOSED FIRST FLOOR PLAN
SCALE 1:100 @ A1

2 PROPOSED SECOND FLOOR PLAN
SCALE 1:100 @ A1

REV DATE	DESCRIPTION	BY	CHKD
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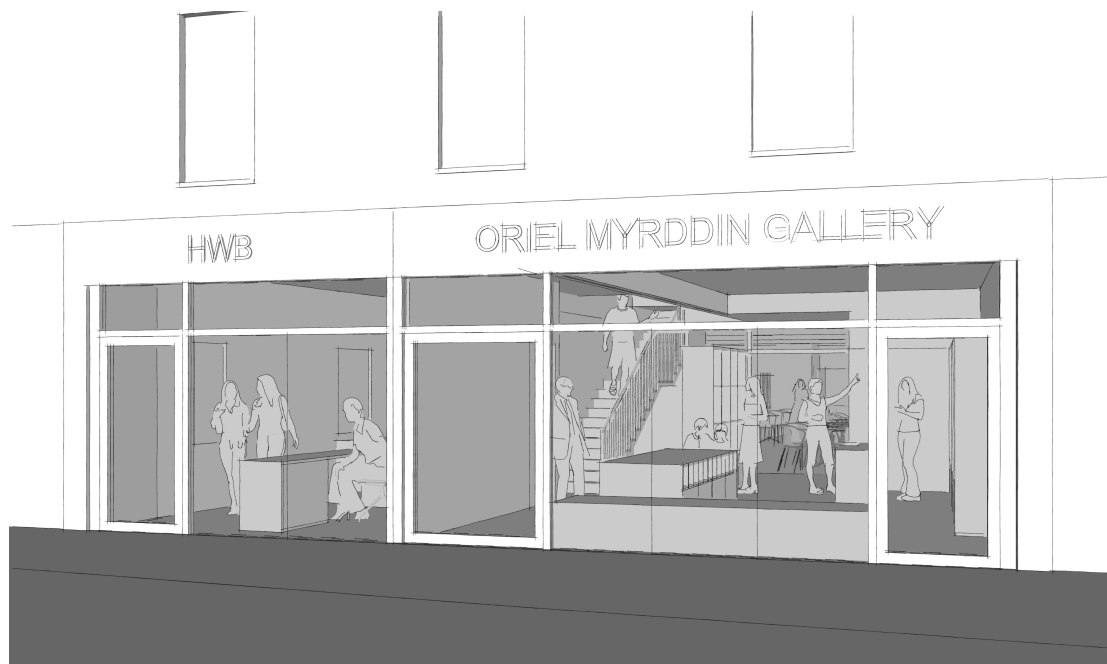
TITLE
PROPOSED
GROUND & FIRST FLOOR PLANS
OPTION 7

SCALE	DATE	BY	CHECKED
1:100 @A1	05.09.2019	SR	AMR
1:200 @A3			

STATUS
INFORMATION

DOCUMENT No.	REV
588_A_DRW_10_028	P4

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Mae'r dudalen hon yn wag yn fwriadol



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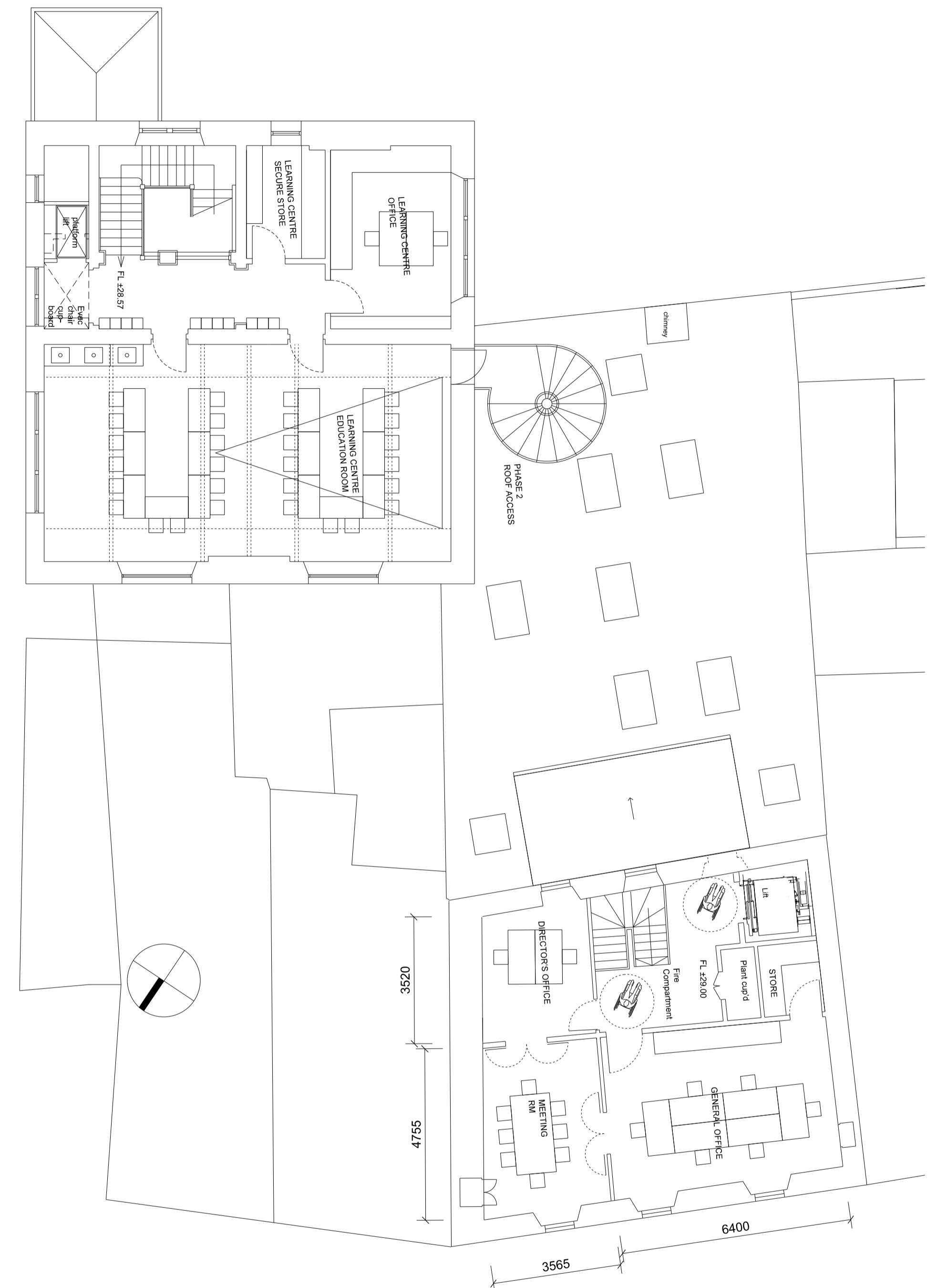


Mae'r dudalen hon yn wag yn fwriadol



Mae'r dudalen hon yn wag yn fwriadol

OPTION 7



1 PROPOSED GROUND FLOOR PLAN
SCALE 1:100 @ A1

2 PROPOSED FIRST FLOOR PLAN
SCALE 1:100 @ A1

2 PROPOSED SECOND FLOOR PLAN
SCALE 1:100 @ A1

REV	DATE	DESCRIPTION	BY	CHKD

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de
matos
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1:100 @A1	05.09.2019	SR	AMR
1:200 @A3			

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INFORMATION

DOCUMENT No.	REV
588_A_DRW_10_028	P4

Mae'r dudalen hon yn wag yn fwiadol

Oriel
Myrddin
Gallery



Tudalen 51



Tudalen 52

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Oriel Myrddin Gallery is Carmarthenshire's centre for contemporary visual art, craft and design. A place where we can all engage with contemporary ideas through a unique and culturally diverse, high quality, programme of visual arts, craft and design. We want to be the creative crossroads (hub) for the people of Carmarthenshire and be acknowledged by our audiences as being central to artistic, cultural and educational life.

OUR VISION

Oriel Myrddin Gallery is already a highly successful arts organisation, which has established a distinct reputation as a provider of exceptional exhibitions, community events, educational activities and culturally relevant content both within Carmarthenshire but also the wider regions of south and west Wales.

We are passionate about the visual arts, contemporary craft and design and the people who make and create those things. The planned redevelopment of Oriel Myrddin Gallery will allow us to build on that reputation and give us the resources to produce more experiences for a far broader audience. We can bring wonderful things to Carmarthen for people to encounter; to love, hate and discuss! We can create conversations and stories and genuinely change people's perceptions of their world.

We don't want to be mediocre. We want to excel, and we want that to be infectious!

We believe in discernment and attention to detail and understand the importance of setting high standards. We are a benchmark for the region across our programmes. We want to continue to be known for excellence through all of our activity be that top-quality exhibitions or inclusive learning and participatory opportunities. The artworld is continuously evolving and we want to be flexible and equipped to adapt to and move with those changes. We can offer real, tangible opportunities to artists and craftspeople who want to stay in west Wales to make their work. We can be their beacon.

We want our re-positioned building to be a safe and welcoming place where creative people find a sense of belonging, acceptance and support. We want to be a flexible and generous organisation which encourages artists, participants, audiences and staff to experiment, learn and grow together. We understand cultural audiences and we know from previous research that we are already a destination on their 'art' map. We know people will travel to visit us because they trust our vision and our brand.

Now is the time to widen our welcome; we want to be able to offer so much more. We are confident that we can offer meaningful cultural and artistic experiences to people from across the spectrum of ability, orientation, circumstance and age. We want to be talked about, recommended and endorsed by those people in turn; our ambition is to be at the top of the list of places to spend their time in the town.

We are positioned in an area of Wales with a high Welsh speaking population, we want these opportunities and experiences to offer intelligent and culturally meaningful content for both Welsh and English speaking audiences across our programmes. We recognise the need to be more entrepreneurial and more accessible in order to ensure a sustainable future and we are poised and excited to take on those challenges.

THE
BUILDING
PROJECT

Next mix



Oriol
Myrddin
Gallery

We want to redevelop Orla Myrddin Gallery in such a way as we don't ever have to find out that someone didn't step through the door because they felt it was something they couldn't be part of.

OUR PRIORITIES

Accessibility

In order for Oriel Myrddin Gallery to accommodate our diverse audiences we desperately need to grow. Our current building, designed originally as an exceptionally beautiful Victorian Art School, has many wonderful attributes, but it suffers equally from the legacy of those features. We need to bring the building and the services we offer into the 21st Century to overcome the fundamental barriers to participation that the gallery struggles with daily. Addressing our urgent accessibility issues will ensure that the venue is available to everybody. A full Access Audit of the proposed redevelopment has been carried out and recommendations have been incorporated in the final designs to ensure maximum independent access for all visitors and staff.

Once these practical issues have been addressed, we can move ahead with our plans to bring the new building to life and welcome in everyone who would like to spend their time with us.

Our education and community programme will continue to be driven by the desire to attract the widest possible audience to enjoy and participate in our gallery activities, but we want to be able to offer so much more.

Currently anyone of limited mobility just can't ascend our 3 flights of steep steps to the studio space – they are essentially excluded from participating in many of our participatory activities and we are desperate to change that.

Passenger lifts in the existing and new building to access the first-floor learning centre, the office accommodation and the artist spaces on the second floor.

Improved signage and information regarding accessibility in the venue.

Fixtures and fittings to adhere to Equality Act 2010 guidelines throughout.

Induction loop to assist the hard of hearing.

Gender-neutral accessible toilets throughout and specified fixtures and fittings.

Improved lighting including PIR activation throughout.
Fully accessible baby changing facilities.

Accessible staff kitchen facilities.

Address level change issues internally.

Suitably specified seating in the food and drink area.
Accessible servery and prep kitchen.

Ongoing and responsive disability awareness training for staff and volunteers.

Ongoing and responsive management plan for all operational and procedural accessibility requirements with regular audits.



Collaboration

Collaboration and partnership are key to the way we work in the gallery.

We will continue to work through our exhibition programme with galleries and arts organisations in Wales such as Oriol Davies, Aberystwyth Arts Centre, Mission Gallery, Ruthin Craft Centre and Peak. Our new environmentally controlled gallery space will open up really exciting new opportunities to work with and borrow from major organisations and national and international collections e.g National Museum Wales to bring important artworks and objects to Carmarthen in context with our programmes. We are hopeful that we will be a potential venue for the proposed National Contemporary Art Gallery Wales touring exhibitions.

We will also continue to work locally in collaboration with Carmarthenshire museums, libraries and archive services as well as the National Trust and commercial establishments such as Wrights Food Emporium and The Warren. We have excellent relationships with key people in these and other venues and are keen to work alongside them to lift the offer of Carmarthenshire as a cultural destination.

We have strong relationship with University of Wales Trinity St David in both Carmarthen and Swansea, we want to build on that vital connection bringing more students and tutors into the building to get involved in extended programmes and modules as well as offering mentoring opportunities and temporary employment and volunteering work.

We would like to strengthen our partnerships with local schools and school art departments. Currently our studio space is very limited in space and can't accommodate a large class of pupils.

We want to build on existing connections and foster new relationships to bring all kinds of visitors and participants to the gallery. We are lucky to be directly networked to many services and service users through Carmarthenshire County Council as well as our neighbours Arts Care/ Gofal Celf. When our building is accessible, the potential to open our doors to those partnerships and their service users is at our fingertips.

We want to further develop our work with care and support organisations and specialist charities to encourage and welcome their user groups and individuals to participate in our programmes. Organisations such as Mind, HAFAL and Cartref Cynnes. We have relationships with fantastic artists and facilitators whom we know can deliver amazing, moving and potentially life-changing work...but we can't currently offer fully accessible spaces or facilities to make that happen in a sustainable way.



We want to develop meaningful relationships with the NHS through initiatives such as social prescribing and other health and wellbeing programmes. Glangwili Hospital is situated in the town and we have begun to develop the language and the knowledge needed to access those opportunities – but once again we are severely limited in our ability to accommodate the physical needs of potential participants at the current time.

We will continue to work in partnership with nationally recognised bodies to deliver our educational projects. This has previously included ACW funded initiatives such as Criw Celf and Creative Collaborations.

Our newly recruited trustees bring specialist knowledge and contacts within the museums and heritage, mental health sector and specialist education services. They are enthusiastic, energetic ambassadors and advocates for the gallery and are keen to help find and support new partnerships for the future.

Sustainability

The gallery is currently severely limited in the way it can grow and develop in its current form, in consequence the sustainability and resilience of the gallery for the future is predicated on the planned redevelopment.

Galleries and arts organisations have changed beyond recognition in the nearly 30 years since OMG was first opened. Our small redevelopment in 2006 helped to improve the look and ambience of the spaces, and although the clean lines of the white space and the dedicated shop space helped to lift the possibilities for contemporary programming it didn't address any of the fundamental issues of access and infrastructure. With the essential expectation that publicly funded arts venues should be widely and easily accessible and the programme available to everyone, OMG must upgrade its building to meet current standards.

The plans which relocate our frontage onto King Street along with fully accessible spaces and facilities throughout the building also bring with them the critical need for staff and operational restructuring. This of course comes with cost implications to the annual revenue budget. It also brings the need for an increased marketing budget to ensure our enhanced activity can be shouted from rooftops!



Exhibitions

Our expanded exhibition programme in the main gallery space, the second newly upgraded gallery space and ad-hoc exhibition spaces in the shop, café and social spaces will allow OMG to promote a far fuller calendar of shows and features. This in turn will provide more opportunities for new and return visits from our audiences. The new, dedicated marketing role and marketing budget for the gallery will concentrate on targeting existing and brand-new audiences including arts savvy gallery goers, curious new visitors, local residents and tourists to get involved with our programmes.

We plan to encourage sales of artworks when appropriate in all areas of the exhibition programme supported by the Collectorplan interest free scheme. This will not only be part of the income mix for the gallery but will also help to sustain artists and makers in their practices.

The street level glass frontage and new entrance will allow us to promote our current and forthcoming exhibitions to passers-by, drawing attention to the programme and encouraging visitors to come inside and get involved.

Education and community activity

Our redeveloped gallery will be driven by participation and engagement targets. We want our visitors' involvement to be the key to all our activity. Our upgraded, dedicated Learning Centre will give us so much scope to deliver workshops, talks, screenings but also much more. We can confidently invite everyone in to the building to get involved and know that they can access all the spaces easily. The flexibility of the spaces, facilities and increased storage will help future proof our programmes giving us the ability to respond quickly and move with the changing requirements of our audiences.

Our reputation as a welcoming venue can finally be broadcast far and wide. We anticipate a growth in school visits across the curriculum; enhanced partnership opportunities with University of Wales Trinity St David art departments; a strong and responsive adult workshop, masterclass and talks programme delivered at the times when people want to attend; increased home education provision; partnership working with local agencies and charities to offer specialist activity tailored to the needs of participants and built in to the provision of services; increased internal collaboration with CCC services and service users.



Mefehin - Hydref / June - October

Creu Celfi Cegin / Equip your kitchen

Ymunwch â ni i ddysgu rhai crefftau traddodiadol a sgiliau newydd a fydd yn eich galluogi i droi eich cefn ar ddefnyddio eitemau wedi'u masgynhyrchu a dechrau creu set unigryw o offer cegin hardd ac ymarferol o'ch gwneuthuriad eich hun.

Join us to learn some traditional crafts and new skills to enable you to move away from using mass produced items and begin creating a home-made bespoke set of beautiful and functional kitchen essentials.

Workshop Series

Our reputation for our themed series of adult workshops is growing. To date our workshops have quickly sold out and there is a definite appetite for more. We are particularly keen to target visitors to the area and to link with local Air B&B's a market the whole package into an attractive proposition for tourists.

The keys to our future sustainability are accessibility and flexibility. This means being responsive and fleet of foot in our decision making and provision – we need the space and the facilities to make that happen.

Shop

Our new shop frontage onto King Street will be a huge boost. We can promote makers' work through a constantly changing window display and encourage sales which will boost our income and help our makers to stay in business. We hope our presence will encourage other sympathetic retailers and galleries to open on the street and help attract more buyers and collectors to the area as well as bringing new custom to existing businesses. Our high standards of product and display are already a benchmark for other local businesses – but our presence on street level will make us a key player in promoting King Street and Carmarthen as a top shopping destination.

A range of products available through our new on-line shop will take our makers and our products into the realms of international sales and really boost our reputation with buyers and collectors.

Café

Our Food and drink provision is essential to the overall offer of the gallery, it underpins sustainability on all fronts.

It opens some potential for sustainable income generation through its operation but also through enhanced hiring opportunities.

Perhaps most importantly though, the café will increase dwell-time. So much rests on offering space for visitors to meet each other, relax, talk, think...to take some ownership of this public space. It's the warm heart of our welcome and in terms of sustainability it underpins every aspect of our operation. As a visitor, if you know you can sit with a coffee and use the free wi-fi as part of your visit suddenly your perception of how, when, with whom you might come along is completely altered. We can finally establish ourselves as a true destination in the heart of the town.



Tudalen 61

Artist Spaces

Arts Council of Wales' research highlights the needs of artists in areas like Carmarthenshire and west Wales. There is appetite for studio spaces in town and we recognise that there is a need for social spaces to meet, network and exchange. By offering flexible spaces for artists and artistic activity, we can generate modest income and attract funding. We are also embedding the gallery into the creative community and making it a natural centre for the region. We hope that practitioners such as local artists, makers, designers, musicians, performers and writers will feel comfortable and welcome, thinking of us as a friendly place to meet, research, find information, share resources and spend their time. Over time we hope this reputation will consolidate our position in the minds of the arts community and help root us into the map of local resources.

Opening hours

Revising our opening hours will be responsive to our market research and allow us to be open in alignment with the needs of our visitors. This will avoid wasting resources such as staff time and general operational overheads and increase our visibility in the town.

Potential NEW opening hours

Tuesday – Wednesday 11 – 5

Thursday – Friday 11 – 8

Saturday 11 – 5

Sunday (Easter – September) 11 – 4

Closed Monday



WHY DO WE NEED TO REDEVELOP?

A Synopsis of our plans

OMG has built its reputation for excellent exhibitions and learning experiences over nearly 30 years in Carmarthen. To carry that tradition of excellence through the next 30 years and beyond, we need to redevelop the building and address all aspects of our programming and operations.

Visibility: OMG has always suffered from being 'tucked away around the corner'. People can easily just walk past us as they head into town without even knowing we exist. This is compounded by our listed status along with CCC street restrictions which means opportunities for signage are very restricted as well.

Once you have located the gallery, the purpose-built Victorian Art School exterior, beautiful though it is, adds another limiting layer to your experience. With our solid wooden doors and high windows, you simply can't see what we're up to! There's no 'shop window'. If you decide you'll give us a whirl, you still need to enter the building through the porch and the foyer before you encounter the exhibition space – and then take a further journey into the shop before you encounter another human being to ask for information. It's just not a very welcoming experience.

We need to bring OMG onto the shopping street where we can be obvious, open and visible to everyone. The physical connection of our beautiful existing building and our new King Street premises is an amazing opportunity to increase our visibility and presence in the town. Our shop front exterior will mean you can see exactly what's going on and the people who are doing it – hopefully you'll feel very comfortable to step inside.

Accessibility: if you've negotiated our current threshold and made it into the gallery you'll find that the ground floor is accessible but if you have restricted mobility or you have a buggy, a gaggle of children or a wheel chair you'll feel quite restricted by the space. If you want to go upstairs to participate in a workshop in our studio – you probably won't be able to get up the three flights of steep stairs.

We want to welcome everyone through our door to get involved in all of our activities and we need to upgrade our facilities radically to make that happen.

We believe we are the best place to see the finest exhibitions of visual arts, craft and design and participate in a high-quality, integrated creative learning programme in the region.

Quality of experience: We want our gallery to be a lively and vibrant venue where our ethos of quality and inclusivity informs everything we do. People have high expectations, they travel, they have seen lots of other spaces and places, they are discerning, they expect publicly funded organisations to provide the basics to a good standard at the very least. We can't expect people to spend their time with us if our facilities, our welcome and our hospitality is disappointing or not fit for purpose.

Gallery spaces: Our main gallery space is undoubtedly beautiful, it has a distinct, contemplative atmosphere much loved by our visitors. The lighting however has not been upgraded since the gallery opened in 1991 and many of the lighting units have perished. We need to install a modern, flexible lighting system to do justice to our exhibition programme. Our noisy and rather unsightly heaters are visually distracting as well as being very inefficient, we'd like to upgrade to a modern heating system. Upgrading humidity control in the space would also enhance the potential and quality of our programme.

We would like our visitors to have a broader experience when they visit, to be able to spend more time with us and have a more varied encounter with artworks in the gallery. We want to convert our current shop into a second, environmentally controlled gallery space which could house significant works from museums and collections. We would also like to convert one of our current upstairs office spaces into a secure, environmentally

controlled storage space to accommodate works that are awaiting installation or transportation. This would allow us to meet the rigorous requirements of lending bodies.

Shop: OMG's shop is very well known as a place to see and buy really exceptional, high quality craft and design. There are not many shops in the whole of the south and west Wales region that can boast a similar standard of products and curation. Sales have been relatively stable throughout the last 10 years of financial and political turbulence. However, we feel there is much more we could do to increase sales and support makers.

The shop also suffers from our current 'tucked away around the corner' and signage issues. There is no external shop window or signage flagging up its existence and it's frankly deflating to hear time and again words like:

"Gosh! What a lovely shop – I've lived in Carmarthen for years and I had no idea it was here!"

These vital provisions will completely change the perception of the venue as an accessible and welcoming family-friendly environment helping to foster a sense of belonging for our visitors and our local community.

Café and social spaces: Currently there is no-where for visitors to meet and talk about the exhibition; for artists to chew the fat and share ideas; for parents to wait for their kids after a workshop; for prospective buyers to consider a purchase over a coffee we can't even offer a comfy seat to catch your breath, rest your feet or sit and watch the world go by. Our visitors dwell for less than half an hour generally. We need to provide a simple café and spaces to sit. The King Street property can accommodate a brand-new café offer alongside social spaces and seating. It will be on the ground floor and visible from the street; an enticing reason to step inside.

Learning Centre: Our current learning studio is not fully accessible and is located on the first floor – which can only be reached by three flights of steep steps. Its size doesn't allow us to accommodate a typical sized school group. We are very short of storage for our education supplies. We are extremely proud of our learning provision which we feel is of an extremely high quality, but we want to be able to offer workshops and learning experiences to many more people of all ages and abilities in a modern, fit for purpose environment. Most of all we want this space to be accessible by passenger lift.

The current space is really cold in the winter, we need to install fit-for-purpose heating.

Office spaces and storage: Our current office space is inadequate for the number of staff we employ, we have no meeting space and there is a lack of storage. There is no access to the first floor for staff or volunteers with limited mobility. There is no communal space or area for staff to eat away from their desk.

Exhibition plinths, tools and technical equipment are located on the first floor. Our staff must carry ladders, plinths, tools and heavy equipment up and down three flights of stairs during exhibition change-overs. We want our staff and volunteers to be safe and comfortable and to meet our requirements as equal opportunities employers.



WHAT THE NEW SPACES WILL DELIVER

What will the new OMG do? This is the good bit!

We are really excited about what our new gallery will be able to do for our visitors old and new.

First of all, here's a list of what the proposed redevelopment will provide and where – read on to find out what we'll be doing in those spaces and how it will address the issues we've highlighted:

Existing Oriel Myrddin building

- An upgraded main gallery space
- Additional gallery to space to reach recognised environmental standards
- Passenger lift to first floor

First floor learning centre

- An education resource store
- A secure equipment store
- Exhibition tools and hardware storage
- Accessible, gender neutral toilets
- Reoriented entrance from King Street premises

King Street buildings

Ground floor

- Fully accessible entrance 'ramp' to main gallery
- Integration of two existing frontages into one 'shop window'
- Retail space and welcome desk
- Food and drink area
- Served / Prep kitchen
- Accessible, gender neutral toilets
- Baby changing facilities
- Access to Conduit Lane for deliveries and evacuation
- Service yard
- Secondary staff / artists entrance
- Stairs and lift to first and second floors

King Street buildings

First floor

- Fully accessible office spaces and meeting room
- Staff Kitchen

Second floor

- Fully accessible artists spaces and resource area

The project will be designed to be BREEAM 'Very Good' taking in issues of management, health & wellbeing, energy, transport, water, materials, waste, land use & ecology, pollution and innovation. Achievable targets have been set and progress towards them will be monitored on an ongoing basis by an independent BREEAM Consultant. 16

Here's some more detail about the proposed building plans, what we'll be doing in these new spaces and how it will improve the experience of visiting the gallery:

Entrances and welcome

Main entrance (King Street): Our current 'tucked away around the corner' entrance is a barrier to participation both physically and psychologically.

By re-orientating the entrance to the gallery on to King Street we can shift the perception of the organisation towards being a more welcoming and accessible venue. You will enter the building at street level from this busy shopping street and thoroughfare to St Peter's car park.

The two shop fronts that currently exist in King Street will be converted into the entrance to the gallery to one side and entrance to the offices and artist spaces on the other.

This shop front will be a window onto the activity in the building. You'll be able to see straight into the shop and cafe – you'll see people, activity and beautiful things all tempting you to come in and get involved. You can window-shop beautiful craft and design, look through to the cafe and get a feel for the quality and the ambience of the venue. If you have mobility issues, you'll be able to see immediately that you can easily negotiate the venue. We'll be our own advertisement!

There'll be well designed display areas in the windows to promote exhibitions, events and learning activity – visible day and night.

Access to the shop and café will be from a fully accessible entrance 'ramp' which will also take you through to the main gallery space from a re-orientated entrance linking the social spaces and shop to the exhibition areas.

There will be a low-level welcome desk; a reception and information point signposting everything you can do in the building and how to find it. This desk will also be the sales point for the gallery shop.

Staff entrance (King Street): Staff will have out-of-hours access to the first and second floors via a separate dedicated entrance from King Street this will include access to a passenger lift which can also be accessed via the shop.

Artists will also be able to get supervised access to the third floor artist space via this entrance.

Secondary entrance (main building): Our current entrance into the main building will be retained and become a secondary entrance which can be used to avoid disrupting activity in the social spaces; e.g. it will be used for deliveries and exhibition changeover.

The existing Oriel Myrddin building

Ground floor

Current foyer: This space will no longer be the main entrance and will be mostly locked, so the foot traffic will be greatly reduced. It can be opened on demand for deliveries etc.

We can integrate much needed compact storage for coats, bags, buggies and packed lunches in this space. We will fit fully accessible and upgraded gender-neutral toilets that are PIR activated.

Access to the main passenger lift to first floor will be from this area too.

So, a functional space that will provide many logistical and operational solutions.

Gallery spaces

Main gallery space: The main gallery space at OMG has a very special atmosphere. The legacy of the building as a purpose-built art school has gifted large, elegant, Victorian windows to the space that allow a shifting, clear natural light. The view of the ancient St Peter's church opposite the gallery also helps promote the contemplative atmosphere people have said they value so much. We don't want to change this aspect of the gallery space.

We will however connect this space to the social spaces in the King Street building by creating an entrance through the current back wall of the gallery. The re-orientation of this entrance will help define the visitor journey through the various areas and functions of the building.

Upgraded and more energy efficient lighting will help us show exhibitions to the best advantage and a modern heating solution will provide visitors with a much more comfortable (and less noisy) experience.

Second gallery space:

The current shop space will be returned to a second gallery space. We can make this smaller space fully secure and environmentally controlled to satisfy the Government Indemnity Scheme enabling loans from National Collections and touring exhibitions. We're really excited by the possibility of a second space to curate alongside our main gallery. There is the possibility of borrowing significant works from prestigious collections which could be a tangible draw, helping us to establish ourselves as much more of a destination, a day trip, a tourist attraction. We'll be able to bring a depth to our programming which will give our visitors a much richer experience when they visit.

Full CCTV will be in operation throughout the ground floor.

Second floor

Learning centre: Our expanded Learning Centre will be one of the key drivers to OMG's new identity.

Our passenger lift (alongside the existing stairs) will make all our learning activity truly accessible to everyone, a vital condition to our development as an arts organisation.

We plan to restore the current 'studio' to its original proportions removing the current storage areas and opening up the room to match the gallery space below. This will increase the capacity to take 30 school pupils working at tables for example. The space will be very flexible and able to accommodate all kinds of creative practical activity (workshops, masterclasses, demonstrations; school holiday activities, after school club, children's art club, community groups) and interpretative events (talks, film screenings, Q&A's).

We will install improved and energy efficient heating and lighting, washable flooring with improved tonal contrast to assist the visually impaired or those living with dementia. There will be wall space to display work and for projection; a low level and accessible sink unit with double bore drainage and a raked drainer; future proofed and upgraded electrical provision e.g. power points and Wi-Fi; lightweight, easily cleaned, stackable tables and chairs compatible with the needs of a range of users; easily accessible storage for workshop materials; induction loop for the hard of hearing and black out facilities.

Storage: We plan to convert the existing offices into dedicated storage areas for the Learning Centre and the exhibition spaces. This will include storage for education materials and resources and a small office space for education administration. Storage for exhibition tools and hardware. Also a secure store will be environmentally controlled to allow us to hold high value items and loaned objects from major collections. Our staff will have a small 'workshop' space within the storage area as well as access to the passenger lift to transport heavy and awkward plinths and technical equipment.

The King Street building

Ground floor

Shop: Our new shop will carry a similar amount of lines to our current shop – we feel this is a manageable operation for our scale. We hope however, that the positioning of retail on the shopping street and the potential to create beautiful window displays will help us turn over our stock much more quickly keeping it dynamic, fresh and exciting for our visitors. Our shop fittings will be moveable and sometimes temporary and the space flexible so that we can transform it to accommodate different types of work. We see the shop as another arm of our exhibition offer bringing top quality crafted objects to Carmarthen which may not be seen generally outside of major cities. We'd like to add a select line of products to an online shop as well creating an international shop window to the operation that really opens up possibilities for both the gallery and the makers we represent.

Our new welcome desk will double as a sales desk. The low profile will make sure visitors get a friendly and open introduction to the building and the various programmes and events as well as a pleasant shopping experience. Our staff will be fully trained in front of house and retail skills. We want to build a solid core of buyers and collectors that have confidence in and loyalty to the shop. We see this new retail manifestation as alongside the café and social spaces as another way to firmly establish OMG as a fantastic destination.

Café and social spaces:

Good coffee, fabulous cake, that goes without saying. Our café space will be flexible enough to accommodate the daily serving of coffee, cakes and light lunches but also able to transform into a hireable venue for a party or a corporate entertainment event.

Visible from the street, we imagine the café as a family friendly, busy, animated space which brings life to the building and softens the concept of an 'art gallery' for those less used to visiting exhibitions and cultural venues.

The social spaces in and around the café area are places to meet friends, meet colleagues, meet other artists; places to sit, read, contemplate, research; places to mull over a potential purchase or sign up to an event; places to take the weight off and just rest for five minutes.

Evening opening hours could help us to host community groups and clubs such as self-led workshops, book clubs, knit and natter groups, skills exchange sessions, poetry readings etc. We could also use this space for informal discussion, Q & A's and in-conversation events around the gallery programme.

We imagine a very relaxed, informal but visually stimulating environment with a range of suitably specified seating and tables. The produce will be served by venue staff and paid for at a dedicated counter. Signage and pricing will be clearly visible.

We'd use good quality food from local food producers and could also programme related events to demonstrate skills in food preparation and tastings therefore giving those small businesses a platform to promote and sell their skills and their products.

We want the café to feel like a natural extension of the gallery programme and therefore a specific offer amongst the many eateries in the town – it's about making, doing, using the senses, materiality, visual appeal.

There will be accessible, gender neutral toilet and baby changing facilities.

The servery and prep kitchen will be a fully accessible simple prep kitchen and will include a coffee machine, refrigeration, sinks, food preparation surfaces, storage and waste and recycling facilities.

Access for deliveries and for evacuation will be at the back of the café onto Conduit Lane.

There is also a passenger lift and stair access to upper floors from the café.

Integrated artworks:

Artist Rhian Hâf has been selected to respond to the new King Street café space. Using glass as a material she will take a site responsive approach to the location, cultural heritage and fabric of the building. She has been inspired by patterns and designs and the possibility of using direct castings from the building and may incorporate elements of the surrounding environment. Rhian's interest and experience with glass lends itself to working with light, colour and reflection. There are opportunities for her to investigate installing of a series of glass artworks with in the roof lights of the café area.

Full CCTV will be in operation throughout the ground floor.

First floor

Offices: We plan to relocate accessible offices to the first floor of the King Street property. We will gain a large well-lit open plan, shared office space, a director's office and a separate meeting space. We will also gain generous storage space and a small kitchen area that will allow staff to eat lunch or have a coffee break away from their desks.

The offices will be within easy reach of the other parts of the building, there is access from the ground floor by stairs or passenger lift.

Office spaces will be fully equipped with IT requirements, Wi-Fi, telephone system, printing facilities and two-way communication with staff throughout the building.

Second floor

Artist spaces: The second floor of the King Street building will provide a brand-new aspect to OMG's delivery. We know from ACW research that there is a need for spaces where artists and makers can meet and network. Our artist spaces will provide a dedicated and extremely flexible suite of spaces that can be adapted to accommodate and respond to the need for all kinds of activity such as meeting spaces; peer support and mentoring groups; research and library facilities; talks and skills sharing; spaces to practice or trial performance artworks. The spaces will be well lit and simply furnished with a range of comfortable seating, shelving, desk space and Wi-Fi. The artist spaces on the second floor can be accessed via the stairs or passenger lift.

West Wales is rich with creative practitioners. Many artists, makers and designers – not to mention musicians, writers, performers et al - live and work in the region. Carmarthenshire, Pembrokeshire, Ceredigion and Powys are rural counties, they present geographical challenges to travel, sometimes some distance, through rural localities; the public transport infrastructure is thin, driving is expensive. We need to create the kind of facility that practitioners want to belong to, want to travel to, want to be part of. We need to be the sort of place in which they want to invest their time and energy.

We feel that this facility can be a great addition to the infrastructure and support for artists and makers in the region, addressing issues of isolated working through peer support and encouraging sustainable practices in west Wales.

We hope that in time we can create a sense of belonging and ownership for the creative community of the region.



Tuddalen 72

Oriel Myrddin Gallery's exhibition programme forms the backbone to all of our creative activity.

Our events and activities for adults, families, formal learning and informal participation programmes are all developed using our exhibition programme as inspiration.

Post redevelopment this gives a flavour of how our programme will look. In addition to extra gallery space we will also have opportunities to stage pop up events even at short notice - responding to exciting propositions and co-productions.

Read on to see how the programme of events is shaping up for each exhibition.

* income generating activity

YEAR 1

Charles Burton: Painting Still

Retrospective, Welsh and Wales based artist, originated and available to tour.

Jeanette Orrell: Indigo (working title)

In collaboration with Ruthin Crafts Centre, Wales based artist.

National Touring Exhibition: TBC

National Contemporary Art Gallery Wales

Clive Hicks Jenkins: Hansel and Gretel

Welsh and Wales based artist, originated

Huw Alden Davies: New Work (title tbc)

Carmarthenshire based documentary photographer

Christmas Show

YEAR 2

Ely Kashimoto: Design

Maya Mitten: Extreme Collage (working title)

Intergenerational & Participatory

and beyond

Daniel Trivedy

Kathryn Campbell Dodd

Rozanne Hawksley

Zena Blackwell

National Contemporary Art Gallery Wales

Contemporary Stained Glass Artists

Richard Billingham

Charles Burton: Painting Still

Retrospective curated by Peter Wakelin

For six decades, Charles Burton has been one of the major figures of art in Wales but something of a secret elsewhere. Born in 1929, he grew up amid the poverty of the pre-war Rhondda Valley. Even as a student at Cardiff School of Art he won recognition and his work was purchased for public collections. At the Royal College, Carel Weight described him as one of the most lively in a generation that included Frank Auerbach, Peter Blake, Leon Kossoff and Bridget Riley. Throughout the 1960s he was head of painting at Liverpool College of Art, but he returned to South Wales in 1970, where he has painted ever since.

Gallery 1

Main Exhibition
Oil / wall based content
Introduction
Interpretation
Gallery resources / library

Gallery 2

Works on paper
Sketchbooks
Artists brushes, paints etc.
Film

Creative Learning Programme - Education

Schools / Colleges
Programme *
Gallery Talks / book signing *
Teachers PV *
Education resource trolley

Creative Learning Programme - Communities

YACS *
ArtLab *
Family Drop in event *
Book Club *
Adult workshop *
Welsh Week

Ramp up!

Community and workshop
showcase

Exhib_it

Selected artist /
contemporary responses

Shop showcase *

Postcards
Books
Quality Artists materials
(brushes , oils)

Workshop Season

3 x 2-day Art School -
Traditional Techniques
(perspective
using oil paint etc.)

LAUNCH - Spoken Word monthly evening event programme

Jeanette Orrell: Indigo (working title)

Touring exhibition in collaboration with Ruthin Craft Centre showing outcomes from Jeanette's research trip to Japan working with a renowned Katazome masters and kimono makers.



Gallery 1

Main Exhibition
Introduction
Interpretation
Gallery resources / library
Seating
Programme of events

Gallery 2

Works on paper
Sketchbooks
Tools
Traditional Kimono
Artists samples
Film - Japanese Indigo

Creative Learning Programme - Education

Schools / Colleges
Programme*
Gallery Talk (Japan trip)*
Teachers PV*
Education resource trolley

Creative Learning Programme - Communities

YACS*
ArtLab*
Family Drop in event*
Book Club*
Adult workshop*

Ramp up!

Jeanette Orrell workshop outcomes / Community showcase.

Exhib_it

Lucille Junkere:
Showcase of Nigerian Artisan Indigo Techniques

Shop showcase*

Books
Antique linen / indigo samples (Artist)
Table linens

Workshop Season*

2 x 2-day Indigo dyeing techniques

LAUNCH - Summer Pre- Foundation programme - Bridging the gap between A-level and University.

Open to post A-level students who are moving into higher education. 3 days of working with professional artists focussing specifically on opening students up to a freer and abstract approach to creating work. This would be developed with UWTSU to enable us to focus on skills that tutors feel are missing from A-level education.



Clive Hicks Jenkins: Hansel and Gretel (working title)

Featuring original art work from the picture book published by St Jude's, original art work for the Hansel and Gretel Toy Theatre commissioned by Benjamin Pollock's Toyshop. Designs, artefacts and original drawings made for the Design for Today edition of Simon Armitage's Hansel & Gretel: a Nightmare in Eight Scenes.

The show will include video projections of animation sequences from the stage production, and a huge doll's house created to project footage of inside the Witch's house.

Much of the inspiration for the production came from Clive's own collection of vintage wooden toys and Russian tinplate clockwork birds, some of which were used on stage or in animation sequences. These will also form part of the exhibition.

Gallery 1

Main Exhibition *
Large dolls house
installation / projection)
Tin plate toys
Introduction
Interpretation
Gallery resources / library
Seating
Programme of events

Gallery 2

Works on paper
Sketchbooks
Animation / Film

Creative Learning Programme - Education

Schools / Colleges
Programme *
Launch / Gallery Talk *
UWTSD set design
programme gallery visit *
Education resource trolley
Criw Celf (funded project)

Creative Learning Programme - Communities

YACS *
ArtLab *
Family Drop in event *
(toy theatres)
Book Club *
Adult workshop *

Ramp up!

Selected Artists:
Contemporary
takes on Hansel & Gretel

Exhib_it

Collection of contemporary
toy theatres (UWTSD set
design students)

Shop showcase *

Postcards
Books
Pollocks Toy Theatres

Workshop Season *

SUMMER SERIES
Garden Party
Make a Rake
Basketry Cloches
Fabric tool belt

EVENING EVENTS PROGRAMME: Screening (Hansel and Gretel Nightmare in Eight Scenes) and Storytelling



Huw Alden Davies: New Work (title TBC)

Born and raised in Carmarthenshire, Wales, Documentary Photographer Huw Alden Davies explores the lines of visual and written narratives, studying concepts such as sense of place and cultural identity, his work has been widely published, and featured in a large number of international exhibitions. With selected works in the permanent archives of the National Library of Wales, National Museum of Wales, and The National Portrait Gallery.

Gallery 1
Main Exhibition
Resources
Interpretation

Gallery 2
Projected existing work
Seating

Creative Learning Programme - Education
Schools / Colleges
Programme
Gallery Talk
Teachers PV
Education resource trolley

Creative Learning Programme - Communities
YACS
ArtLab
Family Drop in event (Pinhole Cameras)
Photographic Competition
Camera Club event
Adult workshop *

Ramp up!
Selected Photography
Student showcase

Exhib_it
Museum Collection -
Photographic Equipment
Selected Contemporary
Artist Response.

Shop showcase
Postcards
Books
Photo Albums

Workshop Season
Photoshop Masterclass
Pinhole Cameras

AWAY DAY: Partnering with other art clubs in other galleries in urban areas, exchange project bringing inner city kids here and taking rural Welsh kids to the city.



Maya Mitten: Extreme Collage

Participants will contribute to one giant surreal collage using their own images of Carmarthenshire people, places and landmarks.

Using the valuable lessons learnt from The Building Project in 2019 this intergenerational and participatory project will engage audiences un-used to setting foot into a gallery.

Gallery 1

Participatory Collage Wall
Introduction
Instructions
Photobooth
Printing 'station'
Resource workstations
(cutting, sticking etc)

Gallery 2

Original work
by Maya Mitten *

Creative Learning Programme - Education

Schools / Colleges
booked sessions
Launch / Gallery Talk
Criw Celf

Creative Learning Programme - Communities

YACS *
ArtLab *
Family Drop in event *
Booked group sessions
with Target audiences
(MIND, Hafal, Cartref
Cynnes, Coleg Plas Dubl,
Dr M'z, NHS +)
Book Club *
Adult workshop *

Ramp up!

Selected Graduate
showcase

Exhib_it

Museum Collection / Artist
Responses to 'Nouveau
Realism'

Shop showcase *

Postcards
Books (inspirational)
Collage Kits, Decollage
Scissors, coloured papers

Workshop Season *

AUTUMN SERIES
'Light up your life'
Weave a lampshade
Candle making
Candle stick making

EVENING SPECIAL: Maya Mitten DJ Event *

The financial plans attached in the appendices seek to build on the business plans submitted to date (Cultivate in October 2017 and GMV in June 2019) and simplify the presentation. Whilst the concept of the structure of the charity with a trading subsidiary is supported in principle and is still to be developed the attachments combine the trading position into one set of easy to read tables.

The financial plans should be read in conjunction with those submitted previously and utilise many of the assumptions made save for the following additions and amendments (not intended to be exhaustive):

Activities described as “core” are the existing and anticipated charitable and fundraising activities. The net profit from trading is also demonstrated on the face of the P&L account. Activity is presented monthly for year 1 and annually for years 2 and 3.

Net profit from retail, café and catering is demonstrated through the trading accounts for those areas of activity. Gross profit margins are as previous.

Income calculations for trading activity have been built up through the estimation of footfall in each of the areas of activity and the extrapolation of this through to income figures by the application of an average anticipated net spend per head and an uptake percentage based on best estimation at this point in time. These can provide specific performance management targets for the future.

Footfall is anticipated to increase by 10% in years 2 and 3.

The catering operation is significantly scaled down on this basis.

The staffing structure has been reviewed with the exclusion of the executive director post in order to reintroduce the focus on business development, through space hire, and trading income streams. Resource has been invested in fundraising through the structure where the net return on investment rises from 1.9 times cost to income in year 1 (acknowledging lead in times) to 2.5 times in year 2 and 2.9 times in year 3. This should be achievable in accordance with the detailed commentary and research undertaken by GMV. A Visitor services supervisor post is introduced to support business development and the artistic director.

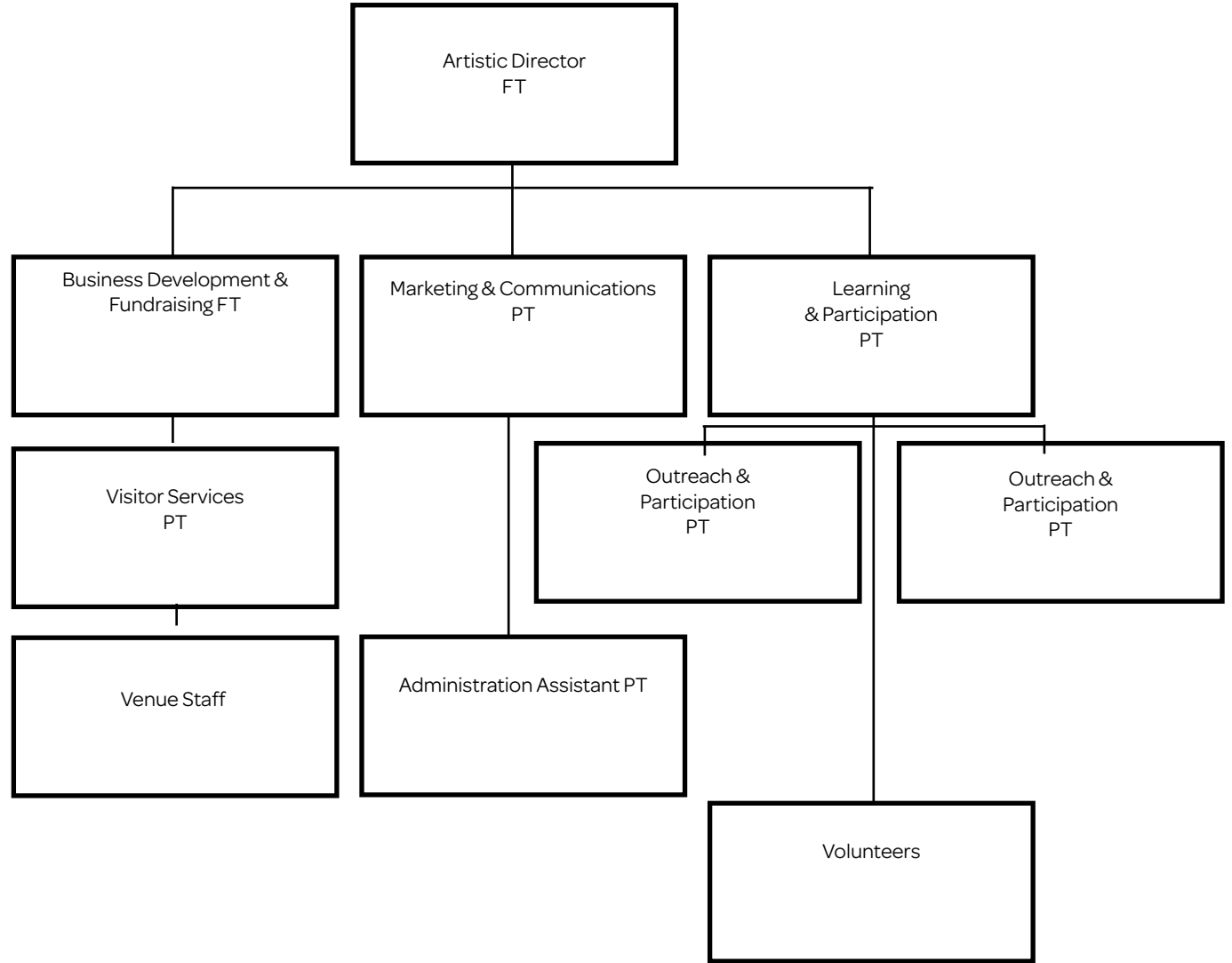
The development of exhibitions and exhibition changeovers will be supported by the Gallery Attendants – referred to in the GMV model as “Other program resourcing”. In this scenario the cost is included in the employment costs and amounts to an additional £15k from year 1 onwards – based on 29.7 hours per week;

The proposed rota and staffing costs are projected based on models previously submitted with enhanced evening and weekend opening proposed;

Overheads are in the main based on the GMV model where scenario 3 was used as the baseline for the continued development of the financial plan.

The anticipated loss in year 1 is £12k rising to a profit of £6k in year 2 and £20k in year 3 through continual improvement in marketing, upselling and fundraising whilst controlling costs in this social enterprising culture.

STAFF STRUCTURE



<p>Artistic Director FT</p> <p>Creative/artistic programme, Overall learning & participation programme, creative direction of space.</p> <p>Relationships with creative/artistic partners/stakeholders</p> <p>Creative and content aspects of brand & marketing</p> <p>Inclusion and diversity – including Welsh language/culture</p> <p>Merchandising – selecting and sourcing of shop stock</p> <p>Attends board meetings – reporting on areas of responsibility</p>	<p>Business development & fundraising lead FT</p> <p>Fundraising, sponsorship & donations</p> <p>Sales of commercial hires, events and hospitality</p> <p>Bidding to deliver additional services under contract</p> <p>Managing of in-shop and online retail</p> <p>Relationship with café/catering manager</p>	<p>Marketing & communications PT</p> <p>Marketing and communications planning</p> <p>Content marketing and social media</p> <p>Customer Relationship Management (CRM) – customer data</p> <p>Website</p>	<p>Visitor Services PT</p> <p>To manage and develop the Gallery’s visitor services, ensuring an exceptional visitor experience, including cleanliness, presentation and security, and outstanding customer care.</p> <p>Responsible for Venue Staff, including rotas, shop, gallery (and café)</p>
<p>Learning & participation PT</p> <p>Design & delivery of learning & participation programme (including parents, families not just children/ young people in formal education)</p> <p>Relationships with education stakeholders</p> <p>Overall outreach, participation, audience development</p> <p>Volunteers (from point of view of skills development)</p> <p>Safeguarding</p>	<p>Outreach & participation co-ordinator x 2 PT</p> <p>Co-ordination of events and activities</p> <p>Tracking of participant information and feedback</p> <p>Support to marketing and promotion of events and activities</p>	<p>Venue Staff</p> <p>Covering shop/reception, café and gallery invigilation.</p> <p>Informed and knowledgeable about the whole programme</p> <p>Able to enthuse to customers in the café about events etc., as well as engage visitors with the exhibitions.</p> <p>Assist with Exhibition installation</p>	<p>Administration Assistant</p> <p>General office administration</p> <p>Purchase ordering and invoices</p> <p>Social Media and website inputting</p>

Capital application to ACW for further consideration	October 2019
Oriel Myrddin Trust and CCC to consider possible co-location	October 2019
Capital application to CCC for consideration	October 2019
Outcome of Capital programme / ACW funding application	November 2019
Outcome of Capital programme / CCC funding application	February 2020
Design Development; Planning and Tender Process	9 months to November 2020
Gallery Rebranding	March 2021
Construction Programme / Gallery, shop and cafe fitout	52 weeks (8 months King Street / 4 months OMG) November 2021
Staff Recruitment	November 2021
Launch	December 2021

YEAR 1

YEAR 2 YEAR 3

Combined P&L													
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	Total
Income													0
Core Income	16,001	12,085	23,399	12,160	13,410	30,766	12,992	13,727	25,679	14,189	14,854	61,069	250,331
Net profit from trading	3,425	3,338	2,236	2,460	2,861	2,797	3,597	4,471	4,415	3,569	3,569	3,569	40,308
Sub total	19,426	15,423	25,635	14,620	16,270	33,564	16,588	18,198	30,095	17,758	18,423	64,638	290,639
Expenditure													
Core Employment Costs	17,647	17,647	17,647	17,647	17,647	17,647	17,647	17,647	17,647	17,647	17,647	17,647	211,761
Staff training & recruitment	200	200	200	200	200	200	200	200	200	200	200	238	2,438
Exhibition & Project costs	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	2,005	23,840
													0
Sub Total	19,832	19,832	19,832	19,832	19,832	19,832	19,832	19,832	19,832	19,832	19,832	19,890	238,039
Other Overheads													
Utilities & Premises costs	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
Cleaning	725	725	725	725	725	725	725	725	725	725	725	725	8,700
Insurance	257	257	257	257	257	257	257	257	257	257	260	260	3,090
IT	333	333	333	333	333	333	333	333	333	333	333	337	4,000
Telephone	139	139	139	139	139	139	139	139	139	139	139	141	1,670
Admin Costs	375	375	375	375	375	375	375	375	375	375	375	375	4,500
Sundry costs inc. cleaning materials	85	85	85	85	85	85	85	85	85	85	85	95	1,030
Professional Fees	257	257	257	257	257	257	257	257	257	257	257	263	3,090
Membership & subscriptions	85	85	85	85	85	85	85	85	85	85	85	95	1,030
Travel	129	129	129	129	129	129	129	129	129	129	129	131	1,550
Hospitality & subsistence	83	83	83	83	83	83	83	83	83	83	83	87	1,000
Maintenance & Repairs	167	167	167	167	167	167	167	167	167	167	167	163	2,000
Conferences etc.	83	83	83	83	83	83	83	83	83	83	83	87	1,000
Licences	125	125	125	125	125	125	125	125	125	125	125	125	1,500
Marketing & Development	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
Bank Charges	54	54	54	54	54	54	54	54	54	54	54	53	647
Sub Total	5,397	5,397	5,397	5,397	5,397	5,397	5,397	5,397	5,397	5,397	5,400	5,437	64,807
Total Expenditure	25,229	25,229	25,229	25,229	25,229	25,229	25,229	25,229	25,229	25,229	25,232	25,327	302,846
Profit / Loss	-5,802	-9,806	406	-10,608	-8,958	8,335	-8,640	-7,030	4,866	-7,471	-6,809	39,311	-12,207

Y2	Y3
273,207	292,200
47,345	53,972
320,552	346,172
218,114	224,657
2,462	2,488
28,520	29,138
249,096	256,283
15,450	15,914
9,135	9,592
3,183	3,278
4,000	5,000
1,720	1,772
3,000	3,250
1,061	1,093
3,183	3,278
1,061	1,093
1,600	1,650
600	618
3,500	5,000
1,250	1,500
525	541
15,000	15,000
666	686
64,934	69,265
314,030	325,548
6,523	20,624

YEAR 1

CORE INCOME	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	Total
Revenue grants													0
CCC	7,366	7,366	7,367	7,366	7,366	7,367	7,366	7,366	7,367	7,366	7,366	7,371	88,400
ACW	0	0	11,941	0	0	11,940	0	0	11,940	0	0	11,940	47,762
CTC	4,500	0	0	0	0	0	0	0	0	0	0	0	4,500
Private Trusts & Foundations	0	0	0	0	0	6,000	0	0	0	0	0	35,000	41,000
Private Trusts & Foundations- MY	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total	11,866	7,366	19,308	7,366	7,366	25,307	7,366	7,366	19,307	7,366	7,366	54,311	181,662
Venue Hire													
Studios & artists resource room	169	169	245	291	291	291	306	306	383	383	383	383	3,600
Education room	212	212	212	318	318	318	318	318	318	353	353	353	3,600
Café & exhibition space	600	600	600	600	1,200	1,200	1,200	1,200	1,800	1,800	1,800	1,800	14,400
Meeting room	150	150	150	300	300	300	300	300	300	450	450	450	3,600
Sub Total	1,130	1,130	1,207	1,509	2,109	2,109	2,124	2,124	2,801	2,986	2,986	2,986	25,200
Other Income													
Membership & Individual donations	100	100	100	400	400	400	500	500	500	500	500	500	4,500
Commission on sales of artistic work	250	250	130	135	200	200	130	135	200	200	135	135	2,100
Creative Learning Income	1,632	1,632	1,632	1,728	1,728	1,728	1,776	1,776	1,776	1,968	1,968	1,968	21,317
Workshops	1,022	1,606	1,022	1,022	1,606	1,022	1,095	1,825	1,095	1,168	1,898	1,168	15,552
Sub Total	3,005	3,589	2,885	3,286	3,935	3,351	3,502	4,237	3,572	3,837	4,502	3,772	43,469
Total Core Income	16,001	12,085	23,399	12,160	13,410	30,766	12,992	13,727	25,679	14,189	14,854	61,069	250,331

YEAR 2 YEAR 3

	Y2	Y3
	88,400	88,400
	47,762	47,762
	4,500	4,500
	56,000	66,000
	0	0
	196,662	206,662
	3,600	3,600
	3,600	3,600
	14,400	14,400
	3,600	3,600
	25,200	25,200
	7,500	11,500
	2,800	2,940
	22,383	23,503
	18,662	22,395
	51,345	60,338
	273,207	292,200

RETAIL	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	Total
Total Gallery only Visitors	2,744	2,654	2,584	2,874	2,994	2,904	3,178	3,278	3,228	3,573	3,573	3,573	37,157
Net spend per head	10.00	10.00	10.00	11.00	11.00	11.00	12.00	12.00	12.00	12.50	12.50	12.50	
Uptake percentage	15%	15%	5%	5%	8%	8%	10%	15%	15%	8%	8%	8%	
Income	4,116	3,981	1,292	1,581	2,470	2,396	3,814	5,900	5,810	3,350	3,350	3,350	41,409
Cost of Sales (£)	-2,470	-2,389	-775	-948	-1,482	-1,437	-2,288	-3,540	-3,486	-2,010	-2,010	-2,010	-24,845
Cost of Sales (%)	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	
Gross Profit (£)	1,646	1,592	517	632	988	958	1,525	2,360	2,324	1,340	1,340	1,340	16,564
Gross Profit (%)	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	
Profit (£) After Costs	1,646	1,592	517	632	988	958	1,525	2,360	2,324	1,340	1,340	1,340	16,564

	Y2	Y3
	40,873	44,960
	12.50	13.00
	10%	11%
	51,091	64,293
	-30,655	-38,576
	60%	60%
	20,436	25,717
	40%	40%
	20,436	25,717

-1

CAFÉ & CATERING	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	Total
Total Visitors	4,744	4,654	4,584	4,874	4,994	4,904	5,178	5,278	5,228	5,573	5,573	5,573	61,157
Net spend per head	3.75	3.75	3.75	3.75	3.75	3.75	4.00	4.00	4.00	4.00	4.00	4.00	
Uptake percentage	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	
Income	7,116	6,981	6,876	7,311	7,491	7,356	8,285	8,445	8,365	8,917	8,917	8,917	94,976
Sales with venue hires (incl above)													0
Cost of Sales (£)	-2,846	-2,792	-2,750	-2,924	-2,996	-2,942	-3,314	-3,378	-3,346	-3,567	-3,567	-3,567	-37,990
Cost of Sales (%)	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	
Gross Profit (£)	4,270	4,189	4,126	4,387	4,495	4,414	4,971	5,067	5,019	5,350	5,350	5,350	56,985
Gross Profit (%)	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	
General costs	-356	-349	-344	-366	-375	-368	-414	-422	-418	-446	-446	-446	-4,749
Staff Costs	-2,135	-2,094	-2,063	-2,193	-2,247	-2,207	-2,485	-2,533	-2,509	-2,675	-2,675	-2,675	-28,493
Profit (£) After Costs	1,779	1,745	1,719	1,828	1,873	1,839	2,071	2,111	2,091	2,229	2,229	2,229	23,744

	Y2	Y3
	67,273	67,273
	4.00	4.20
	40%	40%
	107,636	113,018
	-43,055	-45,207
	40%	40%
	64,582	67,811
	60%	60%
	-5,382	-5,651
	-32,291	-33,905
	26,909	28,255

TOTALS FROM TRADING	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	Total
Income	11,232	10,962	8,168	8,892	9,961	9,752	12,098	14,345	14,175	12,266	12,266	12,266	136,385
Cost of Sales (£)	-5,316	-5,181	-3,526	-3,873	-4,478	-4,380	-5,602	-6,918	-6,832	-5,577	-5,577	-5,577	-62,836
Gross Profit (£)	5,916	5,781	4,642	5,019	5,483	5,372	6,496	7,427	7,343	6,690	6,690	6,690	73,549
Equipment & Hire Costs	-356	-349	-344	-366	-375	-368	-414	-422	-418	-446	-446	-446	-4,749
Staff Costs	-2,135	-2,094	-2,063	-2,193	-2,247	-2,207	-2,485	-2,533	-2,509	-2,675	-2,675	-2,675	-28,493
Profit After costs (£)	3,425	3,338	2,236	2,460	2,861	2,797	3,597	4,471	4,415	3,569	3,569	3,569	40,308

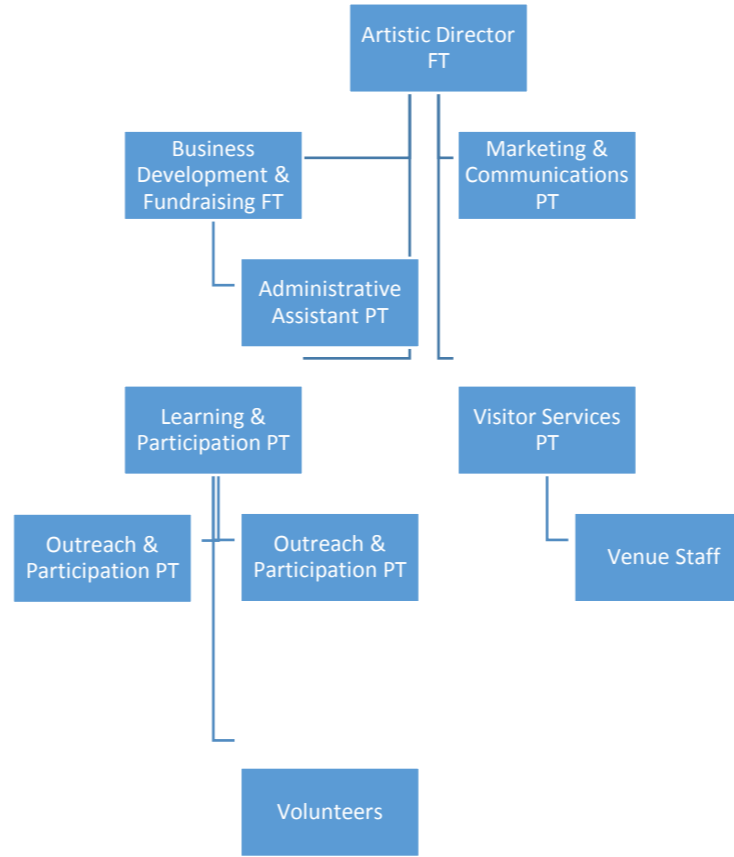
	Y2	Y3
	158,727	177,311
	-73,709	-83,783
	85,018	93,528
	-5,382	-5,651
	-32,291	-33,905
	47,345	53,972

YEAR 1

STAFFING												
	Posts	Hours	Scale	Hrly Rate	Gross	Oncosts	Total					Total
Existing Structure & Posts (CCC)												0
Oriel Myddin Gallery Manager	1	37.00	H		29,357	9,342	38,699					38,699
Gallery Assistant	1	30.00	D		15,096	3,892	18,988					18,988
Community Arts Co-ordinator	1	22.50	D		7,403	2,097	9,501					9,501
Arts Education and Research Officer	1	22.50	F		14,201	4,443	18,644					18,644
Attendants	4	48.00	B+8%	10	21,089	3,032	24,121					24,121
Sub Total	8	160.00		10	87,146	22,806	109,953					109,953
New Structure & Posts (Trust)												
Creative/Artistic Director	1	37.00			31,000	8,060	39,060					39,060
Mktg & Comms officer	1	30.00			21,060	2,403	23,463					23,463
Bus Dev & fundraising lead	1	37.00			28,000	3,598	31,598					31,598
Admin assistant	1	15.00			8,000	915	8,915					8,915
Visitor services supervisor	1	22.50			15,795	1,802	17,597					17,597
Venue staff	x	120.70		10			32,161					32,161
Venue staff - catering	x	See above	% excl from venue staff				28,493					28,493
Learning & Participation lead	1	30.00			18,720	4,867	23,587					23,587
Outreach and Participation Coordinator	2	45.00			28,080	7,300	35,380					35,380
Tech support												0
Building support												0
Total Staffing costs	8	337			150,655	28,945	240,254					240,254
Catering salaries incl in trading account												28,493
Core employment costs to P&L												211,761

Shifts	Shift	Hrs	Days per w	% Year	Total	
Catering						
Tues - Wed, Sat	11.00 - 2.00		3	3	1	9
	1.00 - 5.00		4	3	1	12
Thursday - Friday	11.00 - 2.00		3	2	1	6
	12.00 - 4.00		4	2	1	8
	4.00 - 8.00		4	2	1	8
Sun (Summer)	11.00 - 4.00		5	1	0.5	2.5
Total hrs						45.5
Retail (as Catering)						
Tues - Wed, Sat	11.00 - 2.00		3	3	1	9
	1.00 - 5.00		4	3	1	12
Thursday - Friday	11.00 - 2.00		3	2	1	6
	12.00 - 4.00		4	2	1	8
	4.00 - 8.00		4	2	1	8
Sun (Summer)	11.00 - 4.00		5	1	0.5	2.5
Total hrs						45.5
Galleries						
Tues - Wed, Sat	12.00 - 5.00		5	3	0.9	13.5
Thursday - Friday	12 - 4.00		4	2	0.9	7.2
	4.00 - 8.00		4	2	0.9	7.2
Sun (Summer)	12.00 - 4.00		4	1	0.45	1.8
Total hrs						29.7
TOTAL						120.7

Allowing for 6 weeks closure for exhibition changeovers
3 Winter, 3 Summer



Fundraising investment

5%	£1,953.00	Artistic Director
50%	£15,799.00	biz dev (no fundraising) lead
25%	£3,750.00	marketing and development costs
	£21,502.00	total annual investment
6	£129,012.00	projected potential return on investment based on comparable slice ROI
1.9	£41,000.00	actual return projected here in year 1

**ORIEL MYRDDIN GALLERY
FOOTFALL PROJECTIONS**

YEAR 1

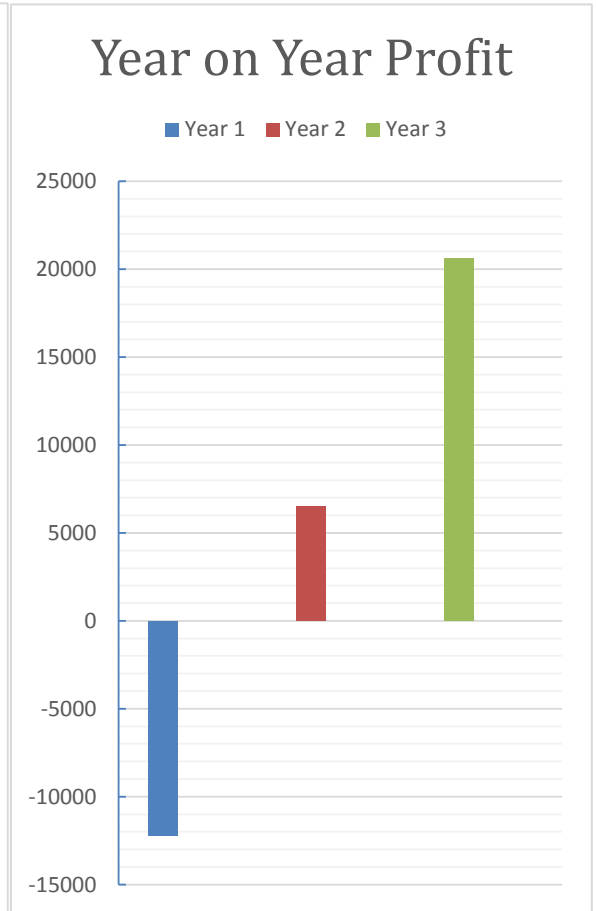
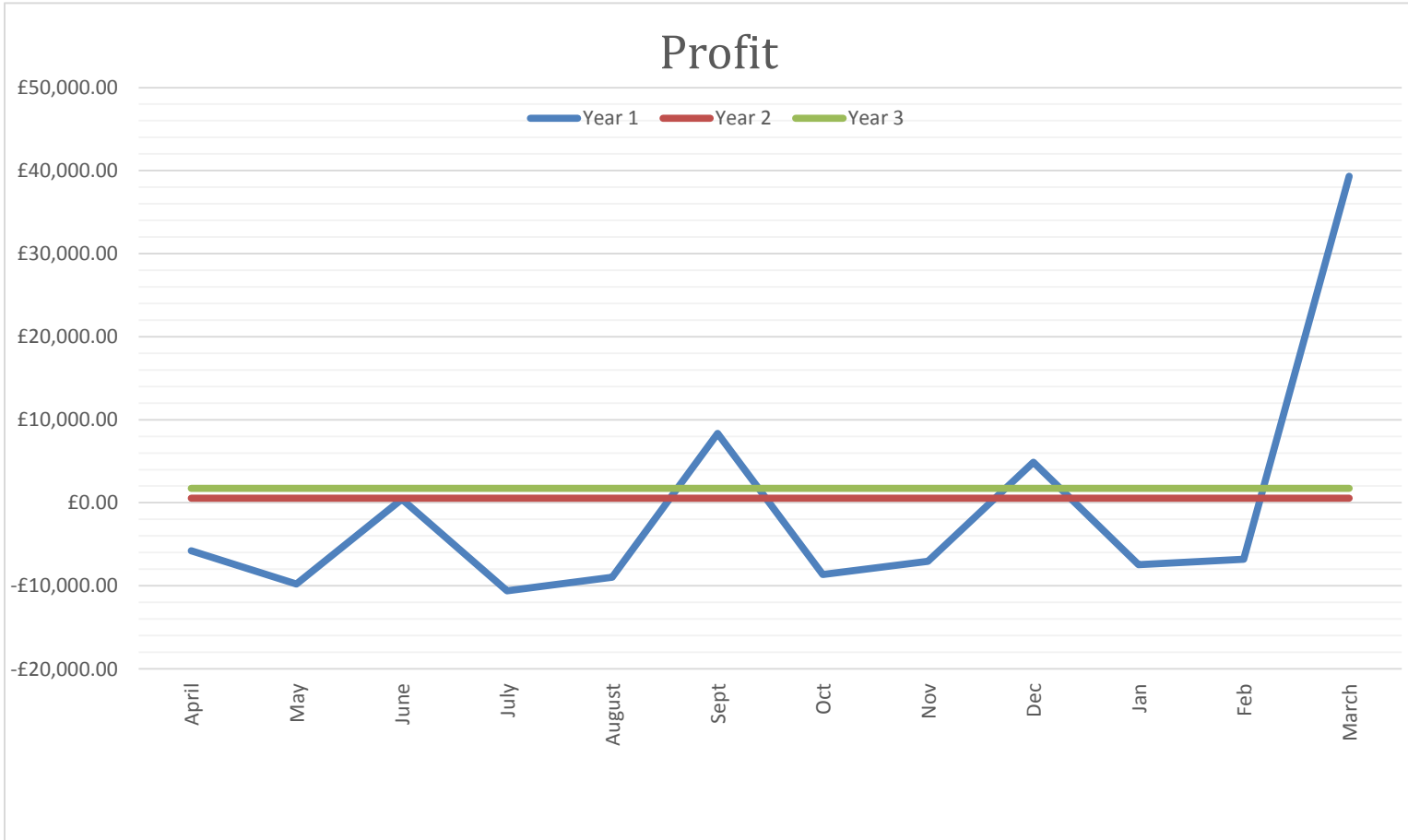
Exhibition title: Total Annual
 Exhibition date:

	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	Total Annual	
TOTAL EXHIBITION ATTEND	0												0	
monthly	2,000	2000	2000	2250	2250	2250	2500	2500	2500	2750	2750	2750	28,500	
TOTAL CREATIVE LEARNING ATTEND														
Education	130	130	130	140	140	140	145	145	145	150	150	150	1695	2 x Primary (average 30 per class) 2 x Secondary (average 30 per class) 1 x College (10 per cl
Adults	20	20	20	20	20	20	20	20	20	25	25	25	255	half-day workshops 20 x £45 per person
Children & Families	20	20	20	20	20	20	20	20	20	30	30	30	270	drop in activities @£5 per person
	0	0	0	0	0	0	0	0	0	0	0	0	0	
	170	170	170	180	180	180	185	185	185	205	205	205	2220	
TOTAL COMMUNITY ATTEND														
studio users	70	70	70	70	70	70	75	75	75	80	80	80	885	YACS x 20 / ArtLab x 15 @ £45 per person per term each bi weekly
OM w'shops	0	40	0	0	40	0	0	50	0	0	50	0	180	2 day workshop 'seasons' x 3 per year (20 people @ £100 per day = £6000 per year)
other	50	50	0	0	50	0	0	50	0	50	0	50	300	Private View / launches / evening events
	120	160	70	70	160	70	75	175	75	130	130	130	1365	
CATERING ONLY														
Catering only	250	120	120	120	120	120	130	130	130	140	140	140	1660	Walk ins
General	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	24000	King St Footfall & cross selling from other CCC / cultural venues
	2250	2120	2120	2120	2120	2120	2130	2130	2130	2140	2140	2140	25660	
PARTNERSHIPS														
attends	100	100	100	100	100	100	100	100	100	100	100	100	1200	Strategic partners (5 per day 4 weeks per month)
	100	100	100	100	100	100	100	100	100	100	100	100	1200	
HIRES (Attendances)	0													
Studios	20	20	40	40	40	40	40	40	60	60	60	60	520	starting at 1 studio hire 1 person per day
Artists resource room	24	24	24	36	36	36	40	40	40	40	40	40	420	starting at 6 people per week
Education Room	24	24	24	36	36	36	36	36	36	40	40	40	408	starting at 6 people 1 session per week
Café & Exhibition space	30	30	30	30	60	60	60	60	90	90	90	90	720	starting at 1 hire per 30 people accommodated
Meeting Room	6	6	6	12	12	12	12	12	12	18	18	18	144	
	104	104	124	154	184	184	188	188	238	248	248	248	2212	
	4,744	4,654	4,584	4,874	4,994	4,904	5,178	5,278	5,228	5,573	5,573	5,573	61,157	

BASELINE

2018-19 24321

	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
Year 1	-5802.5	-9805.98	406.4993	-10608.3	-8958.41	8334.882	-8640.3	-7030.44	4865.8619	-7470.9	-6808.779	39310.93	-12207.4
Year 2	543	543	543	543	543	543	543	543	543	543	543	550	6523
Year 3	1718	1718	1718	1718	1718	1718	1718	1718	1718	1718	1718	1726	20624



Mae'r dudalen hon yn wag yn fwriadol

Y BWRDD GWEITHREDOL 03.02.20

Cynllun Carbon Sero-net

Y Pwrpas:

Datblygu cynllun clir ar gyfer bod yn awdurdod lleol carbon sero-net erbyn 2030.

Yr argymhellion / penderfyniadau allweddol sydd eu hangen:

ARGYMHELLIR bod:

- (1) y Cynllun Carbon Sero-net sy'n amlinellu llwybr tuag at fod yn awdurdod lleol carbon sero-net erbyn 2030 yn cael ei gymeradwyo, a bod
- (2) awdurdod yn cael ei ddirprwyo i swyddogion wneud addasiadau teipograffyddol neu ffeithiol yn ôl yr angen, i wella eglurder a chywirdeb y Cynllun Carbon Sero-net.

Y Rhesymau:

Roedd y Rhybudd o Gynnig a gafodd gefnogaeth unfrydol gan y Cyngor Sir ar 20 Chwefror 2019 yn mynnu bod cynllun clir ar gyfer bod yn awdurdod lleol carbon sero-net yn cael ei ddatblygu cyn pen 12 mis.

Angen ymgynghori â'r Pwyllgor Craffu perthnasol OES

Diogelu'r Cyhoedd a'r Amgylchedd 15.11.19

PENDERFYNWYD YN UNFRYDOL ARGYMELL I'R BWRDD GWEITHREDOL fod fersiwn ddrafft o'r Cynllun Carbon Sero-net yn cael ei gymeradwyo.

Angen i'r Bwrdd Gweithredol wneud penderfyniad OES

Angen i'r Cyngor wneud penderfyniad OES

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-

Y Cyngorydd Cefin Campbell, yr Aelod o'r Bwrdd Gweithredol dros Gymunedau a Materion Gwledig

Y Gyfarwyddiaeth Yr Amgylchedd a'r Prif Weithredwr Ruth Mullen Awdur yr Adroddiad: Kendal Davies	Swyddi: Cyfarwyddwr yr Amgylchedd Rheolwr Datblygu Cynaliadwy	01267 224647 RMullen@sirgar.gov.uk 01267 228351 5351 jkdavies@sirgar.gov.uk
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EXECUTIVE SUMMARY

EXECUTIVE BOARD

3rd February 2020

Net Zero Carbon Plan

BRIEF SUMMARY OF PURPOSE OF REPORT

1. The meeting of County Council on 20th February 2019 unanimously resolved that the Notice of Motion submitted by Cllr Aled Vaughan Owen be supported:

“...we propose that Carmarthenshire County Council:

1. Declare a climate emergency
 2. Commit to making Carmarthenshire County Council a net zero carbon local authority by 2030
 3. Develop a clear plan for a route towards being net zero carbon within 12 months
 4. Call on Welsh and UK Governments to provide the necessary support and resources to enable effective carbon reductions
 5. Work with Public Services Board and Swansea Bay City Deal partners to develop exciting opportunities to deliver carbon savings
 6. Collaborate with experts from the private sector and 3rd sectors to develop innovative solutions to becoming net zero carbon.”
2. The attached Plan outlines a route towards becoming a net zero carbon local authority by 2030. A pragmatic approach is being adopted that initially focuses on the carbon emissions that are presently measured by the Council from: (a) Non-domestic buildings; (b) Street lighting; (c) Fleet mileage; and, (d) Business mileage. However, it is recognised that this approach needs to be sufficiently flexible to accommodate changing circumstances, including the reporting requirements yet to be introduced by Welsh Government as part of its ambition for a carbon neutral public sector by 2030. Within the confines of the Plan ‘Net Zero Carbon’ and ‘Carbon Neutral’ are considered to be interchangeable.
 3. The Plan’s initial narrow focus is not intended to limit or preclude other potential wider actions to address the climate emergency, and some of these are identified in Appendix 3 of the attached document.

4. The Council has adopted proactive programmes to reduce its carbon emissions over a number of years. Whilst there is a commitment to significantly further reduce carbon emissions, it is recognised that however energy / carbon efficient Services become the Council will inevitably still have a residual carbon footprint. This situation is acknowledged by the “Net” in the Net Zero Carbon equation as it enables this residual carbon footprint to be compensated for by the generation of renewable energy and / or via carbon offsetting (such as by the planting of trees).
5. Whilst the preferred primary method of compensating for the Council’s residual carbon footprint is to significantly increase the amount of renewable energy generated on Council-owned land, this is dependent on enhancements to the capacity of the local electricity distribution network. This is beyond the direct control of the Council and discussions are ongoing with Western Power Distribution and Welsh Government to seek the necessary improvements. However, as one unit of carbon has the same climate impact wherever it is emitted, the benefit is the same wherever it is reduced or avoided.
6. At the Members Seminar on the Net Zero Carbon Plan held on 21st January 2020, Stephen Cirell of APSE Energy (Association for Public Service Excellence) concluded his presentation with the following assessment: “Carmarthenshire is taking its responsibilities seriously and has developed a credible plan.”
7. Amongst the actions identified in the attached Plan are proposals to report performance annually, together with annual reviews of the action plan.
8. It is proposed that a more accessible version of the Plan be created including a version suitable for a young person to understand.
9. It is RECOMMENDED that:
 - (1) the Net Zero Carbon Plan outlining a route towards becoming a net zero carbon local authority by 2030 be adopted, and
 - (2) delegated authority be granted to Officers to make typographical or factual amendments as necessary to improve the clarity and accuracy of the Net Zero Carbon Plan.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Ruth Mullen Director of Environment

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	YES	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

The Notice of Motion supported unanimously by County Council on 20th February 2019 requires that a clear plan for a route towards being net zero carbon be developed within 12 months.

This echoes Welsh Government's ambition for a carbon neutral public sector by 2030, and with 'Prosperity for All: A Low Carbon Wales' (March 2018).

2. Finance

The Council has adopted proactive programmes to reduce its carbon emissions over a number of years. Consequently, there will be financial implications in significantly further reducing carbon emissions as much of the more cost-effective measures have already been undertaken. For example, to-date energy efficiency programmes in non-domestic buildings have been financed using interest-free funding secured from Salix / Wales Funding Programme, however there will be a need to supplement this funding to enable further energy measures with higher payback periods to be delivered if we are to full achieve Net Zero Carbon.

Whilst the preferred primary method of compensating for the Council's residual carbon footprint is to significantly increase the amount of renewable energy generated, this would require significant financing. Compensating for the Council's 2018/19 carbon footprint by renewable energy generation could require more than £20m capital investment, at a time of increasing pressure on Council budgets. Choosing to prioritise this investment would inevitably mean delaying or removing other capital schemes under consideration, including the implications for match funding contributions, such as 21st Century schools Welsh Government contribution or Regeneration schemes match-funding.

There will be a need to establish robust business cases for each potential renewable energy project. The more favourable investment returns of the projects, the lower the impact on other council budgets will be.

3. ICT

The actions identified in the Plan complement the Council's ICT strategies to facilitate more efficient working practices such as Cloud hosting, agile working via provision of laptops / Skype, and paperless meetings.

4. Risk Management Issues

Climate change is seen as one of the world's greatest threats.

5. Physical Assets

Reducing carbon emissions would have significant implications for a variety of the Council's physical assets: non-domestic buildings, street lighting and fleet. There is also potential for use of Council owned land and buildings for renewable energy generation.

6. Staffing Implications

Staff, and Member, awareness and buy-in will be required to enable the Council to successfully deliver significant carbon reductions. This will require specific training and communications.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Ruth Mullen

Director of Environment

1. Scrutiny Committee	YES
2. Local Member(s)	N/A
3. Community / Town Council	N/A
4. Relevant Partners	N/A
5. Staff Side Representatives and other Organisations	N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
N/A		

Mae'r dudalen hon yn wag yn fwriadol

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Foreword

Climate change is recognised by many as one of the world's greatest threats. At the opening ceremony of the United Nations-sponsored climate talks in Katowice, Poland in December 2018, Sir David Attenborough called climate change "our greatest threat in thousands of years", adding "If we don't take action, the collapse of our civilisations and the extinction of much of the natural world is on the horizon." Storm Callum in 2018 vividly demonstrated how Carmarthenshire is not immune from the effects of climate change.

At the meeting of the County Council on 20th February 2019 I was impressed by the question asked by Miss Coral Sylvan regarding what the Council is doing with respect to climate change. I don't recall somebody as young as eleven years old previously attending a meeting of the Council to challenge elected Members. Following an impassioned debate, Members unanimously resolved to declare a climate emergency and committed to become a net zero carbon local authority by 2030.

Leading the Council's climate change strategy has been included in my portfolio of responsibilities as Executive Board Member for Communities and Rural Affairs, and I recognise that it is a huge challenge that will require action by all Services within the Council and by many other bodies locally, nationally and internationally.

As a starting point, this action plan outlines a pragmatic route towards the Council becoming a net zero carbon local authority by 2030. It is intended to be a living document and will evolve over time. This is a long-term plan for the next ten years and as such more proposals will be added as it develops. Further technological breakthroughs will inevitably come forward in due course, but the most important thing is that the Council has started on this important path.

We want everyone in the community to play a part in this important work and look forward to working both on the emissions from our own activities and more widely with partners to bring this about.

Please note that hyperlinks are provided throughout this document, where the text appears underlined, that direct the reader to further web-based information.

Cllr Cefin Campbell

Executive Board Member for Communities and Rural Affairs

1. Background

In October 2018, the Intergovernmental Panel on Climate Change (IPCC) published a Special Report on the impacts of global warming of 1.5°C. The IPCC found that a 1.5°C world would have significantly lower climate-related risks for natural and human systems than a 2°C world, and that global carbon emissions would need to reach net zero around 2050 to have no, or limited, overshoot beyond 1.5°C of climate change. Behind this report is a huge body of scientific research and analysis with near unanimous agreement amongst the world's scientific community.



Consistent IPCC reports and United Nations Framework Convention on Climate Change summits have come and gone. They attract publicity and media attention at the time but action by world leaders to work towards the plans agreed at these meetings has been slow.

The IPCC Special Report of October 2018 was the strongest yet, effectively saying that the world had just 12 years to get a grip with this issue or irreparable damage will be done to our ecosystem.

This has led to a realisation that time is fast running out which resulted in a climate emergency being declared during 2019 by many organisations including Carmarthenshire County Council and over 250 other UK local authorities. The Welsh Government and UK Government have also declared a climate emergency.

2. Notice of Motion

The meeting of Carmarthenshire County Council on 20th February 2019 unanimously resolved that the following Notice of Motion submitted by Cllr Aled Vaughan Owen be supported:

"...we propose that Carmarthenshire County Council:

1. Declare a climate emergency
2. Commit to making Carmarthenshire County Council a net zero carbon local authority by 2030
3. Develop a clear plan for a route towards being net zero carbon within 12 months
4. Call on Welsh and UK Governments to provide the necessary support and resources to enable effective carbon reductions
5. Work with Public Services Board and Swansea Bay City Deal partners to develop exciting opportunities to deliver carbon savings
6. Collaborate with experts from the private sector and 3rd sectors to develop innovative solutions to becoming net zero carbon."

3. Net Zero Carbon Local Authority by 2030

3.1 Outline Approach

When a council passes any motion, it reflects the importance that the organisation places on the issue and it signals its intent to address it; therefore, if a council passes a climate emergency motion the same can be said for this agenda. The use of the term "emergency" is significant and, by definition, this is not a normal motion. If that is the case, then the actions that a council takes should not be normal either.

Carmarthenshire County Council is a member of the Association of Public Service Excellence (APSE) and in 2019 joined APSE Energy – a collaboration of over 100 UK local authorities who are working towards the municipalisation of energy. APSE Energy was established to help support local authorities to make the most of their assets in the energy arena and to help them take a leadership role within it. The APSE Energy publication 'Local Authority Climate Emergency Declarations: Strategic and practical considerations for climate emergency declarations, targets and action plans' (June 2019) has informed the Council's approach. This recognises that whilst an emergency declaration deserves an appropriate response, a local authority cannot abandon everything to tackle climate change as there are other legal duties and responsibilities to fulfil as well as locally identified priorities it has committed to addressing.

A pragmatic approach, therefore, is being adopted for the route towards the Council becoming a net zero carbon local authority by 2030. This initially focuses on the carbon emissions that are presently measured by the Council; however, it is recognised that this approach needs to be sufficiently flexible to accommodate changing circumstances, including the reporting requirements yet to be introduced by Welsh Government as part of its ambition for a carbon neutral public sector by 2030. This initial focus is not intended to limit or preclude other potential wider actions to address the climate emergency and some of these are identified in **Appendix 3**.

The Council has, over a number of years, adopted proactive programmes to reduce its carbon emissions and previously reported performance in its Annual Reports. It is proposed that these reported emissions initially constitute the scope of the Council's commitment to become net zero carbon by 2030. These carbon emissions are from:

- (a) Non-domestic buildings;
- (b) Street lighting;
- (c) Fleet mileage; and,
- (d) Business mileage.

Whilst the Council is committed to significantly further reduce its carbon footprint, it recognises that however energy/carbon efficient its Services become it will inevitably still have a residual carbon footprint. This situation is acknowledged by the "Net" in the Net Zero Carbon equation as it enables this residual carbon footprint to be compensated for by the generation of renewable energy and/or via carbon offsetting (such as by the planting of trees). This can be summarised thus:

Carbon Footprint	–	Renewable Energy Generation Carbon Offsetting	=	Net Zero Carbon
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3.2 Carbon Footprint

Carbon Footprint	–	Renewable Energy Generation Carbon Offsetting	=	Net Zero Carbon
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(a) Non-domestic buildings

Non-Domestic Buildings	2016/17	2017/18	2018/19	2018/19 v 2017/18	
	Result	Result	Result	Progress	% change
Consumption (kWh)	66,808,735	63,690,923	64,857,362	Declined	+1.8%
Carbon emissions (tCO ₂ e)	18,923	16,258	14,822	Improved	-8.8%

Notes:

(1) Whilst consumption (kWh) increased in 2018/19, carbon emissions (tCO₂e) decreased due to a reduction in the emission conversion factor for electricity. The continuing decarbonisation of the electricity distribution network (National Grid) will help to accelerate the reduction of carbon emissions from the Council's consumption of electricity.

(2) The performance data quoted in this document uses UK emission conversion factors issued by the Department for Business, Energy and Industrial Strategy (BEIS) where appropriate. These emission conversion factors are published annually, for example: <https://www.gov.uk/government/publications/greenhouse-gas-reporting-conversion-factors-2018>

Council's core corporate property portfolio:

Property Type	Total
Admin Buildings / Offices	18
Car Parks	68
Care Homes	7
Commercial Properties	107
Community Centres	2
County Farms	24
Day Centres	6
Depots	6
Galleries & Theatres	4
Industrial Estates	20
Leisure Centres / Pool	4 ⁽¹⁾
Libraries	14
Livestock Marts	3
Markets	2
Museums	4
Parks	22 ⁽²⁾
Primary Schools	95
Public Conveniences	11
Secondary Schools	12

Notes: ⁽¹⁾ Plus other pools within education establishments.

⁽²⁾ Community asset transfers have been / are being discussed.

Energy consumed by the Council's non-domestic buildings (2018/19):

Utility	Consumption (kWh)	Carbon Emissions (tCO ₂ e)
Electricity	19,984,610	6,139
Gas	39,176,883	7,207
LPG	1,398,425	300
Oil	3,878,728	1,073
Kerosene	418,716	103
Total	64,857,362	14,822

Council's top energy consuming / carbon emitting buildings (2018/19):

Buildings	Consumption			Carbon Emissions (tCO ₂ e)
	Electric (kWh)	Gas (kWh)	Total (kWh)	
Carmarthen Leisure Centre	722,044	3,672,147	4,394,191	897
Ysgol Dyffryn Aman Leisure Centre	481,514	3,959,401	4,440,915	876
Parc Dewi Sant / Saint David's Park	807,421	2,218,002	3,025,423	656
Llanelli Leisure Centre	481,805	2,132,878	2,614,683	540
Queen Elizabeth High School	755,044	1,228,131	1,983,175	458
Llys y Bryn Care Home	235,390	1,446,621	1,682,011	338
Ysgol Maes y Gwendraeth	466,174	1,014,585	1,480,759	330
Ffwrns Theatre	500,845	847,569	1,348,414	310
Ysgol Bro Dinefwr	503,656	812,441	1,316,097	304
Glan y Môr School	188,568	1,318,863	1,507,431	301
County Hall	533,111	621,271	1,154,382	278
Total	5,675,572	19,271,909	24,947,481	5,289

Note: Included in the Council's Re:fit Cymru (Energy Efficiency) Phase 1 project

The Council has reduced carbon emissions from its non-domestic buildings by 38% since 2005/06 - from 23,733 tCO₂e to 14,822 tCO₂e.

Actions - Existing buildings

- The Council spends in-excess of £4m annually on energy for its non-domestic buildings. The procurement of energy has become increasingly complex with prices volatile and linked to both UK and global factors. In order to minimise risk, the Council procures its energy using Crown Commercial Services Framework Agreements, via the National Procurement Service (NPS), for the vast majority of supplies. All electricity procured via the NPS is from renewable energy sources, with 40% of this being sourced from within Wales in 2018/19 (**Note:** The consumption of this 'green' electricity is reflected in the (decreasing) UK emission conversion factor for electricity, and as a consequence the Council is currently unable to directly benefit from carbon savings resulting from its procurement of 'green' electricity as this would effectively be double-counting the carbon savings).
- To-date, the Council has invested over £2 million in some 200 energy efficiency projects financed under the interest-free Salix invest-to-save programme. This investment is projected to save over £7 million / 41,000 tCO₂e over the lifetime of the installed technologies. This investment, coupled with the Council's on-going property rationalisation, agile working and maintenance programmes, is producing financial and carbon savings in times of increasing utility prices.
- The Council is currently participating in the Welsh Government supported Re:fit Cymru programme in order to identify energy, and water, efficiency opportunities in non-domestic buildings including schools. Re:fit Cymru allows the Council to accelerate the roll-out of energy efficiency in a more comprehensive manner and at a greater pace than could be achieved using limited in-house resources. Unlike previous Salix projects, under the Re:fit Cymru programme a service provider is appointed via a national procurement framework and guarantees identified savings as part of an energy performance contract. A £2.5m interest-free loan has been secured from Welsh Government Wales Funding Programme to deliver a Re:fit Cymru (Energy Efficiency) Phase 1 project comprising over thirty buildings which is projected to save an estimated 690 tCO₂e every year.

Actions - New build

- The Council has a significant new build programme. All major new build projects incorporate renewable energy technologies where appropriate with solar photovoltaic (PV) installations being incorporated into many recent Modernising Education Provision 21st Century Schools projects and new housing developments. Battery storage is also being investigated and has been proposed for inclusion as part of the Glanmor new housing development.
- Other low or zero carbon technologies that have been installed and evaluated for future inclusion where viable include: Ground source heat pumps; Air source heat pumps (currently progressing a scheme to install heat pumps at flats within Llys yr Ysgol Sheltered Housing Complex to replace inefficient electric storage heaters); Biomass boilers; and, Solar thermal systems. In addition, and in order to minimise energy use from new buildings, a 'Fabric First' approach to energy efficiency is also being progressed and, where feasible, to achieve 'Passivhaus' certification.

- The 'Passivhaus' standard is a rigorous energy standard for buildings that provides a quality assurance for both energy and environmental performance. This involves designing buildings to meet the required performance standards and includes: very high levels of insulation; extremely high-performance windows with insulated frames; airtight building fabric; 'thermal bridge free' construction; and, a mechanical ventilation system with highly efficient heat recovery. 'Passivhaus' buildings have been shown to achieve a 75% reduction in space heating requirements, compared to standard practice for UK new build.
- In September 2015, the Council successfully delivered the first 'Passivhaus' educational facility in Wales for the redevelopment of the former Burry Port Infant School site. Further projects at Ysgol Trimsaran (September 2017) and Ysgol Parc y Tywyn (June 2018) have been built to achieve the 'Passivhaus' standard. Monitoring at these developments shows the buildings to be using only 15% of the annual gas consumption of a traditionally constructed school. This approach is now being considered for forthcoming projects. Welsh Government's 21st Century Schools funding formula does not cover the full cost of building new schools to the 'Passivhaus' standard; therefore, additional funding would need to be found to deliver this level of construction.
- Design specifications and briefs are continually reviewed and amended to reflect new technologies and energy efficient equipment, for example electric vehicle charging points are now being specified on current and future projects including Ysgol Cwm Tywi, Ysgol Pum Heol and new housing developments.

The 'SystemsLink' energy management software system has been procured in order to achieve better monitoring of the Council's energy consumption; better management of billing (potentially via paperless systems); and, to allow web-based access to individual sites. Accurate data is critical for planning, monitoring and reporting progress towards becoming net zero carbon; accordingly, 'smart' and sub-metering technology will be extended to ensure timely capture of energy consumption data.

Target

Appropriate carbon reduction target to be developed as part of annual review of action plan.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-01	Deliver Re:fit Cymru (Energy Efficiency) Phase 1 project to achieve energy/carbon savings	Head of Property	Apr 2021
NZC-02	Develop further phases of Re:fit Cymru (Energy Efficiency) project, or similar, to achieve accelerated energy / carbon savings	Sustainable Development Manager	On-going
NZC-03	Incorporate the 'Passivhaus' standard, where appropriate, in new building construction projects	Property Design Manager	On-going
NZC-04	Continually review and amend design specifications and briefs to reflect new technologies and energy efficient equipment	Property Design Manager	On-going
NZC-05	Extend 'smart' and sub-metering technology to ensure accurate and timely capture of energy consumption data	Various	On-going
NZC-06	Develop appropriate carbon reduction target for the Council's non-domestic buildings as part of annual review of action plan	Sustainable Development Manager	Mar 2021

(b) Street Lighting

Street Lighting	2016/17	2017/18	2018/19	2018/19 v 2017/18	
	Result	Result	Result	Progress	% change
Consumption (kWh)	5,718,531	4,873,979	4,202,381	Improved	-13.8%
Carbon emissions (tCO ₂ e)	2,569	1,874	1,291	Improved	-31.1%

The Council has reduced carbon emissions from its street lighting by 65% since 2011/12 - from 3,681 tCO₂e to 1,291 tCO₂e.

Actions

- The Council has recently completed the conversion of over 80% of its 20,000 street lighting lanterns to low energy light-emitting diode (LED) lighting with interest-free funding secured under Welsh Government's Wales Funding Programme. The remaining street lights are low energy dimming lanterns which will also be changed to LED at end of life.

- The Council maintains approximately 4,300 community lights on behalf of the 72 town and community councils in Carmarthenshire. These pay the Council an annual fee for energy and for the maintenance of their lights. The stock owned by each town and community council varies in number up-to 500 lighting units. It is proposed to convert all of these street lighting columns to LED - any energy efficient, dimmable lanterns to be converted to LED at the end of their operational life. The Council has secured interest-free funding in the form of a loan from Welsh Government to replace these units with LED lights and is acting as banker for the project. The Council is also project manager and has been through a competitive tendering process to appoint a contractor for the replacement programme. Town and community councils will repay the Council over an eight-year period with agreements being put in place. The repayment of the loan by the respective town and community councils is off-set by the energy savings and after the eight year pay-back there will be significant savings for these councils.

Target

Appropriate carbon reduction target to be developed as part of annual review of action plan.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-07	Develop appropriate carbon reduction target for the Council's street lighting as part of annual review of action plan	Public Lighting Engineer	Mar 2021

(c) Fleet Mileage

Fleet Mileage	2016/17	2017/18	2018/19	2018/19 v 2017/18	
	Result	Result	Result	Progress	% change
Mileage (miles)	5,127,150	5,121,289	4,982,428	Improved	-2.7%
Carbon emissions (tCO ₂ e)	3,790	3,852	3,856	Declined	+0.1%

Notes:

(1) This indicator covers vehicles in the Council's fleet that obtain fuel from bunkered diesel stores in Council depots.

(2) Whilst overall mileage, and associated diesel consumption, reduced in 2018/19, carbon emissions increased due to an increase in the UK emission conversion factor for diesel.

The Council has reduced carbon emissions from its fleet mileage by 19% since 2012/13 - from 4,752 tCO₂e to 3,856 tCO₂e.

Actions

- The refuse and tipper / gritter fleets were renewed in 2016 and incorporate reduced emissions technology compliant with Euro 6 standards. They are amongst the most advanced commercial fleets in Wales for diesel powered vehicles.
- Fuel usage is monitored, and areas of driver behaviour challenged where necessary.
- All heavy goods vehicle (HGV) tyres are re-tread / re-grooved to gain maximum usage.
- Vehicles are regularly inspected and serviced in line with manufacturers' recommendations to ensure optimum performance and emission standards.
- Under-utilised vehicles are identified during fleet reviews and taken-out of circulation thus reducing fleet mileage.
- Route realignments carried-out for refuse collections and gritter routes have reduced HGV mileage.
- The Council was the first local authority in Wales to have electric vehicles in 2010, and currently has eight electric pool cars.
- In reviewing the most appropriate fuel powered vehicles for each of its Services, the Council recognises that electric vehicles may not always be the most suitable, for example the development of electric HGVs is still in its infancy for achieving the mileages required.

Target

Appropriate carbon reduction target to be developed as part of annual review of action plan.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-08	Review the most appropriate fuel powered vehicles for each of the Council's Services	Fleet Manager	On-going
NZC-09	Develop appropriate carbon reduction target for the Council's fleet mileage as part of annual review of action plan	Fleet Manager	Mar 2021

(d) Business Mileage

Business Mileage	2016/17	2017/18	2018/19	2018/19 v 2017/18	
	Result	Result	Result	Progress	% change
Mileage (miles)	4,186,640	3,948,586	3,846,615	Improved	-2.6%
Carbon emissions (tCO ₂ e)	1,260	1,159	1,118	Improved	-3.5%

Note: This indicator covers work-related duties undertaken by Council staff in their own cars or using pool vehicles.

The Council has reduced carbon emissions from its business mileage by over 36% since 2012/13 - from 1,756 tCO₂e to 1,118 tCO₂e.

Actions

- The Council is currently reviewing its pool car provision to reduce business, or 'grey fleet', mileage. This includes an evaluation of whether increasing the number of pool cars will reduce mileage claims and act as a deterrent against potentially unnecessary journeys thus reducing mileage and associated carbon emissions.
- The Council is aiming to increase the number of its electric pool cars (currently eight) as an alternative to existing diesel-powered cars.
- Grant funding from the Office for Low Emission Vehicles (OLEV) has recently been secured to install 26 electric charging points for public use throughout the County. The installation of more electric vehicle charge points, including potentially at the Council's Trostre Depot, will encourage greater use of electric pool cars which are currently under-used due to a lack of charging facilities for longer journeys. An electric vehicle strategy for the County is being produced.
- Staff pool bicycles are provided in and around Carmarthen to help reduce business mileage associated with short journeys. In addition, the Council operates a staff cycle-to-work scheme with over 600 bicycles being purchased to-date. Some of these bicycles are also used for business journeys.

Target

Appropriate carbon reduction target to be developed as part of annual review of action plan.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-10	Undertake a review of the Council's pool cars to identify opportunities for carbon reduction	Head of Transportation & Highways	TBC
NZC-11	Finalise electric vehicle strategy for the County	Transport Strategy & Infrastructure Manager	TBC
NZC-12	Develop appropriate carbon reduction target for the Council's business mileage as part of annual review of action plan	Head of Transportation & Highways	Mar 2021

3.3 Renewable Energy Generation / Carbon Offsetting

Carbon Footprint	-	Renewable Energy Generation Carbon Offsetting	=	Net Zero Carbon
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To-date, over 1.15 megawatt (MW) of solar PV has been installed on the roofs of various Council buildings including schools.

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Over recent years, the Council has sought to significantly increase the amount of renewable electricity it generates but has been frustrated by the limited capacity of the local electricity distribution network (National Grid). Previous applications to the electricity distribution network operator - Western Power Distribution – for connecting to the electricity network have resulted in inflated, unviable costs due to significant reinforcement costs having to be met by prospective developers, such as the Council.

Therefore, whilst the Council's preferred primary method of compensating for its residual carbon footprint is to significantly increase the amount of renewable energy generated on its land, this is dependent on enhancements to the capacity of the local electricity distribution network. Unfortunately, this is beyond the direct control of the Council and discussions are ongoing with Western Power Distribution and Welsh Government to seek the necessary improvements.

Carbon offsetting involves compensating for carbon dioxide (CO₂) emissions arising from industrial or other human activity, by participating in schemes designed to make equivalent reductions of CO₂ in the atmosphere. Because one unit of CO₂ has the same climate impact wherever it is emitted, the benefit is the same wherever it is reduced or avoided. Achieving verified carbon reductions could include protecting rainforests in Sierra Leone or potentially local tree planting. This can be a complex issue and represents the option of last resort unless tree-planting / peatland enhancement on Council controlled land is deemed to qualify for carbon offsetting (**Note:** This to be confirmed when Welsh Government publishes its Land Use guidance as part of carbon neutral public services reporting framework).

The Council is working with Welsh Government Energy Service to explore and deliver opportunities for large scale renewable energy projects. The Energy Service supports the public sector in Wales to bring tangible projects to fruition and advises on energy-related issues. The Energy Service is currently undertaking a review of the Council's land to identify potential opportunities for ground-mounted solar PV and wind turbines. A similar exercise was previously undertaken with the Building Research Establishment and Parsons Brinkerhoff – whilst potential sites were identified, these were not then financially viable due to local grid constraints. Major renewable energy projects typically take several years to develop to completion (**Note:** 'Energy Generation in Wales 2018', October 2019, sets out the current energy generation capacity of Wales and analyses how it has changed over time).

Actions

- As mentioned previously, 100% of the electricity the Council procures via the NPS is from renewable energy sources.
- In April 2015, the Executive Board accepted a tender for an ambitious and innovative programme to install solar PV systems on all the Council's suitable Housing and non-domestic buildings. This was a no-cost community 'rent-a-roof' model with the option for the Council, and local community, to directly invest if desired. Unfortunately, subsequent UK Government announcements of major, immediate cuts to feed-in-tariff subsidies resulted in the programme for the Council's Housing stock being abandoned in September 2015. Whilst a programme of solar PV installations on non-domestic buildings was completed, this was greatly reduced compared to that originally proposed due to the removal of UK pre-registration process to enable schemes to secure favourable feed-in-tariff rates and compounded by severe local capacity issues on the National Grid.
- Since 2015, whilst there has been a demise in feed-in-tariff subsidies for new solar PV installations, the cost of solar PV systems has continued to decline, and battery technology has emerged as a potential mainstream application. Coupled with the rising cost of electricity it seems inevitable that there will be a viable solar solution – it appears to be just a question of when. The Council continues to monitor the situation to assess whether the market has sufficiently stabilised to consider re-introducing a Housing-based solar project.

Target

Appropriate target for renewable energy generation to be developed as part of annual review of action plan.

Note: A significant increase in the generation of renewable energy will be required to compensate for the Council's residual carbon footprint.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-13	Work with Welsh Government Energy Service to explore and deliver opportunities for large scale renewable energy projects	Sustainable Development Manager	On-going
NZC-14	Work with National Procurement Service (NPS) to support greater procurement of energy from locally generated renewable energy projects	Sustainable Development Manager	On-going
NZC-15	Explore the feasibility of tree-planting, and other such measures, on Council controlled land to contribute towards carbon offsetting	Strategic Asset Manager	On-going

NZC-16	Develop appropriate target for renewable energy generation as part of annual review of action plan	Sustainable Development Manager	Mar 2021
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3.4 Working with Welsh Government

The Environment (Wales) Act 2016 sets a target for Welsh Government to reduce greenhouse gas emissions by at least 80% (on 1990 levels) by 2050. Welsh Government declared a climate emergency on 29th April 2019 and, as a response, accepted the recommendations from the UK Committee on Climate Change for emission reduction of 95% by 2050 with ambition to be net zero (**Note:** For Wales / Carmarthenshire carbon emissions see 'UK local authority and regional carbon dioxide emissions national statistics: 2005-2017', June 2019).

'Prosperity for All: A Low Carbon Wales' (March 2018) sets out the Welsh Government's approach to cut carbon emissions and increase efficiency in a way that maximises wider benefits for Wales, ensuring a fairer and healthier society. It sets out 100 policies and proposals that directly reduce emissions and support the growth of the low carbon economy.

Since 2010, the Council has been a participant under the mandatory UK-wide Carbon Reduction Commitment (CRC) Energy Efficiency Scheme. Consequently, it has been required to purchase non-refundable allowances for each qualifying tonne of carbon arising from its electricity and gas consumption. The Council paid £258,396 under this Scheme based on its emissions for 2018/19. Whilst the Council's emissions have continued to reduce, the level of 'tax' levied for each tonne of carbon emitted increases annually to further incentivise carbon reduction. The CRC Energy Efficiency Scheme was abolished following the 2018/19 compliance year, however this cost will not disappear as the Climate Change Levy will be raised to compensate. Welsh Government is to consult on options for a successor to the CRC Scheme (Policy 19, 'Prosperity for All: A Low Carbon Wales').

Welsh Government has an ambition for a carbon neutral public sector by 2030, and will be supporting the public sector to baseline, monitor and report progress towards carbon neutrality (Policy 20, 'Prosperity for All: A Low Carbon Wales'). Based on recent carbon foot-printing undertaken by Natural Resources Wales and NHS Wales, Welsh Government proposes to prioritise the following four key themes to meet this ambition: (1) Mobility and Transport; (2) Procurement; (3) Land Use; and, (4) Buildings. Aether Ltd has secured the contract to develop the reporting guidance, and the Council is one of several Public Bodies that have agreed to become 'early adopters' and work with Welsh Government to establish consistent, Wales-wide methodologies for carbon emissions reporting. The final set of documentation is to be delivered to the Welsh Government by the end of 2019/20 and will be circulated to all Public Bodies as soon as possible after receipt. This will assist in baselining carbon emissions, developing plans and monitoring progress towards emissions reduction targets.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-17	Collaborate with Welsh Government and other 'early adopter' Public Bodies to introduce carbon reporting as part of the ambition to achieve a carbon neutral Welsh public sector by 2030	Sustainable Development Manager	Jun 2020

3.5 Working with Carmarthenshire Public Services Board / Swansea Bay City Deal partners

The Well-being of Future Generations (Wales) Act 2015 established a statutory board, known as a Public Services Board (PSB), in each local authority area in Wales. The PSB is a collection of public bodies working together to improve the well-being of their county. The Carmarthenshire Public Services Board's (PSB's) Healthy Environment Delivery Group is currently undertaking a Climate Change and Environmental Risk Assessment for Carmarthenshire in order to develop clear and defined actions that can be taken by individuals, communities and organisations.

Building upon previous joint working, Carmarthenshire PSB will shortly be holding a workshop to establish how member organisations are responding to climate change, outlining current and planned activity within their organisations, and to identify opportunities for collaboration across PSB partners.

The Swansea Bay City Deal programme includes eleven projects across four key themes of Economic Acceleration; Life Science and Well-being; Energy; and, Smart Manufacturing. These include Llanelli's Wellness and Life Science Village and Homes as Power Stations projects.

The Welsh Government Energy Service is proposing to develop a Regional Energy Plan for Swansea Bay City Region based on recent work produced by the Institute of Welsh Affairs (IWA) and Regen.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-18	Work with Carmarthenshire Public Services Board's (PSB's) Healthy Environment Delivery Group to undertake a Climate Change and Environmental Risk Assessment for the County	Corporate Policy and Partnership Manager	On-going
NZC-19	Work with Carmarthenshire PSB partners to identify and develop opportunities for collaboration regarding carbon reduction	Sustainable Development Manager	On-going
NZC-20	Work with Welsh Government and Swansea Bay City Region partners to establish a Regional Energy Plan for South West Wales	Head of Regeneration	On-going

3.6 Collaboration with experts from the private sector and 3rd sectors

The Well-being of Future Generations (Wales) Act 2015 requires public bodies in Wales to think about the long-term impact of their decisions, to work better with people, communities and each other, and to prevent persistent problems such as poverty, health inequalities and climate change. The Act requires public bodies to implement five key ways of working in future decision-making: looking to the long-term; taking an integrated approach; involving a diversity of the population; working with others in a collaborative way; and, understanding the root causes of issues to prevent them from occurring.

The Council works in close collaboration with a vast range of partners. The following are examples of some of the private sector and 3rd sector organisations that it proposes to work with to deliver this action plan (this is not an exhaustive list):

Private Sector

Council's contractors, including Ameresco - preferred service provider for the Council's Re:fit Cymru (Energy Efficiency) Phase 1 project

3rd Sector

Carmarthenshire Association of Voluntary Services
Ynni Sir Gâr | Carmarthenshire Energy

For example, the Carmarthenshire Association of Voluntary Services (CAVS) has recently established a Carmarthenshire 3rd Sector Environment Network. This Group is intended as a forum for CAVS to feedback to the 3rd sector on how the Carmarthenshire PSB's Healthy Environment Group is progressing etc.

This action plan covers the next ten years and further technological breakthroughs will no doubt come forward in due course such as local low carbon transport, power and heat solutions through hydrogen and fuel cells.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-21	Work with the Council's contractors to explore innovative approaches to carbon reduction	Various	On-going
NZC-22	Participate in the Carmarthenshire 3 rd Sector Environment Network established by Carmarthenshire Association of Voluntary Services (CAVS)	Various	On-going
NZC-23	Work with Ynni Sir Gâr, and others, to deliver and support local renewable energy projects	Sustainable Development Manager	On-going

3.7 Integration and Communication

The Council has adopted a corporate approach to draft this action plan with meetings chaired by Cllr Cefin Campbell and attended by various Officers. Representatives from Welsh Government Energy Service, Welsh Local Government Association and APSE Energy have also attended these meetings.

It is recognised that Staff, and Member, awareness and buy-in will be required to enable the Council to successfully deliver significant carbon reductions. This will require specific training and communications. Initially, it is proposed to undertake a Staff survey to identify how individuals can contribute to the Council's commitment to become a net zero carbon local authority.

Draft templates for undertaking Integrated Impact Assessment (IIA) on Council proposals and decisions have been agreed for a period of testing before introduction during 2020. IIA includes requirements to assess impact as required through:

- Well-being of Future Generations (Wales) Act 2015
- Public Sector Equality Duty and the Equality Act 2010
- Welsh Language (Wales) Measure 2011 and Welsh Language Standards
- United Nations Convention on the Rights of the Child 1989, and Rights of Children and Young Persons (Wales) Measure 2011
- General Data Protection Regulation 2016

During the testing phase the inclusion of Environment (Wales) Act 2016 impact assessment requirements will help to put climate change / carbon reduction within the DNA of the Council.

In September 2019, millions of young people, and adults, throughout the world took part in the global 'Climate Strike' inspired by the young Swedish activist Greta Thunberg. The Council is a partner in Walk the Global Walk, an international learning opportunity for schools, which aims to support young people to take action for the United Nations Sustainable Development Goals. In 2019/20, all 12 of the County's secondary schools plus two primary schools have signed-up and will focus on Sustainable Development Goal 13: Climate Action. The Council, together with Dolen Cymru Lesotho (the other Welsh partner in the project), are supporting pupils to learn about climate change and take action in their schools and communities by providing:

- A bilingual resource pack and workshop for teachers
- Leadership training and support for 'Global Goalkeepers' (pupil ambassadors)
- Participation in a model UN Climate Change conference and debate
- Participation in the 'Global Walk', a high-profile Climate Action event around Carmarthen town.

Performance on progress towards becoming a net zero carbon local authority by 2030 will be reported annually, together with annual reviews of the action plan.

Actions to be undertaken

Ref	Action	Lead Officer	By When
NZC-24	Undertake Staff survey to identify how individuals can contribute to the Council's commitment to become a net zero carbon local authority	Media and Marketing Manager	May 2020
NZC-25	Incorporate climate change / carbon reduction in Integrated Impact Assessment process to be introduced by Council	Corporate Policy and Partnership Manager	TBC
NZC-26	Support the 'Walk the Global Walk' project in the County's schools to promote awareness of climate change	Officer for International School Linking	On-going
NZC-27	Review action plan following publication of Welsh Government guidance regarding new national carbon reporting framework	Sustainable Development Manager	Mar 2021
NZC-28	Publish performance reports on progress towards becoming a net zero carbon local authority by 2030	Sustainable Development Manager	Annual

Appendix 1

Action Plan

Ref	Action to be undertaken	Lead Officer	By When
Carbon Footprint – Non-domestic buildings			
NZC-01	Deliver Re:fit Cymru (Energy Efficiency) Phase 1 project to achieve energy/carbon savings	Head of Property	Apr 2021
NZC-02	Develop further phases of Re:fit Cymru (Energy Efficiency) project, or similar, to achieve accelerated energy / carbon savings	Sustainable Development Manager	On-going
NZC-03	Incorporate the 'Passivhaus' standard, where appropriate, in new building construction projects	Property Design Manager	On-going
NZC-04	Continually review and amend design specifications and briefs to reflect new technologies and energy efficient equipment	Property Design Manager	On-going
NZC-05	Extend 'smart' and sub-metering technology to ensure accurate and timely capture of energy consumption data	Various	On-going
NZC-06	Develop appropriate carbon reduction target for the Council's non-domestic buildings as part of annual review of action plan	Sustainable Development Manager	Mar 2021
Carbon Footprint – Street Lighting			
NZC-07	Develop appropriate carbon reduction target for the Council's street lighting as part of annual review of action plan	Public Lighting Engineer	Mar 2021
Carbon Footprint – Fleet Mileage			
NZC-08	Review the most appropriate fuel powered vehicles for each of the Council's Services	Fleet Manager	On-going
NZC-09	Develop appropriate carbon reduction target for the Council's fleet mileage as part of annual review of action plan	Fleet Manager	Mar 2021
Carbon Footprint – Business Mileage			
NZC-10	Undertake a review of the Council's pool cars to identify opportunities for carbon reduction	Head of Transportation & Highways	TBC
NZC-11	Finalise electric vehicle strategy for the County	Transport Strategy & Infrastructure Manager	TBC
NZC-12	Develop appropriate carbon reduction target for the Council's business mileage as part of annual review of action plan	Head of Transportation & Highways	Mar 2021
Renewable Energy Generation / Carbon Offsetting			
NZC-13	Work with Welsh Government Energy Service to explore and deliver opportunities for large scale renewable energy projects	Sustainable Development Manager	On-going
NZC-14	Work with National Procurement Service (NPS) to support greater procurement of energy from locally generated renewable energy projects	Sustainable Development Manager	On-going
NZC-15	Explore the feasibility of tree-planting, and other such measures, on Council controlled land to contribute towards carbon offsetting	Strategic Asset Manager	On-going
NZC-16	Develop appropriate target for renewable energy generation as part of annual review of action plan	Sustainable Development Manager	Mar 2021
Working with Welsh Government			
NZC-17	Collaborate with Welsh Government and other 'early adopter' Public Bodies to introduce national carbon reporting framework as part of ambition to achieve carbon neutral Welsh public sector by 2030	Sustainable Development Manager	Jun 2020

Ref	Action	Lead Officer	By When
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Working with Carmarthenshire Public Services Board / Swansea Bay City Deal partners			
NZC-18	Work with Carmarthenshire Public Services Board's (PSB's) Healthy Environment Delivery Group to undertake a Climate Change and Environmental Risk Assessment for the County	Corporate Policy and Partnership Manager	On-going
NZC-19	Work with Carmarthenshire PSB partners to identify and develop opportunities for collaboration regarding carbon reduction	Sustainable Development Manager	On-going
NZC-20	Work with Welsh Government and Swansea Bay City Region partners to establish a Regional Energy Plan for South West Wales	Head of Regeneration	On-going

Collaboration with experts from the private sector and 3rd sectors			
NZC-21	Work with the Council's contractors to explore innovative approaches to carbon reduction	Various	On-going
NZC-22	Participate in the Carmarthenshire 3 rd Sector Environment Network established by Carmarthenshire Association of Voluntary Services (CAVS)	Various	On-going
NZC-23	Work with Ynni Sir Gâr, and others, to deliver and support local renewable energy projects	Sustainable Development Manager	On-going











Integration and Communication			
NZC-24	Undertake Staff survey to identify how individuals can contribute to the Council's commitment to become a net zero carbon local authority	Media and Marketing Manager	May 2020
NZC-25	Incorporate climate change / carbon reduction in Integrated Impact Assessment process to be introduced by Council	Corporate Policy and Partnership Manager	TBC
NZC-26	Support the 'Walk the Global Walk' project in the County's schools to promote awareness of climate change	Officer for International School Linking	On-going
NZC-27	Review action plan following publication of Welsh Government guidance regarding new national carbon reporting framework	Sustainable Development Manager	Mar 2021
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Appendix 2

Carbon Reduction Summary

Key Measures of Success	2016/17	2017/18	2018/19	2018/19 v 2017/18	
	Result	Result	Result	Progress	% change
Non-Domestic Buildings					
Consumption (kWh)	66,808,735	63,690,923	64,857,362	Declined	+1.8%
Carbon emissions (tCO ₂ e)	18,923	16,258	14,822	Improved	-8.8%
Street Lighting					
Consumption (kWh)	5,718,531	4,873,979	4,202,381	Improved	-13.8%
Carbon emissions (tCO ₂ e)	2,569	1,874	1,291	Improved	-31.1%
Fleet Mileage					
Mileage (miles)	5,127,150	5,121,289	4,982,428	Improved	-2.7%
Carbon emissions (tCO ₂ e)	3,790	3,852	3,856	Declined	+0.1%
Business Mileage					
Mileage (miles)	4,186,640	3,948,586	3,846,615	Improved	-2.6%
Carbon emissions (tCO ₂ e)	1,260	1,159	1,118	Improved	-3.5%
TOTAL					
Consumption (kWh)	72,527,266	68,564,902	69,059,743	Declined	+0.7%
Mileage (miles)	9,313,790	9,069,875	8,829,043	Improved	-2.9%
Carbon emissions (tCO ₂ e)	26,542	23,143	21,087	Improved	-8.9%

Carbon Footprint 2018/19	–	Renewable Energy Generation	=	Net Zero Carbon
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		Wind Turbines	or	Solar PV panels	
Non-Domestic Buildings					
Carbon emissions (tCO ₂ e)	14,822	41 	or	175,450 	= 0 tCO ₂ e
Street Lighting					
Carbon emissions (tCO ₂ e)	1,291	4 	or	15,282 	= 0 tCO ₂ e
Fleet Mileage					
Carbon emissions (tCO ₂ e)	3,856	11 	or	45,644 	= 0 tCO ₂ e
Business Mileage					
Carbon emissions (tCO ₂ e)	1,118	3 	or	13,234 	= 0 tCO ₂ e
TOTAL					
Carbon emissions (tCO ₂ e)	21,087	59  ≡ 29.5 MW	or	249,610  ≡ 62.4 MW	= 0 tCO ₂ e

Comparators:

 Equivalent number of 500 kW wind turbines (~362 tCO₂e/year | ~1,180 MWh/year) (capacity of wind turbine at Nant y Caws)

 Equivalent number of individual 250 W solar PV panels (~0.08448 tCO₂e/year | ~275 kWh/year)

Average distance from Earth to the Moon = 238,855 miles | Equatorial circumference of Earth = 24,901 miles

Renewable electricity generated by Council solar PV systems in 2018/19 = 979,071 kWh (~300 tCO₂e)

Notes: (1) Welsh Government will be introducing a new national carbon reporting framework in April 2020; consequently, the above performance data may not be directly comparable after this date.

(2) The equivalent number of wind turbines and solar PV panels is based on a high-level calculation that will change year-on-year with changes in the UK emission intensity factor for electricity. Whilst this metric is used to help demonstrate the scale of the task, it is purely meant for illustrative purposes only as it is dependent on many external variables.

Appendix 3

Climate Emergency

The initial focus of this action plan for a route towards becoming a net zero carbon local authority is not intended to limit or preclude other potential wider actions that contribute towards addressing the climate emergency.

Some of these actions are identified below (this is not an exhaustive list):

Housing

- Following comprehensive energy efficiency measures carried out as an integral part of the Carmarthenshire Homes Standard / Carmarthenshire Homes Standard Plus (CHS+), Welsh Government's current Welsh Housing Quality Standard target of an average Standard Assessment Procedure (SAP) rating of 65 has been achieved. The Council has not set its own target pending further guidance and targets from Welsh Government in 2020.
- The Council will continue to assess whether the market has sufficiently stabilised to consider re-introducing a Housing-based solar PV project.
- The Council made a commitment in 2016 to create an additional 1,000 affordable homes by 2021. The original plan used a range of ways to ensure that there are affordable homes within the County, for example by buying homes from the open market, bringing empty homes back into use, renting houses through 'Simple Lettings', using Planning obligations / Section 106 agreements, and by working with partners. Within the first three years, there are 700 more affordable homes in the County and a confidence that the target will be reached by 2021.
- The 'Homes as Power Stations' project aims to deliver smart, low carbon, energy-efficient homes through a co-ordinated approach across the Swansea Bay City Region. The project will deliver a programme of new build developments, the retro-fitting of existing buildings and local supply chain development support. The aims of the project are to: help tackle fuel poverty, cut carbon emissions, and meet the need for more housing. The project will monitor the health and well-being aspects of warmer homes and the impact on fuel poverty.
- The Council has recently agreed to build an additional 900 new council homes by 2029/30. These new homes are to incorporate environmentally-friendly features such as solar panels and Welsh timber, which would both be sourced and manufactured locally. The homes are designed to save the occupier up-to £1,000 a year on energy bills with walls insulated with recycled newspaper, and the wooden windows achieving the 'Passivhaus' standard.
- 'Cartrefi Croeso' has been established by the Council to develop new homes for sale and to rent.

Planning

- Carmarthenshire's Local Development Plan (LDP) is currently being revised and will run until 2033. The LDP will outline where and how development will take place within the County, through a number of planning policies. There is an overarching climate change policy in the LDP, which is supplemented by specific policies outlining how new development must consider topics such as renewable energy, sustainable design, flooding, active travel, public transport, green infrastructure and air quality.
- Wind and Solar Energy Supplementary Planning Guidance was adopted in June 2019. A Renewable Energy Assessment has been commissioned with a view to identifying areas across the County with the suitable conditions for various renewable energy schemes.
- A green infrastructure assessment has recently been undertaken, in which all green infrastructure assets across the County have been mapped. This will help identify areas where tree planting schemes could be implemented and quantify in area (for monitoring and reporting purposes) green infrastructure across the County.
- There is an intention to introduce a new policy into the LDP regarding electric charging points for new developments to increase this provision in both residential and non-residential development.
- Peatlands are among the most valuable ecosystems on Earth. They are critical for preserving global biodiversity, provide safe drinking water, minimise flood risk and help address climate change. Peatlands are the largest natural terrestrial carbon store – storing more carbon than all other vegetation types in the world combined. Conversely, damaged peatlands are a major source of greenhouse gas emissions. Peatland restoration can, therefore, bring significant emissions reductions. The Council has been running the Carmarthenshire Bogs Project with funding from Natural Resources Wales, Welsh Government and Heritage Lottery Fund (a national peatland project has taken on some of this work during 2018/19). This project aims to conserve five sites in the County where peat is, or should be, forming.
- Consistent with national policy, Planning Ecology responses advise on the need to conserve peat sites when these form a part of a development proposal. It also advises on the retention and management of semi-natural habitats – many of which have the capacity to store carbon if appropriately managed - in line with the LDP policies and national policy.
- The Council facilitates the Carmarthenshire Nature Partnership (formerly Carmarthenshire Biodiversity Partnership) which comprises over 15 organisations including the Council, government, and non-government wildlife bodies, wildlife charities and voluntary groups - all working together to conserve and enhance Carmarthenshire's biodiversity.

Waste and Environmental Services

- The Council operates a two-weekly waste collection system alternating general household waste and recycling collections over consecutive weeks, with weekly food recycling. An additional, chargeable, two-weekly collection of garden waste is also provided.
- The County currently has a recycling rate of some 59% and needs to achieve 70% by 2025. To help increase participation in food waste recycling, food bin liner bags are to be provided to all households from October 2019 onwards. A conscious decision was taken to supply degradable starch bags as opposed to plastic bags. Control measures also have recently been introduced at household waste recycling centres to improve levels of recycling at these facilities.
- The Council continues to work with schools, local groups and fast-food restaurants in relation to reducing waste and encouraging more recycling.
- The Council has recently undertaken a rationalisation exercise of its kerbside waste collection rounds that has saved some 9% per annum in terms of distance travelled for the waste collection fleet.
- The Council is currently undergoing a review of the kerbside waste collection system in preparation for a new vehicle fleet in 2021. Irrespective of the new system chosen for collection, new refuse collection vehicles will be required to replace the existing fleet. In choosing the new vehicles, the most efficient fleet will be procured that will meet the service needs and specification.
- CWM Environmental Ltd is the Councils' waste disposal and treatment company. CWM's main site at Nant y Caws, Carmarthen currently has a wind turbine and a landfill gas off-take system that can generate energy. Exploration is currently underway to assess whether there is potential for further renewable energy development at the site.
- The Council is committed to reducing its use of single-use plastics and to continue raising awareness of environmental issues in accordance with the policies it adopted on 18th April 2018 and on 10th July 2019.

Procurement

- Sustainable procurement has been identified as a key priority for a number of years and the Council adopted a Sustainable Risk Assessment (SRA) template in order to embed sustainability at a practical level. Since 2008 the Council has utilised the Welsh Government approved SRA tool to identify and capture sustainable gains across contracting activity. This tool helps to consider how sustainability issues can be addressed in the specification, drafting and tender stage of the procurement process, thus incorporating the SRA into the procurement contracting process. The SRA process is intended to ensure that environmental, social and economic issues are assessed, understood and managed in all key procurement decisions that relate to the procurement of goods and services.
- Carmarthenshire PSB's Prosperous People and Places Delivery Group is considering opportunities for food procurement across the public sector organisations in Carmarthenshire. The focus on the public sector procurement of local food is viewed by partners as a key priority which could have economic wealth and health impacts for the local community. The Group has secured LEADER funding to appoint a third-party to undertake a mapping exercise of current food producers in Carmarthenshire and the region. The aim is to identify what is available and what gaps exist within the current food provision within the County. A further bid has been made to the Foundational Economy Challenge Fund to appoint a Project Officer to liaise with the PSB partners to challenge current ways of working and to identify best practice for future approaches to food procurement.
- The Council is represented on regional procurement networks and engages and consults with various groups such as Eunomia, WRAP Cymru and the Welsh Local Government Association to ensure that climate change considerations are incorporated within strategic procurement documentation and associated best practice guidance to ensure that all specifications, tender documents and award criteria address climate emergency commitments.

Transportation and Highways

- Bwcabus is a flexible, bookable local bus service, designed to meet the needs of rural residents. The Bwcabus rural transportation model operates within a specific zone providing both fixed route services and pre-booked demand responsive journeys, allowing the possibility to travel where and when required.
- The Carmarthen Park and Ride service runs every 30 minutes from 7.30 am to 6.25 pm, Mondays to Friday. The service starts at Nant-y-Ci car park and stops at Carmarthen Bus Station, before moving on to Spilman Street and St Peters. The service also extends to Glangwili General Hospital before returning to Nant-y-Ci.
- The possibility of working with public transport providers to secure (Staff) travel discounts to encourage greater use of public transport is to be explored.
- The County's electric vehicle charging network is actively being expanded.
- Carmarthenshire's ambition is to become the 'cycling hub of Wales'. Together with an extensive 3,487 kilometres road network, the second longest in Wales, many cycle routes are improving the opportunities for cyclists.

Education

- The Eco-Schools programme is an international initiative that enables sustainable development to be a major part of the life and ethos of schools. The Programme gets everyone in the school community involved in improving the school environment and encouraging good citizenship. Pupils study topics including waste, litter, energy, water, transport, healthy living and global citizenship. All schools in Carmarthenshire are registered on the Eco Schools programme. At September 2019, 55 schools were on Platinum Award (the highest level awarded to schools active over 8 years); 9 schools on Green Flag x3; 15 schools on Green Flag x2; 13 schools on Green Flag x1, 13 schools on Silver Level; 1 school on Bronze Level; and, 1 school registered only.

Regeneration

- Carbon reduction is at the heart of the £1.3 billion Swansea Bay City Deal, which is being delivered by the four Swansea Bay City Region local authorities, including Carmarthenshire, with the two regional health boards and two regional universities.
- Among the projects forming part of the City Deal programme of investment is a pan-Region 'Homes as Power Stations' project. Under this Project, the retro-fitting of 7,500 homes with state-of-the-art energy-efficiency technology will complement the construction of 3,500 new, highly energy efficient homes over a five-year period. As well as helping the Region cut its carbon emissions, this Project will also tackle fuel poverty and meet the need for more housing, while benefitting supply chain businesses throughout Carmarthenshire and South West Wales as a whole.
- Also due to be part-funded by the City Deal is the Pembroke Dock Marine project that will considerably boost the Region's 'blue economy' through major investment in the advancement of marine energy. Made up of elements including a Marine Energy Test Area and a Pembrokeshire Demonstration for marine energy developers to trial, de-risk and commercialise their devices, this Project will also include infrastructure upgrades at Pembroke Port and a Marine Energy Engineering Centre of Excellence where industry and academia can co-locate. This will place South West Wales at the forefront of a growing global industry that's projected to be worth £76 million by 2050.
- A remodelled Neath Port Talbot City Deal business case also places considerable emphasis on zero carbon fuel. Plans include a Swansea Bay Technology Centre that would transmit excess energy from solar and other renewable means to a nearby Hydrogen Centre that would then use this energy to make zero carbon fuel for council vehicles. Other elements forming part of this business case include the establishment of an electric vehicle charging route map, supplemented by air quality modelling and real-time monitoring. A National Steel Innovation Centre is also planned, where research and development will be anchored into future steel-making across the Swansea Bay City Region to further reduce carbon emissions.
- Sustainability will also be a core principle of all other City Deal projects, including Llanelli's Wellness and Life Science Village and future phases of Yr Egin creative and digital hub at the University of Wales Trinity Saint David in Carmarthen. In October 2019 the Department for Business, Energy and Industrial Strategy (BEIS) agreed to fully fund a heat network feasibility study to explore options for low carbon heat to be supplied to the Llanelli Wellness and Life Science Village.
- The 'Moving Rural Carmarthenshire Forward' plan (June 2019) is a comprehensive look at the issues facing the County's rural communities, and a focus on what is needed to ensure support for these towns and villages to sustain and thrive. Initiatives being looked at include making innovative use of vacant or unused agricultural buildings to create hubs for entrepreneurs and improving broadband provision so that digital connectivity isn't a barrier to rural development. A Carmarthenshire 'brand' could also be developed to support and grow the County's diverse agriculture and food production sector, encouraging communities to buy local to create a re-circulating 'Carmarthenshire Pound', and boosting the County's growing tourism sector. The Council's commitment to reduce carbon emissions and use of plastics also feature as part of the Plan, with proposals to work with partners and agencies to create a more sustainable environment, with new infrastructure including an investment in rapid charging points for electric vehicles. The Plan also details a 'Ten Rural Towns' initiative to ensure market towns, from Llandovery to St Clears, are more economically, socially, environmentally and culturally sustainable for the future.
- The Council will continue to explore opportunities to minimise carbon as part of future direct builds of both premises and infrastructure, alongside opportunities that may be presented by hydrogen energy.

Finance

- The Council is the administering authority for the £2.7 billion Dyfed Pension Fund.
- The Fund is a long-term investor responsible for looking after the interests of beneficiaries over many decades into the future and recognises climate change and investment in fossil fuels as a significant risk factor for pension fund investments.
- The Fund takes the approach to engage actively and productively with companies in the sector through its participation in the Local Authority Pension Fund Forum. Also, via the Fund's investment managers, the Fund votes on resolutions at global AGMs seeking transparency and disclosure of climate risks and setting emission reduction targets. In this manner the Fund's view is directly communicated to individual boards.
- The Dyfed Pension Fund has an increasing level of investment in renewable and low carbon energy production via pooled funds and will continue to make such investments where the risk/return profile fits the pension fund's investment strategy. The Fund also has investments in the BlackRock UK Strategic Alternative Income Fund where some of the core strategies are in the renewable energy sector and a number of different sectors that have a direct impact on local communities including healthcare and social housing. During 2019/20 the Pension Committee will also be considering an investment in other low carbon tracker funds.
- The Fund has a comprehensive Investment Strategy Statement which is currently being reviewed.
- The Council welcomes the recent open letter from the Future Generations Commissioner for Wales and others regarding divestment and is in dialogue with Friends of the Earth Cymru on this matter.

Information and Communications Technology (ICT)

- The Council continues to introduce ICT good practice to actively help reduce carbon emissions, including:
 - Reducing energy consumption at its Data Centres and across its Network through the virtualisation and rationalisation of hardware and the adoption of energy efficient servers and ICT infrastructure;
 - Facilitating a reduction in staff travel through the implementation of agile working practices across the Authority including the use of laptops and online video conference meetings and calls ('Skype for Business');
 - Reducing printing across the Authority by facilitating the adoption of paperless working through better use of technology; and,
 - Applying centrally administered powered management systems to ensure all devices such as laptops and PCs are powered-down over night and when not in use during the day.

Civil Contingencies

- The Council's civil contingency role aims to help mitigate the effects of climate change by writing and testing contingency plans for the various risks involved. These risks include:
 - More extreme weather events causing severe fluvial flooding, such as Storm Callum in 2018;
 - Raising sea levels causing an increase in coastal flooding; and,
 - Hotter, dryer summers causing: water shortages; an increase in 'wild fires'; and, effects on the health of the population (especially the elderly).

Further information on the risks within Carmarthenshire can be found in the 'Dyfed-Powys Community Risk Register' (**Note:** 'UK Climate Change Risk Assessment 2017 Evidence Report – Summary for Wales' summarises the Wales-specific evidence included in the 'UK Climate Change Risk Assessment Evidence Report').

- The Council is a member of the Dyfed-Powys Local Resilience Forum (LRF) whose members include the Emergency Services, Health Bodies, other Local Authorities, Government Agencies and Utility Companies. The Dyfed-Powys LRF members work together to ensure arrangements are in place to help mitigate the effects of any emergencies including those caused by climate change. The role of the Council during emergencies includes providing support for the emergency services, support and care for the local and wider community and co-ordination of the response by organisations other than the emergency services. As time goes on, and the emphasis switches to recovery, the Council takes a leading role in rehabilitating the community and restoring the environment.

APPENDIX 4

Glossary of Terms

Units of measurement

A carbon footprint is measured in **tonnes of carbon dioxide equivalent (tCO₂e)**. The carbon dioxide equivalent (CO₂e) allows the different greenhouse gases to be compared on a like-for-like basis relative to one unit of CO₂. CO₂e is calculated by multiplying the emissions of each of the six greenhouse gases by its 100 year global warming potential.

A carbon footprint considers all six of the Kyoto Protocol greenhouse gases: Carbon dioxide (CO₂), Methane (CH₄), Nitrous oxide (N₂O), Hydrofluorocarbons (HFCs), Perfluorocarbons (PFCs) and Sulphur hexafluoride (SF₆).

Source - <https://www.carbontrust.com/resources/guides/carbon-footprinting-and-reporting/carbon-footprinting/>

A **kilowatt hour (kWh)** is a measure of how much energy is being used. It doesn't mean the number of kilowatts used per hour. It is simply a unit of measurement that equals the amount of energy one would use to keep a 1,000 watt appliance running for an hour, for example:

- One 100 watt light bulb would take 10 hours to rack-up 1 kWh of energy.
- One 2,000 watt appliance would use 1 kWh in just half an hour.
- One 50 watt item could stay on for 20 hours before it used 1 kWh.

Source - <https://www.ovoenergy.com/guides/energy-guides/what-is-a-kwh-kw-and-kwh-explained.html>

Explanations

Terminology related to climate change can be difficult to understand especially for those with infrequent contact with the topic. Below are some terms which are commonly used:

Carbon Accounting - Carbon accounting covers a wide range of different practices and means different things to different groups of people but can generally be split into two categories: physical carbon accounting (which looks at quantifying physical amounts greenhouse gas emissions to the atmosphere), and financial carbon accounting (which looks at giving carbon a financial market value). Physical carbon accounting can be used to help companies and countries work out how much carbon they are emitting into the atmosphere, this is known as a greenhouse gas inventory. Once it has been established how much carbon is being emitted, reduction targets can be set. This method is also important for helping to assign responsibility to different parties for their associated carbon emissions.

Carbon accounting provides the tools to not only quantify and measure carbon emissions but also to help make informed decisions with regards to mitigation strategies. How much carbon is being emitted? Who is responsible for these emissions? Which methods should we employ to achieve the biggest carbon reductions? Are there strategies or policies which appear 'green' but actually increase our carbon emissions? Carbon accounting can help to answer all these questions, but it can be a complex process.

Source – <https://www.ed.ac.uk/sustainability/what-we-do/climate-change/case-studies/climate-research/carbon-accounting>

Net Zero Carbon – It is clear from the science that the amount of CO₂ in the atmosphere resulting from human activity largely determines the extent of global warming. This means that to prevent catastrophic climate change, CO₂ emissions need to be reduced to zero. The science led to governments worldwide agreeing to achieve a balance between emissions and removal of greenhouses gases, in the Paris Agreement. 'Net zero' refers to achieving an overall balance between emissions produced and emissions taken out of the atmosphere. Like a bath with the taps on, an approach to achieving this balance can either be to turn down the taps (the emissions) or to drain an equal amount down the plug (removals of emissions from the atmosphere, including storage for the emissions such as 'carbon sinks' i.e. anything that absorbs more carbon than it releases as carbon dioxide. European forests are currently a net carbon sink as they take in more carbon than they emit).

Source - <http://www.lse.ac.uk/GranthamInstitute/news/what-is-net-zero/>

Carbon Neutral - Carbon neutrality means annual zero net anthropogenic (human caused or influenced) CO₂ emissions by a certain date. By definition, carbon neutrality means every tonne of anthropogenic CO₂ emitted is compensated with an equivalent amount of CO₂ removed (e.g. via carbon offsetting).

Source – <https://www.wri.org/blog/2015/12/cop21-glossary-terms-guiding-long-term-emissions-reduction-goal>

Carbon Offsetting - Put simply, offsetting means securing carbon credits equivalent to one's carbon impact. This means compensating for every tonne of CO₂ emitted by ensuring there is one tonne less in the atmosphere. Because one unit of CO₂ has the same climate impact wherever it is emitted, the benefit is the same wherever it is reduced or avoided. Achieving verified carbon reductions could include protecting rainforests in Sierra Leone or potentially local tree planting.

Source - <https://climatecare.org/carbon-offsetting/>

The Council has committed to become a 'Net Zero Carbon' local authority whilst the Welsh Government has an ambition for a 'Carbon Neutral' Welsh public sector. Within the confines of this document both these terms are inter-changeable.

Hyperlinks are provided throughout this document, where the text appears underlined, that direct the reader to further web-based information.

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Y BWRDD GWEITHREDOL

03/02/20

Y RHAGLEN MODERNEIDDIO ADDYSG

CYMERADWYAETH I WEITHREDU CYNIGION FFEDERASIWN (DAN ARWEINIAD YR AWDURDOD LLEOL)

Yr argymhellion / penderfyniadau allweddol sydd eu hangen:

Argymhellir bod y Bwrdd Gweithredol yn cymeradwyo:

- bod yr **Aelod o'r Bwrdd Gweithredol dros Addysg a Phlant** yn pennu canlyniad cynigion ffederasiwn.

Rhesymau:

Er mwyn gallu symud ymlaen a phenderfynu ar gynigion ffederasiwn dan arweiniad Awdurdodau Lleol yn unol â "Proses ffedereiddio ysgolion a gynhelir yng Nghymru - Canllawiau i gyrrff llywodraethu ac awdurdodau lleol".

Ymgynghorwyd â'r Pwyllgor Craffu perthnasol: DO 23/01/20

PENDERFYNWYD argymhell bod y Bwrdd Gweithredol yn pennu canlyniad cynigion ffederasiwn.

Angen i'r Bwrdd Gweithredol wneud penderfyniad: OES 03/02/20

Angen i'r Cyngor wneud penderfyniad: NAC OES

Aelod y Bwrdd Gweithredol sy'n gyfrifol am y Portffolio: Cyng. Glynog Davies (Addysg a Phlant)

Y Gyfarwyddiaeth:	Swyddi:	Rhifau Ffôn / Cyfeiriadau E-bost:
Addysg a Phlant		
Enw Pennaeth y Gwasanaeth: Simon Davies	Pennaeth Mynediad i Addysg	01267 246471 SiDavies@sirgar.gov.uk
Awdur yr adroddiad: Sara Griffiths	Rheolwr Tim Moderneiddio	01267 246618 SMGriffiths@sirgar.gov.uk

EXECUTIVE SUMMARY

EXECUTIVE BOARD

03/02/20

MODERNISING EDUCATION PROGRAMME (MEP)

APPROVAL TO IMPLEMENT FEDERATION PROPOSALS
(LOCAL AUTHORITY LED)

Background Information

With the increasing need to consider more so the federation between schools as an option to address current issues, the Local Authority needs to consider in detail the federation process (for LA led proposals), in particular the determination element of federation proposals.

The attached document sets out the powers that the Local Authority have in proposing federations, the federation process and the options open to the Local Authority in determining the proposals.

Determining the Federation Proposals

As can be seen from the federation process timetable (attached), the Local Authority is fully responsible for completing all stages of the process through to implementation, inclusive of determining whether or not to proceed with the federation. Established processes are already in place with the Local Authority for the determination of school reorganisation proposals, however there is no process in place for determining school federation proposals.

Whilst the collation of a federation report, seeking the views of stakeholders and the preparation of a consultation report can be completed by the Modernising Education Team, the Local Authority must decide on a process/person to determine the outcome of the federation proposals **following the end of the consultation period.**

Recommendation

It is recommended that the Executive Board approves that the **Executive Board Member for Education & Children** determines the outcome of federation proposals.

DETAILED REPORT ATTACHED?

Yes – Approval to Implement Federation Proposals (Local Authority Led)

IMPLICATIONS

<p>I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.</p> <p>Signed: S. Davies Head of Access to Education</p>						
Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

2. Legal
 The report provides information on why the process is required in order that Local Authority led federations can be progressed in line with the “Federation process of maintained schools in Wales – Guidance for governing bodies and local authorities”.

CONSULTATIONS

<p>I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:</p> <p>Signed: S. Davies Head of Access to Education</p>							
<p>1. Scrutiny Committee – Were consulted on 23rd January 2020.</p> <p>The Education & Children Scrutiny Committee RESOLVED to recommend that the Executive Board determines the outcome of federation proposals.</p> <p>2. Local Member(s) – Not applicable</p> <p>3. Community / Town Council – Not applicable</p> <p>4. Relevant Partners – Not applicable</p> <p>5. Staff Side Representatives and other Organisations – Not applicable</p>							
<p>Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:</p>							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%; padding: 5px;">Title of Document</th> <th style="padding: 5px;">File Ref No. / Locations that the papers are available for public inspection</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Federation process of maintained schools in Wales – Guidance for governing bodies and local authorities</td> <td style="padding: 5px;">https://gov.wales/sites/default/files/publications/2018-03/federation-process-of-maintained-schools-in-wales-guidance-for-governing-bodies-and-local-authorities.pdf</td> </tr> <tr> <td style="padding: 5px;">School Organisation Code (2013)</td> <td style="padding: 5px;">https://beta.gov.wales/school-organisation-code-0</td> </tr> </tbody> </table>	Title of Document	File Ref No. / Locations that the papers are available for public inspection	Federation process of maintained schools in Wales – Guidance for governing bodies and local authorities	https://gov.wales/sites/default/files/publications/2018-03/federation-process-of-maintained-schools-in-wales-guidance-for-governing-bodies-and-local-authorities.pdf	School Organisation Code (2013)	https://beta.gov.wales/school-organisation-code-0	
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School Organisation Code (2013)	https://beta.gov.wales/school-organisation-code-0						

School Federations

Approval to Implement Federation Proposals (Local Authority Led)



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Introduction

With the increasing need to consider more so the federation between schools as an option to address current issues, the Local Authority needs to consider in detail the federation process (for LA led proposals), in particular the determination element of federation proposals. This document sets out the powers that the Local Authority have in proposing federations; the federation process; and the options open to the Local Authority in determining the proposals.

Federating Schools

Carmarthenshire's School Federation Strategy

Carmarthenshire County Council has a statutory responsibility for the planning of school provision, a legal responsibility to review the number and type of schools it has in its area and whether or not it is making the best use of the resources and facilities to deliver the opportunities that learners deserve.

With the publication of the revised School Organisation Code in November 2018 and the addition of a presumption against the closure of rural schools, federation between schools is becoming more of a realistic option to address schools in need. The Local Authority's School Federation Strategy acknowledges that new ways of working are required to ensure sustainability and this increasingly involves collaborative working between schools and possibly other partners.

Federation process of maintained schools in Wales

As noted in the [Federation process of maintained schools in Wales](#), schools have been able to federate since 2010 using the process set out in The Federation of Maintained Schools and Miscellaneous Amendment (Wales) Regulations 2010. The Federation process of maintained schools in Wales replaced the 2010 Federation Regulations on 22nd May 2014, and in addition, provided Local Authority's with the power to federate schools. The current guidance sets out how Local Authorities, in addition to governing bodies can federate schools and how federations may be proposed, established and constituted.

The table below sets out briefly* the steps required to establishing federations:

Step	Description	Timeline
1.	Local Authority holds early discussions with the schools identified for federation and general agreement reached to explore federation options.	
2.	The Local Authority prepares a report to seek the views of stakeholders.	
3.	Proposals are published and the Local Authority seeks the views of stakeholders	6 weeks or 20 days for federation of small schools**
4.	School leaders, the Local Authority and Governing Body start scoping leadership roles and staffing structures.	
5.	The Local Authority prepares a report providing a summary of the responses received and the Local Authority's comments, and publishes on its website.	
6.	The Local Authority makes a final decision on whether to federate or not and publishes the decision on its website and notifies stakeholders. Implementation takes place.	Must be at least 125 days from the date proposals are published Or Must be at least 100 days from the date proposals are published for federation of small schools.**
7.	Single governing body meets and professional processes aligned.	
8.	Headteacher builds overview of federation effectiveness.	
9.	Wider opportunities of professional development for all staff implemented.	

*The full details to each step can be found in the [Federation process of maintained schools in Wales](#) guidance document.

** The Education (Wales) Measure 2011 allows Welsh Ministers to make a Small School Order (SSO) which will define the size of a small school. Such an order has been made and has defined a small school as being one with fewer than **91** pupils on the third Tuesday in January immediately preceding the date on which a proposal is made.

Approval to Implement

Determining the Federation Proposals

As can be seen from the federation process timetable, the Local Authority is fully responsible for completing all stages of the process through to implementation, inclusive of determining whether or not to proceed with the federation. Established processes are already in place with the Local Authority for the determination of school reorganisation proposals, however there is no process in place for determining school federation proposals.

Whilst the collation of a federation report; seeking the views of stakeholders (consultation period); and the preparation of a consultation report can be completed by the Modernising Education Team, the Local Authority must decide on a process/person to determine the outcome of the federation proposals **following the end of the consultation period.**

Possible Options

Following the preparation of a consultation report (at the end of the consultation period), the report could be considered and a determination made on the outcome of the federation proposals by the following (the list is illustrative rather than exhaustive):

- Head of Access to Education;
- Head of Education Services;
- Head of Curriculum and Wellbeing;
- Director of Education & Children's Services;
- Departmental Management Team;
- Executive Board Member for Education & Children;
- Executive Board.

Recommendation

In order for the consideration and determination of federation proposals to be concluded in a timely sequence, it is recommended that the **Executive Board Member for Education & Children** determines the outcome of federation proposals.

Mae'r dudalen hon yn wag yn fwriadol

**Y Bwrdd Gweithredol
3YDD Chwefror 2020**

Cynllun Cydraddoldeb Strategol (drafft)

Yr Argymhellion / Penderfyniadau Allweddol Sydd Eu Hangen:

- Cymeradwyo'r Cynllun Cydraddoldeb Strategol (Drafft) i'w drafod trwy'r broses ddemocrataidd a chymeradwyaeth derfynol gan y Cyngor llawn ym mis Chwefror 2020, yn barod i'w weithredu o Ebrill 2020.
- Cytuno ar yr Amcanion Cydraddoldeb Strategol (Drafft) a datblygu cynllun gweithredu manwl i danategu'r Amcanion hynny.
- Cytuno i drafod ymhellach gyda phartneriaid a rhanddeiliaid allanol ym mis Ionawr 2020 mewn dau ddigwyddiad a gynhelir gan fforwm Sir Gâr Cyfartal, sy'n dwyn ynghyd sefydliadau ac unigolion sy'n cynrychioli'r grwpiau gwarchoddedig.

Y Rhesymau:

- Mae Deddf Cydraddoldeb 2010 yn dwyn ynghyd ac yn disodli'r ddeddfwriaeth flaenorol ac yn symleiddio / cryfhau'r gyfraith, gan ei gwneud hi'n haws i bobl ddeall a chydymffurfio â hi. Daeth y rhan fwyaf o'r Ddeddf i rym ar 1 Hydref 2010.
- Cyflwynwyd Dyletswyddau Penodol ar gyfer Cyrff Cyhoeddus yng Nghymru ac mae datblygu Cynllun Cydraddoldeb Strategol yn un o'r dyletswyddau hynny. Dyma fydd trydydd cynllun y Cyngor ers cyflwyno'r Ddeddf.

A oes angen ymgynghori a'r pwyllgor craffu perthnasol: Oes (ymgynghorir ar 10 Ionawr 2020)

Angen i'r Bwrdd Gweithredol wneud penderfyniad: OES

Angen i'r Cyngor wneud penderfyniad: NAC OES

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-

Y Cynghorydd Cefin Campbell

Y Gyfarwyddiaeth:

Prif Weithredwr

Enw Pennaeth y Gwasanaeth:

Noelwyn Daniel

Awdur yr Adroddiad:

Llinos Evans

Swyddi:

**Pennaeth TGCh a Pholisi
Corfforaethol**

Swyddog Polisi a Phartneriaeth

Rhifau ffôn:

01267 246270

01267 224914

Cyfeiriadau E-bost:

NDaniel@sirgar.gov.uk

LlinEvans@sirgar.gov.uk

EXECUTIVE SUMMARY

EXECUTIVE BOARD

3RD FEBRUARY 2020

(Draft) Strategic Equality Plan 2020-24

The Equality Act 2010 includes a new Public Sector Duty, replacing the separate duties on race, disability and gender equality. The General Duty of the Act covers the following protected characteristics:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race
- Religion or belief
- Sex
- Sexual orientation.

The aim of the general duty is to ensure that public authorities and those carrying out a public function consider how they can positively contribute to a fairer society through advancing equality and good relations in their day-to-day activities. The Duty is compatible with the requirements of the Well-being of Future Generations Act, with 'equality' and 'cohesion' featuring strongly as two of the seven well-being goals.

As a public sector organisation listed under the Equality Act 2010, we have a responsibility under the General Duty to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The (draft) Carmarthenshire County Council Strategic Equality Plan 2020-24 has been prepared to outline how the Council will meet its duties under the Equality Act 2010 and the Specific Duties for Wales and builds on the Council's previous plans. We are required to publish our new plan before 1 April 2020.

Based on the information available and initial feedback from the consultation (as explained below) this draft strategy includes four draft objectives that the Council will work towards and report on annually:

1. Being a leading employer
2. The needs and rights of people with Protected Characteristics shape the design of services
3. Safe and Cohesive communities that are resilient, fair and equal
4. Improving access to our services and access to our environment.

DETAILED REPORT ATTACHED?

YES – Draft Strategic Equality Plan 2020-24

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Noelwyn Daniel**

Head of ICT & Corporate Policy

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Carmarthenshire County Council is a listed body under the Equality Act 2010 and must comply with the General Duty.

2. Legal

Non-compliance with the Act could lead to legal challenge. We must be able to evidence that we have shown due regard to the General Duty.

3. Staffing Implications

People Management play an integral role in the Strategic Equality Plan and its implementation.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Noelwyn Daniel

Head of ICT & Corporate Policy

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

N/A

4. Relevant Partners

To develop the equality objectives, we have engaged with our residents, engaged with our workforce and used relevant information. This information includes Equality and Human Rights Commission (EHRC) research reports, Welsh Government reports and policies and Carmarthenshire County Council policies.

Public services in Mid and West Wales joined together to ask the public their views on equalities. This included a survey and engagement events during May-June 2019. The survey gathered views on how people from different backgrounds experience six major areas of life, based on the 'Is Wales Fairer 2018?' domains of:

- Education
- Work
- Living Standards
- Health
- Justice and Personal Security
- Participation.

The partnership included Ceredigion County Council, Carmarthenshire County Council, Pembrokeshire County Council, Powys County Council, Dyfed Powys Police, the Police and Crime Commissioner, Hywel Dda University Health Board, Powys Teaching Health Board, Mid and West Wales Fire and Rescue Service, Brecon Beacons National Park and Pembrokeshire Coast National Park.

5. Staff Side Representatives and other Organisations

N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

- Detailed consultation reports for the Dyfed Powys region and specifically Carmarthenshire
- Is Wales Fairer 2018?

Available through Llinos Evans

Strategic Equality Plan

Carmarthenshire County Council

2020-2024



Carmarthenshire County Council

Our commitment

This Strategic Equality Plan sets out the principles of our commitment to equality and diversity and outlines how we intend to fulfil our responsibilities as an employer, a service provider and as a community leader.

We are committed to treating our staff, and the people of Carmarthenshire, fairly. We will make sure that we do not discriminate against people because of their age, disability, ethnic origin, nationality, religion, belief or non-belief, social class, gender, sexual orientation, gender reassignment, marital or civil partnership status, responsibility for dependents or for any other unfair reason.

We are committed to ensuring the delivery of excellent public services to everyone living, working, studying and visiting Carmarthenshire.

This Plan outlines how we will promote equality and diversity from 2020 until 2024, some of the practical steps we will be taking to put our commitments into practice and how we will monitor our performance and the effectiveness of this Strategic Plan.

How to contact us:

Comments and suggestions as to how the council can improve and best perform as an equal opportunities' organisation can be submitted at any time to the:

Policy & Partnership Team
Carmarthenshire County Council
County Hall
Carmarthen
SA31 1JP

equalities@carmarthenshire.gov.uk

Accessible formats

If you would like this publication in an alternative format and/or language, please contact us. All publications are also available to download and order in a variety of formats from our website.

Understanding our duties

The Strategic Equality Plan has been developed so that we can set out how we aim to meet our commitment to equality and the legal obligations of the Equality Act 2010.

Within the Equality Act 2010, public bodies have an additional responsibility to meet the Public Sector Equality Duty, as outlined below:

Public Sector Equality Duty

The General Duty

When making decisions and delivering services, we must have due regard to:

- Eliminating discrimination, harassment, victimisation and any other conduct that is prohibited under the Act
- Advancing equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Fostering good relations between persons who share a relevant protected characteristic and persons who do not share it.

When thinking about how to advance equality of opportunity between persons who share a relevant protected characteristic and those who do not, we also need to:

- Remove or minimise disadvantages suffered by persons who share a relevant protected characteristic and are connected to that characteristic
- Meet the needs of persons who share a relevant protected characteristic that are different from the needs of the person who do not share it
- Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

The Specific Duties

The Equality Act provides a power to make regulations imposing duties on public bodies to support better performance of the General Duty; these are the Specific Duties for Wales. The Specific Duties underpin the General Duty and have been developed around four main principles:

1. Use of evidence
2. Consultation and involvement
3. Transparency
4. Leadership

The Welsh Government published regulations that introduced the Specific Duties for Wales in March 2011, which set out the actions Carmarthenshire County Council must take to comply:

- Setting Equality Objectives and publishing a Strategic Equality Plan
- Ensuring that we engage with people who have an interest in how the Council's decisions affect them
- Collecting and publishing information relevant to compliance with the General Duty
- Carrying out Equality Impact Assessments and publishing the results if there is a substantial impact identified
- Publish employment monitoring information annually
- Promote knowledge and understanding of the General Duty amongst our employees and use our staff appraisal procedures to identify and address the training needs of our employees
- Set a gender pay equality objective where a gender pay difference is identified
- Consider including conditions relevant to the General Duty in our procurement processes.

Who is protected under the Equality Act 2010?

Everyone is protected under the Equality Act; however, the General and Specific Public Sector Duties refer to Protected Characteristics. These are:

- Age
- Disability
- Gender reassignment
- Marriage and Civil Partnership
- Pregnancy and Maternity
- Race
- Religion or Belief
- Sex
- Sexual Orientation

Welsh language

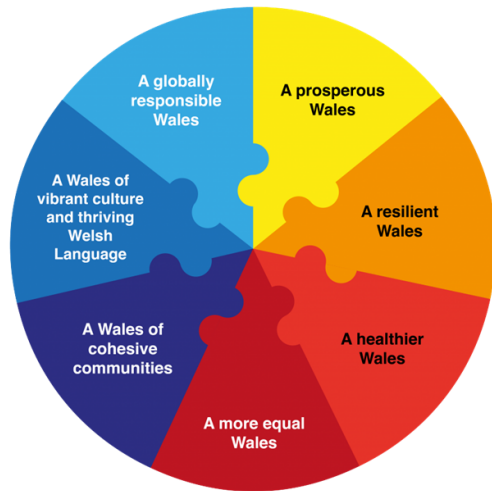
In Carmarthenshire, there is also a need to have regard to the Welsh Language. Although this falls under a separate legislative framework, namely the Welsh Language Measure (Wales) 2011, there is a considerable tie-in between the council's wider approach to equalities and diversity and the commitment the council has towards the Welsh Language – and especially the need to ensure that people can use the language of their choice (Welsh or English) when dealing with the council. The requirements to Assess for Impact in relation to the characteristics identified in the Equality Act 2010, applies equally to the Welsh Language.

Further information on the Welsh language Standards can be found on the council's website or through the Welsh language Commissioner.

The Well-being of Future Generations (Wales) Act 2015

The Well-being of Future Generations Act gives us the ambition, permission and legal obligation to improve our social, cultural, environmental and economic well-being.

The Well-being of Future Generations Act requires public bodies in Wales to think about the long-term impact of their decisions, to work better with people, communities and each other, and to prevent persistent problems such as poverty, health inequalities and climate change. Carmarthenshire County Council is committed to imbedding the Well-being of Future Generations Act into all its service delivery and activities.



The Wellbeing of Future Generations (Wales) Act 2015 and the Wellbeing Goals of 'a more equal Wales,' 'a Wales of cohesive communities' and 'a Wales of vibrant culture and thriving Welsh language' are an integral part of our Strategic Equality Plan. As part of our work, we have considered the 'A More Equal Wales' and a 'Wales of Cohesive Communities' journey checkers, as published by the Future Generations Commissioner for Wales and will continue to consider our role as an Enabler whilst action planning.

Long term



The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.

Prevention



How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.

Integration



Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.

Collaboration



Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives.

Involvement



The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

Developing and setting our Strategic Equality Objectives

To develop the equality objectives, we have engaged with our residents, engaged with our workforce and used relevant information. This information includes Equality and Human Rights Commission (EHRC) research reports, Welsh Government reports and policies and Carmarthenshire County Council policies.

1. Equality and Human Rights Commission's 'Is Wales Fairer 2018?'

In October 2018, the Equality and Human Rights Commission (EHRC) published 'Is Wales Fairer 2018?', a comprehensive review of how Wales is performing on equality and human rights. The report provides valuable data and evidence that will support the efforts of all public bodies to reduce inequality across Wales. The evidence points to five significant findings:

- Steps in the right direction have taken place
- Socio-economic disadvantage exists
- Disabled people are falling further behind
- Challenges to women's safety and career progression exist
- Race inequality persists.

To see the report please click [here](#).

The challenges identified in the report have been set out taking a thematic approach, as follows:

- Education
- Work
- Living Standards
- Health
- Justice and Personal Security
- Participation.

2. Strategic Equality Plan Survey – Mid and West Wales Collaboration

Public services in Mid and West Wales joined together to ask the public their views on equalities. This included a survey and engagement events. The survey gathered views on how people from different backgrounds experience six major areas of life, based on the 'Is Wales Fairer 2018?' domains, as listed above.

The partnership included Ceredigion County Council, Carmarthenshire County Council, Pembrokeshire County Council, Powys County Council, Dyfed Powys Police, the Police and Crime Commissioner, Hywel Dda University Health Board, Powys Teaching Health Board, Mid and West Wales Fire and Rescue Service, Brecon Beacons National Park and Pembrokeshire Coast National Park.

3. Local and National policies and guidance

Corporate Strategy 2018-2023

The 2018-2023 strategy sets out the direction for the local authority over the next five years, incorporating our improvement and well-being objectives as defined by legislation. It also includes the Executive Board's key projects and programmes for the next five years, through the 'Moving Forward in Carmarthenshire' plan.

The strategy outlines the council's vision for the future in 15 well-being objectives under four key themes – to support residents to start well, live well and age well in a healthy, safe and prosperous environment.

A variety of services will be provided to meet these aims, each delivered in line with the council's Core Values, which underpin and guide the way that we work, the way we improve and the way we make decisions in our community.



Social Services and Well-being (Wales) Act 2015

The Social Services and Well-being (Wales) Act came into force on 6 April 2016 and provides the statutory framework to deliver the Welsh Government's commitment to transform social services in Wales to improve the well-being of people who need care and support and carers who need support.

The Act sets out a definition of well-being for people who need care and support and enacts the principle that everyone has the right to be heard as an individual to shape the decisions that affect them and to have day to day control of their lives.

Action on Disability: The Right to Independent Living

The Welsh Government's Framework for Action on Independent Living was first published in 2013 and set out actions to promote an inclusive and enabling society. During 2019, the framework has been revised and republished with a clear aim to support people with a wide range of impairments, including those who have physical or sensory impairments, learning difficulties or are mental health service users which, in interaction with various barriers, may hinder their full and effective participation in society on an equal basis with others.

Carmarthenshire County Council's Equality Objectives

Taking the above evidence into account and weighing up with any other relevant information we have set the following equality objectives for 2020-24 for Carmarthenshire County Council:

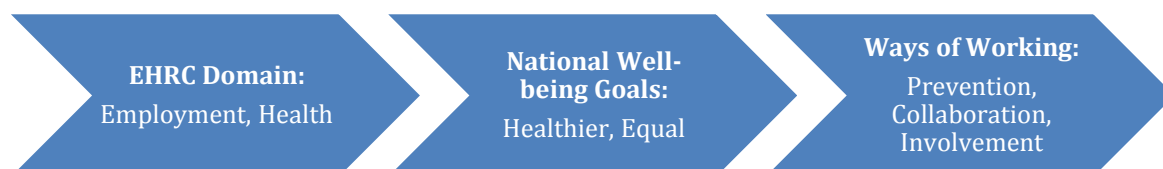
- 1. Being a leading employer**
- 2. The needs and rights of people with Protected Characteristics shape the design of services**
- 3. Safe and Cohesive communities that are resilient, fair and equal**
- 4. Improving access to our services and access to our environment.**

The above equality objectives are based on the needs and issues raised during engagement and consultation and *'Is Wales Fairer 2018?'*. We have also considered the Strategic Objectives as set by the Welsh Government and how we are able to contribute to those objectives.

We have not taken the approach of setting an objective for each characteristic but have set objectives based on the needs and issues that people with protected characteristics face. Where a specific protected characteristic is particularly disadvantaged we have recorded this in the background information for each objective. We have also included specific action in our action plan to address disproportionate or specific disadvantages faced by individual protected characteristics.

Objective 1: Being a leading employer

To be a leading employer, with key workplace policies and opportunities to influence. Ensuring that our Elected Members and staff take responsibility for equality and diversity and are aware of equality needs.



Feedback from the **Mid and West Wales Equality Survey 2019** shows that a person's protected characteristic is perceived to profoundly impact their experiences of work. The top four groups related in the survey as having worse experiences of work than the population were:

- Disabled people
- Older people
- Pregnant or recently given birth
- Transgender people.

Younger people, BME, LGB and Females were also identified as having generally a worse experience of employment in comparison to the population.

The key findings from **'Is Wales Fairer 2018?'** note that Disabled people's employment rate is less than half that of non-disabled people. Seven out of ten mothers have had a negative or discriminatory experience during pregnancy, maternity or when returning to work. The report also finds that apprenticeships remain strongly segregated with under-representation from ethnic minorities and disabled people.

As an initial step, we will take action to:

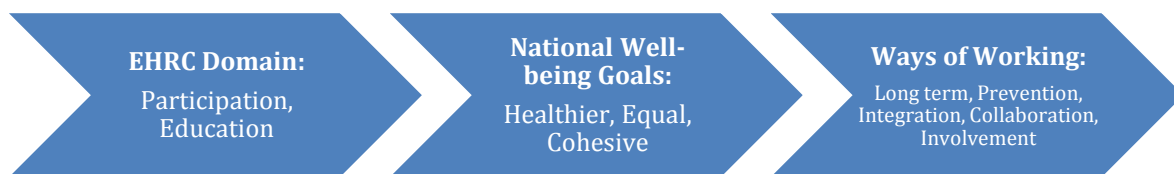
- Promote our commitment to the Disability Confident Employer scheme and act to improve how we recruit, retain and develop disabled people
- Continue to close and monitor pay differences and continue to publish an annual Workforce Pay Gap report
- Improve our workforce equality information and Welsh language skills data from current and new staff
- Mainstream Equality and Diversity in our Learning & Development opportunities
- Ensure that staff involved in recruitment and management receive effective training around unconscious bias
- Continue to support and promote our staff Well-being through various initiatives such as the 'Time to Change' pledge
- Review existing policies (e.g. adoption, maternity, paternity and parental leave) to ensure that they use gender neutral language throughout

- Promote and monitor our workplace policies, such as Flexible Working, Equality and Diversity and Behavioural Standards
- Promote and enact our membership with the Stonewall Diversity Champions programme
- Develop Transgender guidance to support our employees and managers in understanding the experience and process of transitioning and the potential barriers that may inhibit a trans person in reaching their potential in the workplace
- Promote key workplace messages based on the Carmarthenshire Equalities and Diversity Calendar
- Support the EHRC pledge 'Working Forward' which supports pregnant women and new parents
- Introduce a diversity mentoring scheme to enable staff from under-represented groups to reach their full potential.

We will continually review our action plan to ensure we make progress against this objective.

Objective 2: The needs and rights of people with Protected Characteristics shape the design of services

Fostering equality of opportunity and outcomes for all. By adopting an approach based on removing barriers which prevent people fulfilling their potential, we will create better policies and services for all.



Feedback from the **Mid and West Wales Equality Survey 2019** confirms that people's experiences of influencing decisions vary according to their demographic group. The three top groups are as follows:

- Younger people
- Disabled people
- Black and Minority Ethnic people

Only people who are male or people who can speak Welsh were perceived to have a better experience.

'**Is Wales Fairer 2018?**' confirms that Women remain to be under-represented among local election candidates and in public appointments. There is limited data on the representation of disabled people and people from ethnic minorities.

As an initial step, we will take action to:

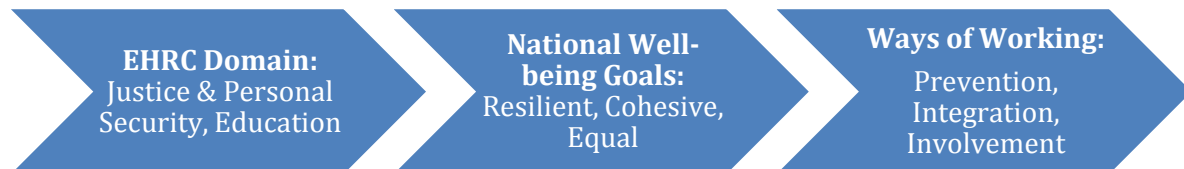
- Ensure that 'due regard' is given to all Protected Groups through our Integrated Assessment process and that support / challenge is provided on key managerial and policy-based decisions
- Ensure that our Elected Members have the best possible evidence and information, on which to base their decisions
- Consider the Socio-Economic Duty for Wales and its implementation across all departments (The socio-economic duty is a duty on public authorities to address the inequality that arises from socio-economic disadvantage, and to place this objective at the core of their policies and programmes)
- Strengthen our relationship with Protected Groups through forums such as Equality Carmarthenshire, the Carmarthenshire Disability Partnership and the 50+ Forum
- Enable the Carmarthenshire Disability Coalition to influence policy decisions and key developments, in partnership with other public sector bodies
- Encourage and support age-friendly communities
- Encourage and support Dementia friendly communities

- Review and develop our Engagement Policy to establish a range of engagement methods
- Support County Youth Council/Youth Forum structures to be as inclusive as possible and informed by and linked to their local democratic structures
- Identify and address any gaps in the groups / forums of young people engaged for consultation and engagement to ensure they are fully inclusive
- Create and implement a new Children and Young Peoples Participation & Children's Rights Strategy to ensure the Council delivers on its statutory and moral obligations for ensuring children and young people have their say on decisions that affect them
- Revisit and review the 2015 Children's Rights Promise that set out a clear commitment to children's rights
- Adopt the National Standards for Children and Young People's Participation and work with 5 services to complete National Standards Self- Assessments.

We will continually review our action plan to ensure we make progress against this objective.

Objective 3: Safe and Cohesive communities that are resilient, fair and equal

To foster good relations between those who share a protected characteristic and those who do not by building cohesive communities and tackling prejudice. Working in partnership to ensure that victims who experience abuse, harassment, hate crime or bullying have access to advice and support.



Getting on Together in a community

Feedback from the Mid and West Wales Equality Survey 2019 consider four demographic groups to have markedly worse experiences of **'Getting on Together in a community'**, which are:

- Disabled people
- Transgender people
- Black and Minority Ethnic people
- Lesbian, Gay and Bisexual people.

Welsh speakers were believed to have the best experiences of getting on well together in a community with the other protected characteristics perceived to have a broadly neutral experience within this domain.

The key findings from **'Is Wales Fairer 2018?'** note that loneliness, isolation and a reduced sense of belonging are significant issues facing older people, disabled people, carers, new parents, BME people and Lesbian, Gay or Bisexual people.

Crime

Feedback from the **Mid and West Wales Equality Survey 2019** consider four demographic groups to have a significantly worse experience of crime in comparison to the population as a whole:

- Black and Minority Ethnic people
- Disabled people
- Transgender people
- Lesbian, Gay and Bisexual people.

Overall, it was noted that all demographic groups are seen to have worse experiences of crime in comparison to the population as a whole.

'Is Wales Fairer 2018?' confirms that the number of recorded hate crimes has increased across all recorded protected characteristics in Wales, particularly for disability hate crimes. Of the 61 reported hate crimes in Carmarthenshire from April to July 2019, 49 were in relation to a persons Race, five in relation to Sexual Orientation, four in relation to Disability and three noted as 'other' reasons.

There has been a sharp increase in the number of sexual and domestic violence offences reported to, and recorded by, the police since 2015.

As an initial step, we will take action to:

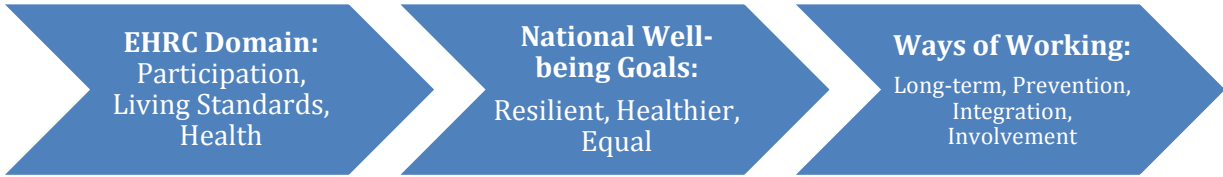
- Implement the Community Cohesion National Delivery Plan
- Continue to raise awareness of hate crime and to signpost potential victims to report and support services
- Monitor and respond to community tensions relating to the Brexit process
- Signpost EU citizens living in Carmarthenshire to the Home Office EU Settlement Scheme and provide the appropriate level of local authority support
- Implement the Carmarthenshire Equality and Diversity Calendar and review the focus on an annual basis. Examples will include Black History Month, Hate Crime Awareness Week, the International Day Against Homophobia, Transphobia and Biphobia and White Ribbon Day
- Implement and promote the 'Every Learner Matters' strategy, to promote equity, Well-being, Inclusion and Excellence in our learning communities
- Support Carmarthenshire Schools to develop and monitor their Strategic Equality Plans and Objectives
- Support Carmarthenshire Schools to monitor and address Identity Based Bullying.

We will continually review our action plan to ensure we make progress against this objective.

Objective 4: Improving access to our services and access to our environment

To ensure fair and equal access to services by ensuring that people with Protected Characteristics are treated with dignity and respect and meeting their needs where they are different to the needs of other people.

As part of this Objective, we will consider feedback in relation to the domains of Access to Care and Support, Housing, Access to Transport, Leisure and access to the Coast and Countryside and Access to information and digital services.



Worst experiences of...			
	1	2	3
Care and support	Disabled people	Older people	Younger people
Housing	Younger people	Disabled people	Single people
Access to Transport	Disabled people	Older people	Pregnant women / recently given birth
Leisure and access to Coast & Countryside	Disabled people	Older people	Pregnant women / recently given birth
Access to information and digital services	Older people	Disabled people	Black and Minority Ethnic people

'Is Wales Fairer 2018?' concludes that the lack of accessibility of the rail network in Wales, and a reduction in bus services in rural areas, creates barriers to social and economic participation for households without cars, for older people in rural areas, and for disabled people. The report also highlights that with increasing digitisation of services and communication, being older, a disabled person, having no qualifications, or living in social housing remain risk factors for digital exclusion, although personal internet use is improving among older people.

There continues to be areas of digital exclusion, particularly in rural areas of Wales. These connectivity issues have also been highlighted through the 'Moving Rural Carmarthenshire Forward' report, as approved in September 2019 by Carmarthenshire County Council.

Ensuring that digital services are accessible is required by the Equality Act 2010 in many situations because a failure to do so will amount to unlawful discrimination.

As an initial step, we will take action to:

- Work within the ethos of the Social Services and Well-being Act to ensure that people have received the right information and advice when needed
- Work with individuals and organisations from the sensory loss community to embed the All Wales Standards for Accessible Communication and information
- Revise the 'Getting your message across' guide to staff
- Identify a consistent approach to diversity monitoring of service users and citizens
- Work with key stakeholders to ensure inclusive design principles for all new premises and developments.

We will continually review our action plan to ensure we make progress against this objective.

Next Steps

During the first year of implementation, the Policy and Partnership Team will work closely with departments, stakeholders and our communities to prepare a detailed action plan. The actions will be monitored and updated through our Annual Report.

Appendix 1: About Carmarthenshire

According to the 2011 Census, the population of Carmarthenshire was 183,777 persons. This represents a numerical increase of 10,935 persons and a percentage increase of 6.3% since the last Census was undertaken in 2001. In comparison, the population of Wales increased by 5.5% over the 10-year period, while the total increase for England and Wales was slightly higher at 7.8%, confirming that Carmarthenshire's growth pattern is fairly consistent with the England and Wales average.

Carmarthenshire has a population density of 0.8 persons per hectare, which is lower than 17 of the 22 Unitary Authorities in Wales. The most densely populated settlements in Carmarthenshire are, in descending order, Tyshia, Lliedi, Bigyn and Pontamman. Carmarthenshire's International Labour Organisation (ILO) unemployment rate – which comprises individuals who are unemployed and actively seeking work – was 3.1% in the year ending June 2019, the lowest rate since 2006 and lower than the Wales average of 4.2%. However, over the trend period (June 2008 – June 2018), the number of persons in Carmarthenshire who may be classified as 'long term unemployed' (those in receipt of Job Seekers Allowance for a duration exceeding 6 months) has risen by 25.1%, (265 persons).

Population change in Carmarthenshire mirrors patterns of growth observed throughout Wales for all but one age group. This anomaly is present in the 0-15 age group, where an almost two percent decrease in children aged 0 to 15 years between 2001 and 2011 in Carmarthenshire contrasts with a 1.3% increase on a national scale over the same period. Excluding a minimal increase of 9.4% in the 0-4 age group in Carmarthenshire since the last Census, the county's young population, specifically those aged between 5 and 14 years, has experienced a 7.1% reduction. In contrast, Carmarthenshire's young adult population (18-24) has risen significantly. The 2011 Census records a 20.3% increase in this age category which, for the most part, may be accredited to the developments in the higher education sector (Coleg Sir Gâr & Trinity Saint David).

The most dramatic increase was observed amongst the older age groups, in particular those aged between 60 – 74 years and 85 years and over, where increases of 24.1% and 32.4% respectively were reported. Both increases were above the Wales average of 21.2% (60 – 74 years) and 27.7% (85 years and over) and reinforce the model of an ageing population, whereby a greater number of Carmarthenshire residents are concentrated in older age groups above pensionable age.

If we could shrink Carmarthenshire's population into a village of approximately 100 people, with all the existing human ratios remaining the same, there would be:

(INFOGRAPHIC)

- 49 Males and 51 Females (2011 Census)
- 18 children aged under 16 (2011 Census)
- 61 people of working age (2011 Census)
- 21 people of pensionable age (2011 Census)
- 44 people able to speak Welsh (2011 Census)
- 98 people from a white background and 2 from a non-white background (2011 Census)
- 6 – 9 people would be Lesbian, Gay or Bisexual (Stonewall Cymru)
- 14 people with a limiting long-term illness (2011 Census)
- 13 people would be providing unpaid care (2011 Census)
- 2 of the working age population with a disability (DWP Stats November 2018)
- 62 people who were Christian, 1 person would be of other religion and 29 would have no religion (8 would prefer not to state their religion) (2011 Census)
- 13 households would be earning less than £10,000 per year and 5 households would be earning over £80,000 per year (CACI Paycheck 2018)
- 18 people from the total population claiming key Department of Work and Pension benefits (DWP Stats November 2018)
- 18 lone parent households (2011 Census)

When we consider our County from such a compressed perspective, the need for acceptance, respect, understanding and knowledge of equality and diversity issues becomes apparent.

**BWRDD GWEITHREDOL
3YDD CHWEFROR 2020**

PANEL YMGYNGHOROL ADOLYGU CLUDIANT I'R YSGOL

Yr Argymhellion / Penderfyniadau Allweddol Sydd Eu Hangen:

Cymeradwyo aelodaeth a cylch gorchwyl y Panel Ymgynghorol Trawsbleidiol ynghylch Cludiant i'r Ysgol.

Y Rhesymau:

Daeth y Rheoliadau Mynediad i Gerbydau'r Gwasanaeth Cyhoeddus i rym ym mis Ionawr 2020 ac mae'n ei wneud yn ofynnol i'r holl gerbydau cludiant ysgol, sydd wedi'u cofrestru i gludo teithwyr

sy'n talu am sedd, gydymffurfio â'r Ddeddf Gwahaniaethu ar sail Anabledd/Rheoliadau Mynediad i Gerbydau'r Gwasanaeth Cyhoeddus. Mae hyn yn golygu na fydd llawer o ddisgyblion sy'n defnyddio gwasanaethau bysiau ysgol masnachol drwy dalu bellach yn gallu gwneud hynny.

Mae'r awdurdod wedi lloïo Llywodraeth Cymru a Llywodraeth y DU ynghylch newid y rheolau i ganiatáu eithriad ar gyfer gwasanaethau a ddarperir i ysgolion oherwydd mater cenedlaethol yw hwn ac nid penderfyniad gan y Cyngor. Fodd bynnag, o ystyried yr effaith ar ddisgyblion Sir Gaerfyrddin, mae'r Awdurdod

Ymgynghorwyd a'r Pwyllgor Craffu Perthnasol	Amherthnasol
Angen I'r Bwrdd Gweithredol Wneud Penderfyniad	Oes
Angen I'r Cyngor Wneud Penderfyniad	Nac Oes

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:- Y Cyng. Emlyn Dole (Arweinydd) a'r Cyng. Hazel Evans (Amgylchedd).

Y Gyfarwyddiaeth: Prif Weithredwr / Amgylchedd
Linda Rees Jones/Ruth Mullen
Awduron yr Adroddiad:
Stephen Pilliner
Gaynor Morgan

Swyddi:Pennaeth y PennaethGweinyddiaeth a'r gyfraith/Cyfarwyddwr yr Amgylchedd
Pennaeth Trafnidiaeth a Priffyrdd/Pennaeth Gwasanaethau Democrataidd.

Rhifau ffôn:
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EXECUTIVE SUMMARY

3RD FEBRUARY 2020

SCHOOL TRANSPORT REVIEW ADVISORY PANEL

The Executive Board at its meeting held on the 20th January 2020 (Minute 11 refers) considered a report on Fare Paying School Bus Services. As part of the report, the Executive Board Member for Environment announced that she proposed to establish a School Transport Review Advisory Panel to undertake a general review of the Authority's school transport policy, and this was agreed by the Board.

It is proposed that the Panel be established on a political balanced basis of 6 members plus the Executive Board Member for Transport. The Executive Board member will also Chair the advisory panel.

Group Leaders have been asked to nominate representatives to sit on the Panel and the following nominations have been received:

Plaid Cymru Group (3)

Councillors Mansel Charles, Ann Davies and Ken Howell

Labour Group (1)

Councillor Dot Jones

Independent Group (1)

Councillor Irfon Jones

New Independent Group (1)

Councillor Louvain Roberts

The proposed terms of reference of the Advisory Panel and timescale for review are attached as Appendix A to this report.

DETAILED REPORT ATTACHED ?

YES – Terms of Reference & Timeline (Appendix A)

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NO – see below	NONE	NONE	NONE

Policy, Crime and Disorder

The role of the Advisory Panels is to assist the Executive Board in its prime role of policy formulation. Scrutiny Committees will be involved at this stage in policy formulation through non-executive membership of the panel.

Financial

Members of the advisory panel will be able to claim reimbursement of travel and costs of care when attending meetings of the Advisory Panel. It is expected that these costs will be minimal and will be met from existing budgeted resources

Staffing Implications

The advisory panel will be serviced from existing resources.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee

Not applicable

2.Local Member(s)

Not applicable

3.Community / Town Council

Not applicable

4.Relevant Partners

Not applicable

5.Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Executive Board Agenda and Minutes 20 th January 2020	N/A	http://modern.gov/ieListDocuments.aspx?CIId=131&MIId=3063&Ver=4

SCHOOL TRANSPORT ADVISORY PANEL – TERMS OF REFERENCE

The cross part Advisory Panel has been established to carry out a general review of the authority's school transport policy.

The panel will :

- Undertake a high level review of the current school transport policy.
- Review the recent changes to the application of Public Service Vehicle Access Regulations to local services.
- Undertake a high level review of the costs school transport provision to include supply chain challenges arising from the application of the Public Service Vehicle Access Regulations

The Advisory Panel will make recommendations to Executive Board following the outcome of the review.

TIMESCALE FOR REVIEW: - 5-6 WEEKS. ADVISORY PANEL WILL REPORT TO EXECUTIVE BOARD MARCH/APRIL 2020

Mae'r dudalen hon yn wag yn fwriadol